



MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

A meeting of the Mt. Hood Community College District Board of Education will be held on April 21, 2021, with a Budget Committee Meeting at 6:00 pm, and a Regular Board Meeting at 6:30 pm, both held via Zoom meeting.

Join Zoom Webinar: Click URL to join

<https://mhcc.zoom.us/j/97395801203?pwd=QTBBVlhDcCtCc01uWG1INWpOTTBvQT09>

Join by Phone: 1-669-900-6833 (San Jose) or 1-253-215-8782 (Seattle)

Webinar ID: 973 9580 1203

Passcode: 430334

AGENDA SESSION 1031

6:00 pm

1.0 **CONVENE BUDGET COMMITTEE / CALL TO ORDER /
DECLARATION OF A QUORUM** Andrew Speer

2.0 **PUBLIC INPUT**

Persons wishing to provide public comment will sign up through the Zoom platform and instructions will be provided at the Zoom meeting. Please provide your full name and address for the public record, and limit your public comments to three minutes. Persons who wish to provide written comments can email them to Laurie.Popp@mhcc.edu, and they will be included in the official record for this meeting.

3.0 **PROPOSED BUDGET 2021-2022 / ACTION**

3.1 Consideration and Approval of the 2021-2022 Budget Jennifer DeMent
3.2 Set the Tax Levy for 2021-2022 Jennifer DeMent

4.0 **ADJOURN BUDGET COMMITTEE** Andrew Speer

Note: The 2021-2022 Proposed Budget is posted on the Budget Office website at: <https://www.mhcc.edu/BudgetOffice/>

6:30 pm

5.0 **CONVENE MHCCD BOARD / CALL TO ORDER / DECLARATION OF A QUORUM**
5.1 Approval of Agenda Diane Noriega



6.0 PUBLIC INPUT

Persons wishing to provide public comment can sign up by using the “Hand Raise” feature available at the bottom of the Zoom platform screen. Please clearly state your full name for the public record and limit comments to three minutes per speaker. Persons who wish to provide written comments can email them to Laurie.Popp@mhcc.edu, and they will be included in the official record for this meeting.

7.0 REPORTS

- | | | |
|-----|--|-----------------|
| 7.1 | Correspondence | Lisa Skari |
| 7.2 | Special Report: MHCC Foundation OER Grant Program Update | Heather White |
| 7.3 | COVID-19 Update | Charles George |
| 7.4 | Financial Update – 3 rd Quarter | Jennifer DeMent |

8.0 BUSINESS / ACTION

- | | | |
|-----|---|---------------|
| 8.1 | Consent Agenda: Approvals & Information | Diane Noriega |
| | a) Minutes – Board Work Session 1028, March 3, 2021 | |
| | b) Minutes – Board Regular Session 1029, March 17, 2021 | |
| | c) Monthly Personnel Report | |
| | d) Monthly Financial Report | |
| | e) Monthly Head Start Report | |
| | f) COVID-19 Activity Report | |
| | g) Approval to Utilize Goods and/or Services Contracts in Excess of \$150,000 | |
| | h) Head Start 2021-22 COLA and 2021-23 COVID Grant | |
| 8.2 | Consideration of Fee Adjustments for FY 2021-2022 | Ben Rowe |
| 8.3 | Approve Board Resolution on CC Awareness Month | Lisa Skari |

9.0 CLOSING REPORTS

- | | | |
|-----|-----------------------------|------------|
| 9.1 | a) Board Members | |
| | b) ASG Representative | |
| | c) Advisory Representatives | |
| | d) Executive Leadership | |
| 9.2 | President’s Report | Lisa Skari |

10.0 ADJOURNMENT

Diane Noriega

The next regular board meeting is scheduled for Wednesday, May 19, 2021.

Individuals requiring accommodations due to disability should contact Accessible Education Services at 503-491-6923 or aes@mhcc.edu



OFFICE OF THE PRESIDENT
Lisa Skari, Ed.D
President
503-491-7211
Lisa.Skari@mhcc.edu

April 21, 2021

TO: The Board of Education
 Diane Noriega, Chair
 Annette Mattson, Vice Chair
 LaVerne Lewis
 Diane McKeel
 Kenney Polson
 Andrew Speer
 Jim Zordich

FROM: Lisa Skari, EdD
 President

SUBJECT: Board Letter for April 2021

Welcome to spring term and the last quarter of the 2020-21 academic year. With a year of experience in remote learning and working, we are anxious to transition to a post-pandemic reality and the possibility of increased interaction.

March was a month of national assemblies, including the Presidential Forum hosted by the Educational Advisory Board (EAB), the American Council on Education (ACE) annual conference, and the Association for Community College Trustees (ACCT) Governance Leadership Institute. The EAB forum focused on how the pandemic had changed higher education forever, exploring the topics of virtual learning and working, and the well-being of our employees and students. The ACE conference capitalized on connections to the new administration, with candid presentations by leaders such as current Secretary of Education Miguel Cardona, former Secretary of Education John King Jr., and former Republican National Committee Chair Michael Steele, discussing the legislative front as it relates to higher education. Diversity, equity, and inclusion had a much stronger thematic thread than in years past. Dr. Kimberle Crenshaw challenged us to explore intersectionality on our campuses, not as an identity issue, but rather as an institutional assessment of our policies and practices. The ACCT Governance Leadership Institute also explored diversity, equity, and inclusion from the board perspective, while also digging into effective board communications and operations. I appreciate the participation of Directors Noriega and McKeel in the institute, and their ongoing commitment to board improvement for the benefit of our students.

Policy environment

Higher Education Emergency Relief Fund (HEERF)

The U.S. Department of Education (DOE) announced additional benefits to assist students and colleges impacted by the pandemic. As advocated by trustees during the ACCT's National Leadership Summit, new guidance provided college leaders with flexibility on the use of HEERF funds to reimburse themselves for institutional lost revenue and expenses incurred as far back as March 13, 2020. We appreciate the board's advocacy efforts at ACCT's National Legislative Summit that raised this issue with our federal delegation, and supported the change.

In addition to the date change, the funds can now be used to support dual enrollment, continuing education, non-degree seeking, or non-credit students, as well as to a broad range of students with exceptional needs, such as certain refugees or persons granted asylum. Eligibility for Deferred Action for Childhood Arrivals (DACA) students remains unaddressed. Lastly, the DOE expanded eligibility for Supplemental Nutrition Assistance Program (SNAP) benefits. For students enrolled at least half-time, they are now eligible to receive SNAP if participating in state or federally financed work study, or have an expected family contribution (EFC) of zero for the current academic year, which includes students eligible for a maximum Pell Grant. We are hopeful the new guidance allows us to better support the needs of our students, and will result in increased retention.

Senate Bill 851

Several months ago, we heard the story of an MHCC student who struggled with homelessness but found support through a coordinated effort known as the Affordable Rents for College Students (ARCS). The program is a cooperative venture with the College Housing Northwest and PSU, MHCC, PCC and New Avenues for Youth to provide 50 percent reduced rent to qualified students. The student has been successfully advocating for the program, which has resulted in Senate Bill 851. The presidents of Portland State University, Portland Community College, and Mt. Hood Community College are in full support of this legislation (see attached).

College performance

Enrollment

Two weeks into spring term, and we appear to have stabilized for the first time in a year. Enrollment numbers as of April 13, 2021 show our spring term total headcount even to last year, and our total full-time equivalent students (FTES) up two percent. Our largest gains are in our credit/free (17 percent increase in FTES) and non-credit categories (11 percent increase in FTES). We continue to lag a bit in our credit tuition-bearing FTES, where we are down two percent.

Recognitions and achievements

I would like to congratulate Director Lewis for her appointment to the TriMet Board of Directors. She was nominated by Oregon Governor Kate Brown, and the Oregon Senate confirmed her appointment on March 4, 2021.

In closing, we are reminded how quickly the next two months will pass, with many campus events and the culmination of graduation. Let us take time to recognize our students in their

accomplishments, and each other, for what we have done this past year. We have much to celebrate!

Community/Educational Presentations and Selected Outreach Activities

- Mar 1 Meeting with Director Zordich*
- Mar 2 OCCA COVID-19 meeting*
- Mar 2 Pathways to Opportunity Winter Summit*
- Mar 2 OCCA Legislative Session meeting*
- Mar 3 Immigration bill briefing for presidents with Tyler Moran, Special Assistant to the President for Immigration for the Domestic Policy Council*
- Mar 3 MHCC Board of Education work session*
- Mar 4 MHCC Foundation Finance Committee meeting*
- Mar 4 Oregon Presidents' Council (OPC) meeting*
- Mar 4 MHCC Reads! A discussion on James Baldwin's "Another Country"*
- Mar 5 Department of Labor Strengthening Community College Training Grant (SCCTG) Presidents' meeting*
- Mar 5 Oregon Public Broadcasting (OPB) Board of Directors meeting*
- Mar 5 Meeting with Candace Beeke, Portland Business Journal publisher*
- Mar 5 Meeting with Reynolds School District*
- Mar 8 Meeting with Karin Moscon, Oregon Department of Education (ODE), and Luis Juarez, Higher Education Coordinating Commission (HECC)*
- Mar 9 HECC Special Board meeting*
- Mar 9 OCCA Legislative Session meeting*
- Mar 16 OCCA COVID-19 meeting*
- Mar 16 Meeting with Directors Noriega and Mattson*
- Mar 16-17 EAB 2021 Presidential Experience Lab: The future of work post-pandemic and the implication for higher ed*
- Mar 17 MHCC Board of Education meeting*
- Mar 18 Governor's Regional Solutions Team/Greater Portland Inc. (GPI) Metro Economic Response Team meeting*
- Mar 18 Meeting with Director Polson*
- Mar 19 Gay Day Celebration in Sandy (OR)*
- Mar 22-24 ACE 2021 annual conference*
- Mar 23 OCCA Legislative Session meeting*
- Mar 24 GPI meeting for Monique Claiborne, GPI's new CEO*
- Mar 25 Greater Gresham Chamber of Commerce Board meeting*
- Mar 25 Meeting with Bobby Lee, City of Portland*
- Mar 25 Cascade Locks Joint (City/Port) Work Group for Economic Development meeting*
- Mar 29 GPI Higher Ed Committee meeting*
- Mar 30 OCCA COVID-19 meeting*
- Mar 30 OCCA Legislative Session meeting*
- Mar 30-31 ACCT Governance Leadership Institute*
- Mar 31 MHCC Foundation Board meeting*
- Mar 31 Meeting with Director Lewis*

Select Media Mentions

Intelligent.com Announces Best Colleges In Oregon for 2021

https://www.prweb.com/releases/intelligent_com_announces_best_colleges_in_oregon_for_2021/prweb17797293.htm

Music and art beckons

<https://pamplinmedia.com/go/44-features/501711-401841-music-and-art-beckons>

36 candidates vie for East County school board seats

<https://pamplinmedia.com/go/42-news/502364-402156-36-candidates-vie-for-east-county-school-board-seats->



April 5, 2021

Oregon Senate Education Committee
900 Court Street, NE
Salem, OR 97301

Dear Chair Michael Dembrow and Honorable Members of the Senate Education Committee:

As presidents of Portland State University, Portland Community College and Mount Hood Community College we know all too well the challenges our students face while completing their education. Amongst these many obstacles, is the formidable truth of the rising housing crisis and lack of affordable access for our students. We speak in unity for full support of Senate Bill 851 as it helps all of us by directly funding the subservient non-profit organizations that target students who are experiencing houselessness or at a high risk of homelessness.

In 2019, there were over 100,000 students enrolled in Portland area colleges. 20% of the Oregon community college students experienced houselessness while over half identified as housing insecure. Portland Community College saw 14% of their students dealing with houselessness and another 40% experiencing housing insecurity. 1 in 5 students at Mt. Hood Community College students experienced houselessness with more than half of the student body experiencing housing insecurity during the past year. 16.1% of PSU students also experienced homelessness in the same period. Since COVID-19, a smaller sample size of participants showed us that 64.5% of PSU students are experiencing housing insecurity during the pandemic and 20.5% of students experienced houselessness. We are also still seeing BIPOC students in the highest percentile of those struggling to obtain necessities like affordable housing.

The cost of not supporting students in overcoming this basic need is tenfold, as we know that students who struggle with houselessness insecurities are directly affected in their studies. Students are more than ten times more likely to fail courses or withdraw all together and their overall GPA also suffers. These barriers continue to inhibit these underserved student's pathways to access higher education and to ultimately earn their degrees.

College Housing Northwest has been a great contributor and non-profit leader in paving the way to actually attaining our joint mission to solving this problem. They help provide affordable and convenient housing options to post-secondary students. Currently, there is a coordinated effort known as the Affordable Rents for College Students (ARCS), which is a cooperative venture with the College Housing Northwest and PSU, MHCC, PCC and New Avenues for Youth to provide 50 percent reduced rent to qualified students. It is with these continued efforts and partnerships that we hope to grow and increase the reach to all students in the state of Oregon that find themselves unable to have a home while attending college.

It goes without saying that the pandemic is still very much here and there is still more work that needs to be done. We all collectively believe it is possible to achieve affordable housing for all our students, but we must first tend to those that are experiencing houselessness and extremely burdened by the lack of adequate housing affordability. There are many people and organizations behind this ambitious effort and PSU, PCC and MHCC stand behind SB 851 which will allow more funding and support to the most vulnerable students in our state. Thank you.

Sincerely,

Stephen Percy, President
Portland State University

Mark Mitsui, President
Portland Community College

Lisa Skari, President
Mt Hood Community College

Administrative Services

April 2021 Update

Improve student success:

- Auxiliary Services is transitioning the College Store to an online-only marketplace similar to this past year's operations, in partnership with a 3rd-party vendor. We expect this change in the business model to **help students save on total education costs**.
- IT setup and deployed **124 laptops and 8 iPads – many were for student learning**.
- In collaboration with Instruction and Online Learning, the **Zoom-room capable pilot**, which was started and put on hold last spring due to COVID, was restarted to plan for the possibility of future dual-mode instruction.

Advance diversity, equity, and inclusion:

- Traci Simmons presented her 6th session to the entire CDFS staff on March 19th: ***Equity Minded Instruction: Constructing Inclusive Environments in Early Childhood Education***
- IT released updated Admissions forms to accommodate **preferred name choice** – this work is being done in collaboration with DEI and Student Development.
- The facilities team **updated job description requirements** and questions for Building Engineer and Maintenance Mechanic to improve access and diversity. Postings will go live in April.
- The facilities Team is wrapping up the Applied Technology building project to improve **ADA accessibility to restrooms**.

Strengthen community engagement:

- Facilities and teams supported **Reynolds High School's** urgent request for football field usage. While the plan was started and reviewed by Reopening Team on approval timeline, Reynolds High School found alternative field usage and put their request on hold.

Increase excellence in operations:

- Despite significant openings due to staff turnover, the **IT Service Desk responded/resolved 514 calls for support**. Team members are helping each other, and priorities changed to keep the focus on end-user support. Despite only being three weeks on the job at the start of March, David Long has been a lifesaver and stepped up to do what it takes to ensure phone and ticket coverage remains at a high level of service.
- Project Closed - **IT has delivered the project migrating staff email to Microsoft's 365 environments** in the cloud. This industry-standard move improves our email security, provides more options for email storage, and redirects IT resources to new strategic objectives and higher priority needs.



Administrative Services April 2021 Update

- IT wrapped up the few remaining items associated with the **Wireless Refresh project** and also deployed an ADFS Proxy server which helps provide a more consistent (forms-based) login experience for Office 365 users.
- **Time and Attendance/Novatime** – CDFS manager training was held. All CDFS managers are now using Novatime while still submitting paper timesheets. A **staff pilot** is scheduled for Mid-April. The plan is to be operational by July 1st.
- In collaboration with **Dental Hygiene**, IT created an updated webform version that allows for easier maintenance and content updates.
- Human Resources reached a negotiated agreement regarding the decision and impacts of contracting out the **bookstore** with CEA.
- Organizational Development rolled out a revised **Performance Management System for Management and Confidential Employees**. Management Toolbox Training sessions 103 and 104 have been redesigned to accomplish this task.
- Facilities, Public Safety, and IT completed several requested improvements for the **Bruning Center security** requests. We are continuing to work on longer-term security request areas.
- Facilities teams worked together to update and build the Capital lists for **critical facility infrastructure projects** needed at MHCC for a potential capital submittal to the state.

COVID-19 Response Specific:

- The Business Office has now dedicated multiple staff to proactively contact programs to identify and account for opportunities to maximize **COVID relief funds'** utilization across all College operations.
- Facilities, IT, Public Safety, Risk/EHS, partnered together to support the rapid setup and operation of the **Multnomah County Vaccination site** in the Vista Dining area.

Development and District Communications March 2021

Improve Student Success, Advance Diversity Equity and Inclusion, Strengthen Community Engagement, Increase Excellence in Operations

Legislative Outreach

Planning began in celebration of April as Community College Awareness month. Plans include continued messaging to our legislators about support for the community college budget as well as social media posts. AI also shared and encouraged staff and board members to utilize the VoterVoice app which helps simplify communications to legislators. We are also coordinating with OCCA on testimony for the Ways and Means Committee hearing on the community college budget expected in the latter part of April.

District Communications and Marketing

- **Commencement Planning** - Working alongside student services and other teams to prepare for commencement. DC will support with signage, design work, social media prior to and during the event, an event livestream, etc.
- **ESL/GED Social Media Campaign** - Ran ads throughout March on Facebook and Instagram promoting the ESL and GED programs in multiple languages.
- **Early Head Start and Head Start Campaign** - Creating new recruitment materials for Early Head Start and Head Start programs to help them fill the more than 900 vacancies they will have for the upcoming school year. Includes new program-specific fliers, postcards, social media advertising and placement in the C+C.
- **Professional Development** - Attended a month-long social media and website writing workshop facilitated by Ann Wylie Communications.
- **Nursing Programs Pinning Ceremonies** - Posted live social media updates from the RN pinning ceremony and posted a video from the LPN pinning ceremony on campus.
- **Student Resources Website** - Continuing to work with the marketing sub-committee of the Student Basic Needs Response Team to refine the various pages of the Student Resources website.
- **Fall Term Recruitment Planning** - Doing preliminary work to announce that MHCC will welcome at least some students back to campus for in-person learning this Fall. Includes internal and external communications planning.
- **Alumni Newsletter Feature** - Supported the Foundation's second alumni newsletter with a feature story on Multnomah County Commissioner Lori Stegmann.
- **Website and Digital Efforts** – Continued work into planning phases for website and supporting apps buildout
- **Other Marketing Communications Efforts Supported:**
 - Student newsletters (now being posted to the external website)
 - Outlook ads (Barney's Bash)
 - New OPB digital ads (Jazz Fest)
 - New OPB TV ads (student resources)

- Mountain Times column by Cat Creech
- News and Notes (now being posted to the intranet)
- **Other Promotions Include:**
 - Barney's Bash Virtual Auction
 - Peace and Justice Conference
 - March 31 Scholarship deadline
 - Foreign Language Week
 - Mt. Hood Reads
 - Blood Drive
 - Mt. Hood Jazz Fest
 - ELGL
 - Voter Voice app
 - ASG Book Scholarship
 - FAFSA/ORSAA Help Sessions

Foundation

Yoshida Haven Estate – Al began the application process for county property tax-exemption. Along with this are discussion with the college on possible use of the Estate for classes. Al is also looking at placing a sign on the property that indicates it is owned by the MHCC Foundation.

Fundraising – Auction planning efforts continue with solicitations for sponsorships and items being a priority. The auction will also feature several pre-recorded videos as part of the virtual presentation. We are also working on the possibility of applying for local private grants as an avenue for funding student basic needs.

Alumni Outreach – The Winter issue of the alumni newsletter was successfully produced and distributed and featured alum, Multnomah County Commissioner Lori Stegman.

Scholarships – The Fall scholarship application period ended at the end of March showing a slight increase in applications over last year. As part of this effort seven scholarship information session were held for students assisting them with application questions. Work was also done to redistribute unused scholarships funds in the amount of \$28,000. These dollars went to 14 qualified runner-up applicants.

Office of Instruction Monthly Report

March 2021

Improve Student Success

- Modern Language and IECC departments began a chapter of Alpha Mu Gamma, the National Undergraduate Honor Society at MHCC, one of only a handful of community colleges to have a chapter.
- Social Science faculty sponsored an alumni roundtable for Social Science transfer students.
- In the Bruning Center main lab, installation of equipment to make this a "Zoom" room has been completed.
- Dental Hygiene program students and faculty joined forces again with Compassion Connect and three local churches to hold a community outreach event at East Hill Church Family in downtown Gresham.
- Dental Hygiene used our department's three mobile units, plus two from our community EPDH partners and one of our faculty's units to treat patients with dental hygiene services.
- High School Services hosted remote evening informational sessions for students and families interested in the Middle College program:
 - Sandy High School (Gresham SD): ~25 student families attended
- Title III finalized the Annual Performance Report for grant year 4 (10/1/19-9/30/20) for submission to the U.S. Department of Education. Mt. Hood Community College exceeded the grant objective for increased full-time student retention by 2% and exceeded the grant objective for increased FTE enrollment by 3%, supporting the institutional goal of improving student success.
- Online Learning hired a temporary Instructional Designer to assist with moving instructional content from eLearning (MyMHCC) to Blackboard.
- Nine instructors started the spring Online Learning Faculty certification to offer online and hybrid courses starting summer term.
- MHCC's Career Pathways Team, in conjunction with WorkSource and MHCC's Adult Basic Skills, Childcare Resource & Referral Program, and Early Childhood Education Departments have worked collaboratively to develop a career pathway ladder that offers a series of programs for English language learners seeking to work in the field of early learning.
- The S-STEM scholarship received 23 applications. This scholarship will provide funding for students pursuing a degree in Cybersecurity funded by our NSF grant.
- The business faculty drafted an "advising" plan to improve advising for business students. The plan includes proactively contacting students to complete their education plan using EAB Navigate before they receive a maximum timeframe appeal notice as well as other shared resources.
- Larry Gilius, Writing Lab Coordinator, along with a staff of peer academic mentors and PFTA tutors assisted 160 students in winter term with over 640 writing lab sessions. The tutors are embedded in 9 sections of writing for spring term and will be able to directly impact student success in these classes.

- Sarah Aimone, AVID Coordinator, and Stephanie English, Student Success Specialist, along with the staff of AVID and the Learning Success Center conducted Spring Bridge during break week. There were 36 students signed up for bridge programming this term, which is designed to help students get prepared for their first term at MHCC.
- The Athletic Department has started to host collegiate competitions for volleyball, softball, track and field, and baseball.
- The Music Program finalized an articulation agreement with the University of Oregon.
- On behalf of the Technical Theatre Program, Daryl Harrison-Carson attended the CTE Advisory Board meeting. Participating were representatives from David Douglas, Centennial, Clackamas, and Reynolds High Schools, IATSE Local 28 Stagehands Union, Stagecraft Industries, HECC, ODE and local theatre professionals.
- Daryl Harrison-Carson, Theatre, Theatre Designer and Technical Director Instructor, attended the USITT virtually anywhere conference with trainings and workshops on the latest in technical theatre, fostering diversity in the industry, safety and health in the industry and lighting, scenic, costume and makeup design.
- Mace Archer, Theatre Artistic Director Instructor, held auditions and cast the Spring term production, *Dramageddon Zoom*.

Strengthen Community Engagement

- Several departments participated in the Portland Workforce Alliance virtual NW Youth Career Expo providing information about MHCC programs for high school students. Applied Technologies, Business & Information Systems participated in one or both days.
- Drs. Al McQuarters and Pete Szucs participated in the Oregon Stem Thought Leaders meeting. This group is comprised of a broad alliance of professionals from K-12 and higher education, industry, government and out-of-school learning organizations. This group works on preparing Oregon K-12 students to meet the state's biomedical and health care needs and to better understand STEM policy at the legislative and educational/institutional levels.
- Integrated Media faculty participated in the 17th Annual NW Youth Career Expo.
- Dan Davey, Music Instructor, was invited to be a guest speaker at the Gresham Rotary Club to talk about the Mt. Hood Jazz Festival.
- Daryl Harrison-Carson, Theatre, Theatre Designer and Technical Director Instructor, was an awards presenter at the Chapel Theatre Festival.
- Edie Overturf had an exhibition at Blackfish Gallery titled, 'Together and Alone.'
- Edie Overturf, Printmaking and Drawing Instructor, collaborated with IT to develop a completely virtual High School Art Exhibition.

Advance Diversity, Equity, and Inclusion

- On March 4, the Humanities Division hosted two events: *The Mouths of Others* featuring Reyna Grande, (reading) and a workshop for students directly afterwards, and the second Mt. Hood Reads discussion, featuring a discussion of James Baldwin's "Another Country".
- Monthly staff discussion on DEI and how to create a more equitable and diverse environment for the center, business relationships, and community engagement.
- Traci Simmons (DEI Director) completed a training with nursing faculty about incorporating a Cultural Humility approach to working with students in advance of upcoming admission interviews.

- High School Services staff attended a "Race, Class, and Student Voices" Webinar hosted by the Chronicle for Higher Education.
- High School Services staff attended NCORE "Using Auto-ethnography to Develop Race Cognizance in White Folks on Campus".
- Mt. Hood Community College's program at WorkSource Gresham received a \$30,000 grant from the Department of Human Services to provide housing support to WorkSource customers who are receiving SNAP (food stamps) and are engaged in training. Housing assistance can cover up to two months between the period March 1 – September 30, 2021. We anticipate providing support to 6 – 10 WorkSource customers with these funds.
- CIS Game Development created a fully online degree option to provide access and improved completion opportunity for students.
- Dr. Kim Hyatt, Dean of HPE, Athletics, Aquatics & Recreation/Athletic Director, has been appointed to the NWAC Diversity, Equity and Inclusion Committee to support DEI efforts in the NWAC.
- Eran Smith, Interim Dean of Integrated Media, Performing Arts & Visual Arts, was appointed to the Diversity, Equity, and Inclusion Committee for the City of Estacada.

Increase Excellence in Operations

- Dr. Gary DeRoest, Computer Information Systems Instructor, obtained his CompTIA A+ certification. This industry certification qualifies him to teach the A+ courses in the Cybersecurity program.
- IM/PA/VA faculty Edie Overturf, John Hasegawa, Dan Davey, and Kevin Lambert presented their best practices for Flipgrid through the TLC. The presentation was aimed at helping fellow faculty incorporate use of this student-engagement video platform in their classes.

Student Development

March Updates 2021

Improve student success:

- Conducted our 2nd round effort to **reduce student balances** between \$200 and \$500 down to \$199 so students can register. 114 students received the reduction to their account.
- **Financial Aid** - We were able to begin the disbursement of the Oregon Supplemental Need-Based (OSNB) This funding impacts some of our most vulnerable students and we are working to get more of this funding out this term. We have also began awarding the HEERF II funds
 - Emergency aid disbursed from HEERF II and GEER since end of Winter term:
Total combined disbursed: \$1,679,100
Total combined students: 2,654

Advance diversity, equity, and inclusion:

- MHCC Accessible Educational Services office received a Certificate of Appreciation from Centennial Transition Program for AES and its work as a community partner for our students with disabilities.
- Flor Myers, a Transiciones student being awarded the 1st place scholarship for Soroptimist of Gresham. Flor is a first generation who less than two years ago years ago was homeless. Flor is a devoted mom with a young son, Jahkai, age 3. In 2020 she began her college education at MHCC. In addition to beginning college through the Transiciones Program, Flor has connected with a number of programs including the MHCC Scholars Program. She is participating in the Student Leadership Program and is well on her way to her second year as a Computer Science degree at MHCC. Flor was awarded 1st place for the Gresham Soroptimist, Live Your Dream Award, and then was awarded the regional award for Soroptimist. She is excited about her future and describes computer science as her passion. Flor is a positive, hard-working and resilient student who is very proud of her accomplishments thus far. She recognizes the importance of all the programs and people who have helped her along her educational path.



Student Development First Quarter Update

Strengthen community engagement:

- Commencement 2021 plans are underway. Due to COVID we will not be able to host a full ceremony. This year students voted for a drive-up commencement. Grads and guests will drive--up, the grad will walk across the stage where their name and degrees/certificates earned will be called. They will receive a diploma cover and have a hands free photo opt. A pre-recorded modified commencement video, live feed and opportunities for social media will be available so all grads and their families can participate.
- On March 20-21st, the MHCC Forensics Team virtually traveled to the National Speech Championships. The team competed against such powerhouse programs like Overall Champion Bradley University, Yale University, Lewis and Clark College and The University of Texas at Austin. Johnson, Lexi Glenn, and Loudon Miller were chosen to perform in the Novice Exposition, where the top Novice competitors who did not advance, showed off their skills in a variety of events. Johnson was chosen to demonstrate his skills in Impromptu Speaking. MHCC was awarded 3rd place Team Sweepstakes for Community Colleges. Lexi Glenn and Loudon Miller will represent MHCC at the IPDA Debate National Championships on April 9-11th and Tosha Arnold and Edith Ramirez will participate at the 2021 Online Forensics Championships in May.
- So far in Spring term 2021 we have distributed: 40 laptops, and 26 hotspots as of today.
- MHCC Veterans Services earned Military Friendly School designation for the 2021-22 year, following an annual application process pursued by our Veteran Services Office. Only 8 institutions in the state of Oregon, including four-year public & private, earned this certification for 2021-22.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: **3.1**

CONTACT PERSON: *Jennifer DeMent, Chief Operations Officer*

SUBJECT: CONSIDERATION AND APPROVAL OF THE 2021-22 PROPOSED BUDGET

The 2021-22 Proposed Budget is available online at mhcc.edu/BudgetOffice; hard copies are available by request from the budget office.

RECOMMENDATION:

That the Budget Committee move to approve the Mt. Hood Community College District 2021-22 budget of \$199,012,110 including the general fund budget in the amount of \$83,778,165 and all other budgets in the amount of \$115,233,945.

Approve the above resolution as presented.

Andrew Speer, Budget Committee Chair

Date



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 3.2

CONTACT PERSON: *Jennifer DeMent, Chief Operations Officer*

SUBJECT: SET THE TAX LEVY FOR 2021-22

It is recommended the following property taxes to be imposed:

Fund	Type	Amount Subject to the Education Limitation:	Amount Excluded from Limitation:
General	Permanent tax rate	\$0.4917 / \$1,000 of assessed value	

RECOMMENDATION:

Approve the amount and/or rate of the property taxes.

Approve the above resolution as presented.

Andrew Speer, Budget Committee Chair

Date



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – March 3, 2021

Session 1028

A meeting of the Mt. Hood Community College District Board of Education was held on March 3, 2021, with an Executive (Closed) Session at 5:30 pm, and a Board Work Session at 6:00 pm held via Zoom meeting.

1.0 CONVENE EXECUTIVE SESSION

Members present: Diane Noriega, board chair, Annette Mattson, vice chair, Diane McKeel, Jim Zordich

Noriega called the executive session to order at 5:34 pm.

The Executive Session was convened in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

2.0 ADJOURN EXECUTIVE SESSION

The executive session was adjourned at 5:57 pm.

3.0 CONVENE BOARD WORK SESSION / CALL TO ORDER

Members present: Diane Noriega, board chair, Annette Mattson, vice chair, Diane McKeel, Jim Zordich, LaVerne Lewis, Andrew Speer

Additional members present: Lisa Skari, president, Traci Simmons, director of Diversity, Equity, and Inclusion, Jennifer DeMent, chief operations officer

Noriega called the board work session to order at 6:03 pm.

4.0 BUSINESS

4.1 Equity Lens Tools

Traci Simmons provided an update on the draft framework for the equity lens tool. She has met with members of President's Cabinet for their final recommendations and shared they are eager to begin



using the tool. Simmons met last week with the Access and Diversity Council for a review of the draft and received positive feedback. She is scheduled to meet with the MHCC Equity Leadership team tomorrow for their review and feedback. Simmons plans to meet and share the framework with Faculty Senate, the college unions, divisions and departments, and our partners. Simmons responded to a question on whether student feedback was received, and stated there are ASG students represented on the Access and Diversity Council. There was a discussion about the timeline for the framework and when it would be ready for board approval. The goal is to have it ready for review and approval at the April board meeting.

4.2 College Assets Update

Jennifer DeMent provided an update on the college assets review that was presented at the board retreat on February 3. She provided information about the art collection appraisal conducted in 2007, and reviewed the internal controls that are in place for the art collection, which include administrative regulation 6160-D regarding management of the college art collection, and administrative regulation 6160-E regarding deaccessioning of art work. She shared information about the funding and naming of the Bruning Center for Allied Health. She provided an explanation regarding the college's policy of naming of buildings and facilities, which is governed by board policy 4060, and stated that board approval is required and naming is based on a "significant and lasting contribution to the College". There was a brief discussion about the requirements and process for naming of campus buildings, with a suggestion to schedule a joint meeting with the MHCC Foundation Board to discuss the topic further. Skari stated there are some good examples from other institutions of board policies and administrative regulations around naming of buildings that can be reviewed when we begin the board policy review.

4.3 Strategic Planning – Next Steps

Diane Noriega shared that she is serving on the RFP Selection Committee for selection of the strategic planning vendor, and is currently reviewing and scoring the vendor proposals. Lisa Skari stated there were 13 vendor proposals received and the review process began late last week. The RFP proposal process included a request for vendors to demonstrate how diversity, equity, and inclusion is imbedded in their work, and to provide examples of how they have imbedded it in strategic planning. The tentative plan is to have the screenings, interviews, and recommendations done by mid-April. There was a question about what information the board would receive regarding the proposals from the final vendors. DeMent stated that after the initial review phase is completed, the final vendor(s) could provide a presentation to the board, and the scoring matrix could be shared to show where the vendor proposals ranked according to the nine categories that were evaluated. Skari provided an overview of the review process, and stated there is a screening committee comprised of various representative groups from campus, and they will make a recommendation based on the information they review.

Board members shared their goals and outcomes for strategic planning:

Speer – asset planning and review as part of the strategic plan; identify and link-in with our long-term goals and how that fits in with our asset needs over time; have a long-term vision and strategy, a roadmap that leads to where we want to go in the future; look at how to ensure engagement and alignment in the community.



Lewis – how will we know it is working? What assessments will we use and how will that play out to let us know it is working? The data is important, but how will the data show us that it is working?

McKeel – students are front and center in the strategic plan; be very clear with what we are doing; the strategic plan is a living document and needs to be reassessed on a consistent basis; the goals should be evaluated at every board meeting and at the end of the year.

Zordich – it should focus on committees and the board membership. The board currently has two committees (budget and audit committee), but there are opportunities to broadly analyze all of the assets that affect the College. He would like to see a greater sense of participation and responsibility on behalf of board members, and the committees would provide that opportunity.

Mattson – the brevity of the strategic plan that can be carried out and shared with the community, local organizations, neighborhood associations; it is student-centered and focused on students; it is important to obtain community support and involvement; the on-going process of assessment is critical and should be what is leading us toward the asset evaluation; it needs to be a plan that moves us forward and is a guiding light.

Skari shared this process can be very helpful for aligning the institution, especially if we have engaged the campus community and they are a part of it. It is a chance for us to build our collective vision, and this will be impactful for the institution and for us moving forward together. Skari offered to provide additional resources for the board to read. There was a suggestion to review a strategic plan from five different college institutions across the country to see what they are doing, and to include a college that has 70-80% BIPOC population of students. It was suggested to have this as a “standing topic” for discussion at board work sessions going forward.

5.0 ADJOURNMENT

The board work session was adjourned at 7:08 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1b

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – March 17, 2021

Session 1029

A meeting of the Mt. Hood Community College District Board of Education was held on March 17, 2021, with a Regular Board Meeting at 6:30 pm, held via Zoom meeting.

1.0 CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Diane Noriega, board chair, Annette Mattson, board vice chair, Diane McKeel, Jim Zordich, Andrew Speer, LaVerne Lewis, Kenney Polson

Additional Attendees: Lisa Skari, president, Julie Fahey, partner at Talbot, Korvola & Warwick, LLP, Dan Miley, audit manager at Talbot, Korvola & Warwick, LLP, Jennifer DeMent, chief operations officer, Al Sigala, executive director of Development and Communications, Al McQuarters, vice president of Instruction, Sydney Frost, dean of Career Services, Disability Services, Human Development, and Veterans Services, Jeanna Hunt, FTFA President, Kim Sharer, CEA President, Marilyn Pitts, PTFA President, Nicole Johnson-Moses, ASG President, Kim Hyatt, dean of Health, Physical Education, Athletics, Aquatics & Recreation, Douglas Scribner, dean of Health Professions, Eran Smith, interim dean of Integrated Media, Performing Arts & Visual Arts, Kay Lopez, dean of Engineering, Applied Technologies, Business & Information Systems, Sara Rivara, dean of Humanities & Social Science, Peter Szucs, dean of Mathematics & Sciences, Josh Stratman, chair of Faculty Resource Development Board (FRDB), and faculty tenure candidates: Amanda Shelton, Petra LeBaron-Botts, Amy Aldus, Blakesley Clapp, Danielle Davey, John Dryden, Salomeh Moadab, Yoko Sato, Zachary Entenmann.

Noriega called the meeting to order at 6:31 p.m. and declared a quorum was present.

1.1 Approval of Agenda

Zordich motioned to approve the agenda. Speer seconded the motion and it passed unanimously.

2.0 PUBLIC INPUT

There was no public input.



3.0 REPORTS

3.1 Correspondence

There was no correspondence.

3.2 Receive Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2020

Julie Fahey and Dan Miley from Talbot, Korvola & Warwick provided a PowerPoint presentation with a summary of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2020. Fahey provided details of the financial audit, which was a remote virtual audit consisting of three separate weeks of interim testing during May, July, and August. They returned in November for three weeks to complete the final testing. They met with the Audit Committee in July 2020 and February 2021. She pointed out several items for this year's report: a restatement was recorded to correct over-accrued liabilities related to accrued payroll; the presentation of the Mt. Hood Foundation as a discretely presented component unit; and the District spent \$32 million in federal expenditures.

Fahey provided an overview of the audit results and reporting and stated the Independent Auditor's Report reflected an unmodified opinion (pg. 1), and the financial statements were presented fairly in accordance with U.S. GAAP. The Report on Compliance and Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Oregon State Regulations (pg. 87) showed there were no instances of noncompliance. She reviewed the Single Audit Reports and stated they performed single audit testing for three programs and issued two reports. The three programs they examined this year were Higher Education Institutional Aid, COVID-19 Education Stabilization Fund Under the Coronavirus Aid, Relief and Economic Security (CARES) Act, and Student Financial Assistance Cluster.

The first report was the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on An Audit of Financial Statements Performed in Accordance with Government Auditing Standards (pg. 89), which had an unmodified opinion. This year, there were two findings, one reported as a material weakness and one reported as a significant deficiency. The material weakness was related to entries and their review that were recorded in financial statements, and the second was a significant deficiency related to payroll reports with no evidence of a review, even though there was compliance.

The second report was the Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance Required by the Uniform Guidance (pg. 91), which showed there were two findings of significant deficiencies. The first one was related to Higher Education Institutional Aid, and the second one was related to Student Financial Aid. There were no findings related to the CARES Fund, and any findings from the previous year were resolved, and none of the findings this year were repeated. She provided highlights of the required communications, which included a separate letter to the board detailing: four auditor proposed adjusting journal entries, no difficulties encountered during the audit, no uncorrected misstatements, no disagreements with management, and not aware of any consultations with other accountants.



Fahey responded to a question about how prevalent the inaccuracies were in the financial statements and the amount of the deficiency. She stated there were some audit adjustments, and one caused a restatement that was \$4.6 million plus another \$134,000 in reducing liabilities. There was a topside entry related to Defined Benefit Pension Liabilities that was an adjustment for \$6 million. These were a one-time occurrence in frequency. There was one payroll report that did not evidence a review. Fahey expressed her appreciation to district management, and all the work of Jamie Simms, Ben Rowe, Michelle Solberg, and Jennifer DeMent for their time and effort with the financial audit.

4.0 BUSINESS / ACTION

4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Work Session 1023, January 6, 2021
- b) Minutes – Board Regular Session 1024, January 20, 2021
- c) Minutes – Student Town Hall Session 1025, January 28, 2021
- d) Minutes – Board Retreat Session 1026, February 2-3, 2021
- e) Monthly Personnel Report (2)
- f) Monthly Financial Report (2)
- g) Monthly Head Start Report (2)
- h) COVID-19 Activity Report (2)
- i) Resolution to Transfer Budgeted Appropriations
- j) Acceptance/Expenditure of Projects Funded in Whole or Partially by Non-District Funds
- k) Head Start 2020-21 Self-Assessment Report
- l) Head Start and Early Head Start 2021 Community Assessment Update
- m) CDFS Programs Five-Year Goals and Updates 2021-22
- n) CDFS Programs School Readiness Goals
- o) Federal Consolidated Grant Overview
- p) Non-Federal Share Waiver Narrative 2020
- q) Approve Child Development and Family Support Programs Executive Director Hire

Zordich motioned to approve the consent agenda and Lewis seconded the motion.

There was a brief discussion about item 4.1l. DeMent responded to a question about the service area described on page 1, and stated a typo on the report has been corrected. The corrected sentence should read as follows: *(1) The service area continues to be outside the Portland Public School District and includes East Portland and the cities of Gresham, Troutdale, Fairview, Wood Village, and the town of Corbett.* There was a request for a future presentation about a culturally specific classroom for Native American children.

The motion passed unanimously.

4.2 Faculty Tenure Recommendations

Lisa Skari congratulated the faculty candidates recommended for tenure, and together with Al McQuarters, gave their recommendation for all candidates to receive tenure. Diane Noriega



introduced the faculty candidates and their respective deans, who shared a brief statement about their faculty candidate(s) to the board:

Faculty Tenure Candidates:

- Amanda Shelton, Athletics/Health & Physical Education
- Petra LeBaron-Botts, Health & Physical Education
- Amy Aldus, Surgical Technology
- Blakesley Clapp, Video/Integrated Media
- Danielle Davey, Band/Performing Arts
- John Dryden, Mechatronics
- Salomeh Moadab, Literature and Composition
- Yoko Sato, Japanese
- Zachary Entenmann, Mathematics

Polson motioned to approve the faculty tenure recommendations for 2020 – 2021. Mattson seconded the motion and it passed unanimously.

4.3 Faculty Sabbatical Requests 2021 – 2022

Josh Stratman presented a brief summary of the faculty members who are seeking approval for a sabbatical request for 2021-2022. The faculty members seeking a sabbatical request for 2021 – 2022 are as follows:

- Kevin Lambert – Integrated Media, Performing Arts, and Visual Arts
- Amy Widger – Adult Basic Skills
- Jessica Wittman – Mathematics and Science
- Jessica Scott – Humanities and Social Science
- Peter Cunningham – Humanities and Social Science
- Alexandra Tripp – Nursing
- Dawn Forrester – Human Development
- Edward de Val – Humanities, Mathematics, Social Science

McKeel motioned to approve the faculty sabbatical requests for 2021 – 2022. Lewis seconded the motion and it passed unanimously.

5.0 CLOSING REPORTS

5.1 a) Board Members

Board members shared their participation in community meetings and events since the last board meeting. The Community Engagement spreadsheet will be updated to reflect the community activity.

b) ASG Representative

Nicole Johnson-Moses, ASG president – she shared highlights of the student activities and events held over the past month, which included a virtual town hall with the MHCC Board and Dr. Skari, Energy Save Oregon event focused on saving money on energy costs, poetry event, Valentine’s Day event, “Love Yourself” event focused on maintaining a nutritious diet, tea making event with the International



Student Program, and an event in April with a speaker on suicide prevention. Johnson-Moses discussed the ASG team's efforts with Imperfect Food and the Student Basic Needs Team for food boxes for students, and the work being done on a food drive to support MHCC students. They are exploring a wide range of fundraising options to support Barney's Pantry and the Imperfect Food Scholarship program, and working on reviving the community garden. ASG is in the process of creating a peer mentorship program focused on peer-to-peer connections, and last month they worked with the Tutoring Center to create short videos highlighting the student support services available. ASG has been working with Al Sigala to connect with state legislators, and referenced the VoterVoice app for students to make their voices heard. ASG is working on next year's election process and seeking qualified candidates for the ASG team. Three ASG members are serving on the Bookstore Selection Committee, and ASG offered 17 students a book scholarship for this term, and prepared school supply kits for spring term. Johnson-Moses asked the board if they would like to hear from co-curriculars for updates from their programs. Noriega responded the board would like to hear about the co-curricular activities happening on campus and what is important to students.

c) Advisory Representatives

Jeanna Hunt (FTFA) – she enjoyed the faculty tenure presentations, and spoke about the tenure process. She shared that articles 1, 3, 4, 5 in the faculty contract are about the relationship between the board and full-time faculty, and shared comments about the faculty contract.

Kim Sharer (CEA) – she thanked Nicole Johnson-Moses for her ASG report and for their support to keep Barney's Pantry going to help students. She congratulated the newly tenured faculty, and thanked the classified staff for all their hard work in these difficult and challenging times, and for all they do serving our students.

Marilyn Pitts (PTFA) – she shared comments about remote teaching and honored all the full-time and part-time faculty, and the tutors who teach remotely. She understands the challenges of teaching online classes, and shared tips she has learned during this process. She stated the PTFA contract expires on June 30, 2021, and they have begun preparing for negotiations. The PTFA negotiating team is Jason Stiffler, Will Blackmore, and Marilyn Pitts. She looks forward to working with the college's team.

d) Executive Leadership

Jennifer DeMent – she shared highlights from the Administrative Services report included in the board packet for the February and March regular board meeting.

Al Sigala – he shared highlights from the Development and District Communications report included in the board packet for the February and March regular board meeting.

Al McQuarters – he shared highlights from the Instruction report included in the board packet for February and March regular board meeting.



Sydney Frost (on behalf of John Hamblin) – she shared several new updates regarding the admissions application, financial aid awards and funding, and TRIO grant submissions. The monthly division reports included in the board packet were for February and March regular board meeting.

5.2 President's Report

Lisa Skari shared her President's Report:

A year ago today, to the date, Governor Brown issued an executive order closing public schools due to COVID-19. Four days later, campuses closed across the state and we moved to remote learning and working. For the last year, we have made it work. As a college, we have refocused our attention on our students and their needs, finding new ways to support them on their academic journey. As a campus community, we have come together to figure out how to work in this new environment, support one another, and most importantly, keeping people safe. And through it all, we have continued to move forward.

Tonight, action was taken to support the professional development of our faculty, which will undoubtedly show up as innovations in the classroom, whether they are in-person and/or online. We also welcomed nine new faculty – Amanda, Petra, Amy, Blakesley, Danielle, John, Salomeh, Yoko, and Zach – to the tenured ranks, fortifying our academic foundation for years to come. And, even in the remote environment, we had a satisfactory audit.

I had the opportunity this week to participate in a president's only forum with about 100 college and university presidents from across the United States. Institution type, size, or location did not seem to matter... we were all concerned about the same things: how to bring people back safely in the fall; how to think differently about how we have always operated; how best to support our students; and how to leverage the last year into meaningful change. These are the same conversations we are having at the college. As the Reopening Team continues to focus on meeting OHA and Board approved protocols for in-person interaction, we are starting to think and plan for that next step, what it might look like, and what supports will need to be in place. In spring quarter, we will engage a new campus-wide team to envision what MHCC looks like post-COVID. This work will align nicely with the strategic planning process and inform our academic, facilities, and enrollment master plans. Our strategic knitting of initiatives and planning are making us more nimble and responsive to changing needs.

A year ago, when we walked away from campus, I think all of us thought we would return at some point and carry on as we had. But, in reality, that is no longer feasible and that is a good thing. While it has not always been easy, the change has been positive. Online learning has expanded, and we are supporting students in real time. We are thinking about the work we do and how we can do it differently, and Zoom has allowed us to engage more easily and to a broader reach of our community. Where miles used to be a barrier to showing up, I am now able to attend a national conference, campus meetings, and a community presentation all in a single day. This could not have been done in the past, so this is good.

So, while we all look forward to the time where we can be back together, sharing the same space, we can also celebrate how we have grown, what we have learned, and how the pandemic has made MHCC



better. I so appreciate the campus community for pulling together to support each other and our students, by not only identifying problems, but also rising to the occasion and implementing solutions. Members of the President's Cabinet have navigated this last year with innovation and grace, and I know with a year into it, they are tired. But you wouldn't know it, as they still show up and push forward, and I cannot thank them enough for all that they have done. And to the Board, we appreciate your focus on the future, keeping us looking ahead and leaving no opportunity to waste. Your faith and trust in us make it possible to do right, by our students, our college, and our community. While the last year has had its moments, there is a lot of good that came as a result. Here's looking ahead to all that spring term and the rest of the year has in store for us.

6.0 ADJOURNMENT

Mattson motioned to adjourn. Lewis seconded the motion and it passed unanimously. The meeting was adjourned at 8:40 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1c

CONTACT PERSON: *Travis Brown, Director of Human Resources*

SUBJECT: MONTHLY PERSONNEL REPORT

NEW EMPLOYEES:			
Name	Position	Department	Hire Date
Moore, Brandon J	Training and Employee Development	Bus/Ind Workforce Trng	3/1/2021
Taguibao, Aurora O	Temp HR Reporting Analyst	Human Resources	3/1/2021
McDonald, Edward J	Part-time Instruction - IM	Integrated Media	3/5/2021
Franzen, Sven Eric	Public Safety	Public Safety	3/8/2021
Miranda Cruz, Guadalupe	Employee P/T HS CHIF	Head Start	3/10/2021
Childers, Allison M	Cosmetology	Cosmetology	3/18/2021
Dold, Rainy Dae	Work Study HPE	Federal Work Study	3/18/2021
Larkin, Susan Marie	Assistant Teacher	Head Start	3/18/2021
Fuller, Amy Marie	Athletic Trainer	Assigned Athletics	3/22/2021
Nwokoma, Ujunwa May	Athletics/Intramurals/Recreation	Assigned Athletics	3/23/2021
Day, Kirsten Margaret	Project Agreement - Coach	Assigned Athletics	3/24/2021
Hoylman, Kilee D	Athletics/Intramurals/Recreation	Assigned Athletics	3/24/2021
Samperi, Ezra Michael	Athletics/Intramurals/Recreation	Assigned Athletics	3/24/2021
Ghimire, Amrita	Computer Applications Specialist	Computer Information	3/26/2021
Laney, Jesse A	Forestry Technology	Natural Resources Tech	3/29/2021
LeClerc, Rahevin Slade	Data Analyst	Research & Planning	3/29/2021
Perez-Garcia, Arianna C	Work Study Student Life	Federal Work Study	3/29/2021
Stewart, Donnie Ray	Automotive Tech	Auto-CAP/IMPORT	3/29/2021



TRANSFERS/CHANGE IN STATUS:			
Name	Position	Department	Effective Date
Gattman, Sharon E	Data Manager	CDFS	03/08/21
Godinez, Liliana	Classroom Aid	Head Start	03/29/21

SEPARATIONS/RETIREMENTS:			
Name	Position	Department	Term Date
Scriven, Vincent S	Custodian	Facilities Management	03/01/21
Hiday, Cindy E	Community Ed Instructor	Community Education	03/11/21
William, Mervat M	Early Head Start Associate Teacher	Head Start	03/12/21
Howell, Barbara L	Business Office	Business Office	03/15/21
Rafla, Rasha W	Head Start Federal	Head Start	03/15/21
Lyons, Esteban Lee	Client Technologies Technician	Information Technology	03/16/21
Eckrode, Carl A	Instructor - Respiratory Care	Health Professions	03/19/21
Ward, Arietta M	Cosmetology	Cosmetology	03/19/21
Houchen, Brenda	Instructor - Business	Business	03/20/21
Marion, Jodie L	Instructor - Literature & Composition	English	03/20/21
Anthony, Monterey	Instructor - Nursing	Nursing	03/22/21
Ghattas, Sandra Bushra	Registration Specialist	Student HUB	03/25/21
Hedges, Justin Allen	Custodian	Facilities Management	03/25/21
Cutler, Brian	System Administrator	Information Technology	03/26/21
Saavedra, Scarlett	Instructor - Literature & Composition	English	03/26/21
Brown, Lucia	Modern Language	Modern Language	03/31/21
Dawes, Sarah I	Modern Language	Modern Language	03/31/21
Lohnes, Vida W	Tutors P/T Modern Language	Modern Language	03/31/21
Nalley, Patrick W	Mgr - Aquatics Rec	Aquatic Center	03/31/21



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1d

CONTACT PERSON: *Ben Rowe, Director of Financial and Auxiliary Services*

SUBJECT: MONTHLY FINANCIAL REPORT

This report reflects 2020/21 activity through the month of February.

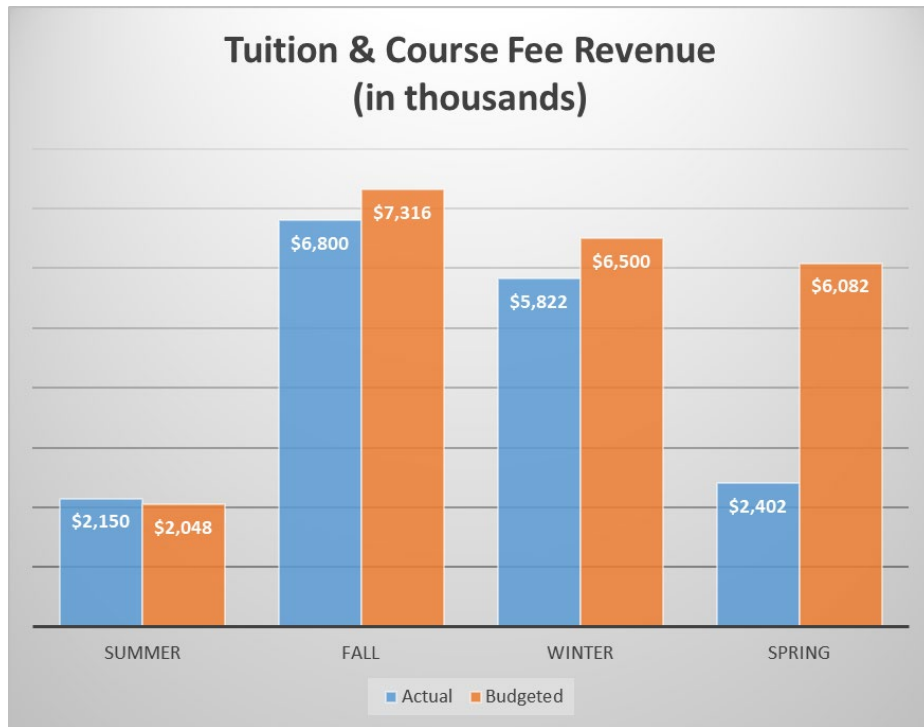
Revenues:

MHCC's General Fund operations are funded in FY 2020/21 45% (\$33M) from the State, 33% (\$24M) from tuition and fees, 20% (\$14M) from property taxes, and 2% (\$1M) from other revenues.

- State support revenue is received quarterly in August, October, January and April. The amount budgeted for 2020-2021 reflects Mt. Hood's estimated share of the biennial state support amount of \$641 million. However, the College's 2020-21 actual distribution was recently reduced by \$600,000 (1.8%) due to the distribution formula which includes changes in enrollments across all community colleges.
- Property tax revenue is distributed from counties monthly, with the largest payments received in November and December. Our year end forecast of actual property tax distributions, is slightly less (\$345,000, 2%) than budgeted.
- Summer term tuition and fee revenues closed 5% (\$101,405) above expected budget projections. Summer term enrollment in tuition-bearing classes increased by 4.5% (+17 students) compared to 2019/20. Summer, Fall and Winter terms combined tuition and fee revenue year to date is 4.6% (\$715,213) below this time last year. Fall term and Winter term enrollment was originally forecasted to be flat compared to the prior year, however actual enrollment in tuition-bearing classes declined -19.2% (-305 students) in Fall term ¹ and -16.8% (-226 students) in Winter term over the prior year ².

¹ Because the start of Fall term classes was delayed one week due to inclement weather, the enrollment decline percentage has been adjusted to reflect a more accurate comparison to prior year's actual enrollment at the same week.

² Final enrollment numbers for each term are measured at the close of the third week of each term.



Expenditures:

As of February 28, year to date expenditures are \$2,508,155 (6%) below this time last year, however, meet budget expectations. If expenditures occurred equally throughout the year, there would be 33% of the budget remaining. As an educational institution, the majority of costs are incurred between September and June.

- Salaries are not paid evenly over the year because most full-time faculty, who comprise about 50% of total salary expense, work ten months and are paid over twelve months. Therefore, three months of faculty salary will be recorded in June. Extra-teach is calculated and paid in June as well. Budget amounts include step increases, cost of living increases, and longevity for eligible employees.
- Fringe and tax costs are paid based on a percentage of salary so the percentage of budget remaining is similar to salaries, as expected.
- Debt Service is paid according to a prescribed schedule, with payments occurring in December and June.
- Transfers to other Funds includes budgeted amounts of \$87,292 for aquatic center support and \$400 thousand for facilities capital projects.

Reserves:

The 2019/20 year end, pre-close forecast (unaudited) reflects an increase in reserves by approximately \$280 thousand, bringing total reserves to \$9.3 million. This represents approximately 46 days in General Fund operating expenses.



**MT. HOOD COMMUNITY COLLEGE DISTRICT
General Fund Financial Report
Fiscal Year 2020/21
As of February 28, 2021**

	Actual Year to Date February 2019	Actual Year to Date February 2020	Actual Year to Date February 2021	\$ / % Increase (decrease) over prior year		Adopted Budget 2020-21	Percentage of Budget Remaining
Beginning Fund Balance	10,603,330	9,027,630	9,557,976	530,346	5.9%	7,515,453	
Revenues							
State Support	21,170,215	24,314,534	24,098,110	(216,424)	-0.9%	32,785,468	26%
Property Taxes	12,530,505	12,425,882	13,121,731	695,849	5.6%	14,319,753	8%
Tuition and Fees	20,084,484	20,325,287	18,638,736	(1,686,551)	-8.3%	23,973,824	22%
Other Revenues	614,699	623,936	269,813	(354,123)	-56.8%	1,434,588	81%
TOTAL REVENUES	54,399,903	57,689,640	56,128,390	(1,561,249)	-2.7%	72,513,633	23%
Expenditures							
Salaries	22,679,823	22,663,709	21,545,034	(1,118,675)	-4.9%	38,955,444	45%
Health Care	4,299,245	4,494,027	4,257,608	(236,419)	-5.3%	6,129,695	31%
Fringe/Taxes	6,414,391	8,146,050	7,943,549	(202,501)	-2.5%	13,985,440	43%
Personnel Subtotal:	33,393,459	35,303,786	33,746,191	(1,557,595)	-4.4%	59,070,579	43%
Materials & Supplies	4,918,235	5,190,297	4,317,099	(873,198)	-16.8%	9,624,123	55%
Grants in Aid/Tuition Waiver	635,932	639,075	588,014	(51,061)	-8.0%	1,045,602	44%
Debt Service	504,413	478,413	452,113	(26,300)	-5.5%	2,409,225	81%
Transfers to Other Funds	-	-	-	-	0.0%	487,292	100%
TOTAL EXPENDITURES	39,452,039	41,611,571	39,103,416	(2,508,155)	-6.0%	72,636,821	46%
Rev Greater (Less) Than Exp	14,947,865	16,078,069	17,024,975	946,905	5.9%	(123,188)	
Beginning Fund Balance	<u>10,603,330</u>	<u>9,027,630</u>	<u>9,557,976</u>			<u>7,515,453</u>	
Ending Fund Balance						<u>7,392,265</u>	
<i>As a percentage of expenditures</i>						<i>10%</i>	



GLOSSARY

Revenues:

State Support includes funds received through the Community College Support Fund allocated to each of the 17 community colleges in Oregon. Funding allocations are based on student full-time equivalent (SFTTE) and a growth management component. The amount budgeted for 2020-2021 reflects Mt. Hood's estimated share of the biennial state support amount of \$641 million. MHCC is currently allocated approximately 10% of the state total.

Property Taxes include current and prior year taxes assessed at a permanent rate of .4917 per \$1,000 of assessed value for Multnomah, Clackamas and Hood River Counties. Current year property taxes are a component in the community college revenue allocation formula for State Support.

Tuition and Fees include all tuition, course fees, and instructional service fees. Tuition for 2020/21 is \$118.00 per credit hour recorded in the General Fund. A technology fee of \$6.50 per credit hour and an Associated Student Government (ASG) fee of \$4.25 per credit hour are in addition to the tuition rate and recorded in separate funds. A College Service Fee of \$49 per term is also assessed to students registered for a minimum of one credit. An Access Fee of \$39 per term is also assessed to students registered for a minimum of two credits. Students that became eligible for the tuition pledge in 2015/16, 2016/17, or 2017/18 will continue paying the tuition rate in effect when they began, provided they continue to meet eligibility criteria. New students beginning in 2018/19 will not be eligible for the tuition pledge at that rate and will be subject to any future tuition increases. Other Revenues include rental charges, interest earnings, and grant and foundation indirect cost recoveries and sales revenue.

Expenditures:

Salaries consist of the wages and salaries paid to all employees from all employee groups.

Health Care consists of the employer-paid portion of medical, dental, and vision insurance premiums.

Fringe/Taxes are all other employer-paid fringe costs and include PERS (26.8%), Social Security (6.2%), Early Retirement (3.5%), Medicare (1.45%) and Long-term disability, life, workers compensation and unemployment insurance and tax-sheltered annuity payments (combined 1.2%).

Materials & Supplies consists of all non-personnel costs such as supplies, repair of equipment, printing and photocopying, contracted services, travel, and capital outlays.

Grants in Aid/Tuition Waivers include tuition and fee waivers for students as established by board policy, as well as staff tuition waivers as established by collective bargaining agreements.

Debt Service consists of principal and interest payments on general long-term debt.

Transfers to Other Funds represents the required general fund match for the federal financial aid programs and transfers from the general fund for facilities capital projects.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1e

CONTACT PERSON: *Pam Greenough Corrie, Director of Head Start*

SUBJECT: MONTHLY HEAD START REPORT

**Mt. Hood Community College Head Start Program Report
Head Start/Early Head Start News from the Director
March 2021**

News:

Advance diversity, equity, and inclusion

Traci Simmons presented her 6th session with our whole staff on March 19th. *Equity Minded Instruction: Constructing Inclusive Environments in Early Childhood Education*

Strengthen community engagement

Met with Dr. Christopher Ortiz about our partnership at Davis Elementary and expanding services to five days a week. Met with Steven Padilla from Reynolds about another partnership. We are looking forward to the possibility of adding another Head Start classroom at one of their elementary schools this next fall.

Met with IRCO to check in on our partnership with our Burmese Preschool Promise classroom and to present a proposal to replicate this model to serve Somali families living in Portland. This is funded through the Portland Children's Levy.

Pam Corrie participated in a Head Start and Early learning Roundtable with Representative Earl Blumenauer on March 16th with colleagues from around the state.

On March 10th and 12th Head Start Leadership and Policy Council parents met with our legislators in 15 minute zoom meetings to discuss the governor's Early Learning budget proposal and the expansion of Head Start Services

Pam Corrie testified at the Oregon Legislature on SB5513 Early Learning Education funding on March 29th.



Pam Corrie participated in a review process of the Office of Child Care's Emergency Child Care Rules revision session.

Increase excellence in operations

Nova Time roll out with CDFS Managers began on March 5th. A staff pilot is scheduled for Mid-April. The plan is to be operational by July 1st.

Enrollment Report for March 2021

This report shows the number of children enrolled in Head Start and Early Head Start. The Head Start Act 642(d)(2) requires a report of program enrollment periodically to the Policy Council and the Board.

Este informe muestra el número de niños matriculados en Head Start y Early Head Start. La Ley de Head Start 642 (d) (2), requiere un informe periódicamente de la inscripción en el programa a Policy Council y a la Directiva.

В этом рапорте показано также количество детей в Head Start и Early Head Start. Акт 642(d)(2) требует периодические рапорты о количестве обслуживаемых детей для подачи в Совет Стратегии и в Совет Директоров.

Head Start Funded Enrollment: 913
Head Start Actual Enrollment: 613
Waitlist 20/21: 119

Early Head Start Funded Enrollment: 186
Early Head Start Actual Enrollment: 181
Early Head Start Expansion Actual Enrollment: 21
Waitlist 20/21: 35

Child Care Partnerships Funded Enrollment: 75
Child Care Partnerships Actual Enrollment: 53
Waitlist 20/21: 6



Average Daily Attendance by Head Start or Early Head Start Center 2020-21

This report shows the average daily attendance for each Head Start and Early Head Start Site. The Head Start Performance Standards state sites should maintain an average attendance of at least 85%. When the average daily attendance falls below 85%, the program must analyze the reasons. The Head Start Act 642(d)(2) requires the program to report this monthly to the Policy Council and the Board.

Este informe muestra el promedio de asistencia diaria en cada Centro de Head Start y Early Head Start. El Desempeño de las Normas de Funcionamiento de Head Start manifiesta que los Centros deben mantener un promedio de asistencia de al menos el 85%. Cuando el promedio de asistencia diaria baja del 85%, el programa debe analizar las razones. La Ley de Head Start 462(d)(2) requiere que el programa de un informe mensualmente a Policy Council y a la Directiva.

В этом же рапорте показана средняя дневная посещаемость по центрам в Head Start и Early Head Start. Стандарты Head Start требуют поддерживать среднюю посещаемость не ниже 85%. Если средняя дневная посещаемость падает ниже 85% время бить тревогу и искать причину, тот же Акт 642(d)(2) требует ежемесячных рапортов в Совет Стратегии и в Совет Директоров.

**Average Daily Attendance Head Start
January**

Center	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Total
Cascade Crossing	0%	0%	0%	0%	0%	0%	0%	0%					
David Douglas High School	0%	0%	0%	0%	0%	0%	0%	0%					
Davis	0%	0%	0%	0%	0%	0%	0%	0%					
Division	0%	0%	0%	0%	0%	0%	0%	0%					
Earl Boyles	0%	0%	0%	0%	0%	0%	0%	0%					
Early Childhood Center	0%	0%	0%	83%	73%	78%	90%	89%					82%
Fairview	0%	0%	0%	0%	0%	0%	0%	0%					
Gateway	0%	0%	0%	0%	0%	0%	0%	0%					
Gethsemane	0%	0%	0%	80%	85%	100%	95%	93%					91%
Gresham United Methodist	0%	0%	0%	0%	0%	0%	0%	0%					
Hazelwood	0%	71%	0%	86%	82%	64%	66%	66%					74%
Kelly Place	0%	0%	0%	0%	0%	0%	100%	73%					87%



Knott	0%	0%	0%	0%	0%	0%	0%	0%					
Lincoln Park	0%	0%	0%	0%	0%	0%	0%	0%					
Mt. Hood	0%	0%	0%	0%	0%	0%	0%	0%					
North Powellhurst	0%	0%	0%	0%	0%	0%	0%	0%					
Rockwood 181	0%	0%	0%	0%	0%	0%	0%	0%					
Rockwood Stark	0%	0%	0%	0%	0%	0%	0%	0%					
Russellville	0%	82%	0%	86%	74%	87%	87%	88%					84%
Sunrise	0%	0%	0%	0%	0%	0%	0%	0%					
Troutdale	0%	0%	0%	0%	0%	0%	0%	0%					
Program ADA	0%	77%	0%	84%	78%	82%	88%	82%	0%	0%	0%	0%	83%

Average Daily Attendance for Early Head Start

Center	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Total
Division	0%	0%	0%	0%	0%	0%	0%	0%					
Earl Boyles	0%	0%	0%	0%	0%	0%	0%	0%					
Early Childhood Center	0%	0%	0%	0%	90%	75%	77%	70%					78%
Gethsemane (2 EHS, 6 BP)	0%	0%	0%	53%	67%	95%	n/r^	85%					100%
Hazelwood	0%	90%	0%	90%	85%	n/a%	84%	89%					109%
Rockwood Stark	0%	0%	0%	0%	0%	0%	0%	0%					
Russellville	0%	88%	0%	96%	83%	89%	87%	85%					88%
Troutdale	0%	0%	0%	0%	0%	0%	0%	0%					
Willow Tree	0%	0%	0%	93%	56%	64%	82%	81%					75%
Program ADA	0%	89%	0%	83%	76%	40%	83%	82%	0%	0%	0%	0%	90%

*in-person services closed this month

^ attendance not submitted this month



Average Daily Attendance for Early Head Start Child Care Partnerships

Center	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Total
David Douglas High School	0%	0%	0%	0%	0%	0%	0%	0%					N/A
Discovery Garden Child Care	70%	70%	65%	79%	94%	85%	54%	33%					69%
Gresham High School			0%	0%	0%	0%	0%	0%					N/A
KinderCare	78%	62%	78%	88%	82%	75%	89%	72%					78%
Little Friend's Day School	61%	85%	92%	75%	95%	99%	93%	92%					86%
Love Bugs	74%	0%	0%	67%	56%	60%	76%	81%					66%
Love Bugs Too	43%	56%	89%	81%	72%	82%	79%	98%					75%
Melody's Munchkins	70%	45%	16%	93%	89%	86%	85%	94%					72%
Pixie Child Care	65%	69%	55%	Nr*	65%	56%	28%	42%					76%
Reynolds Learning Academy	0%	0%	0%	0%	0%	0%	0%	0%					
Program ADA	66%	64%	65%	80%	79%	78%	72%	73%	0%	0%	0%	0%	75%

*NR = Not Reported



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1f

CONTACT PERSON: *Corey Sippel, Risk and Environmental Health & Safety Manager*

SUBJECT: COVID-19 ACTIVITY REPORT

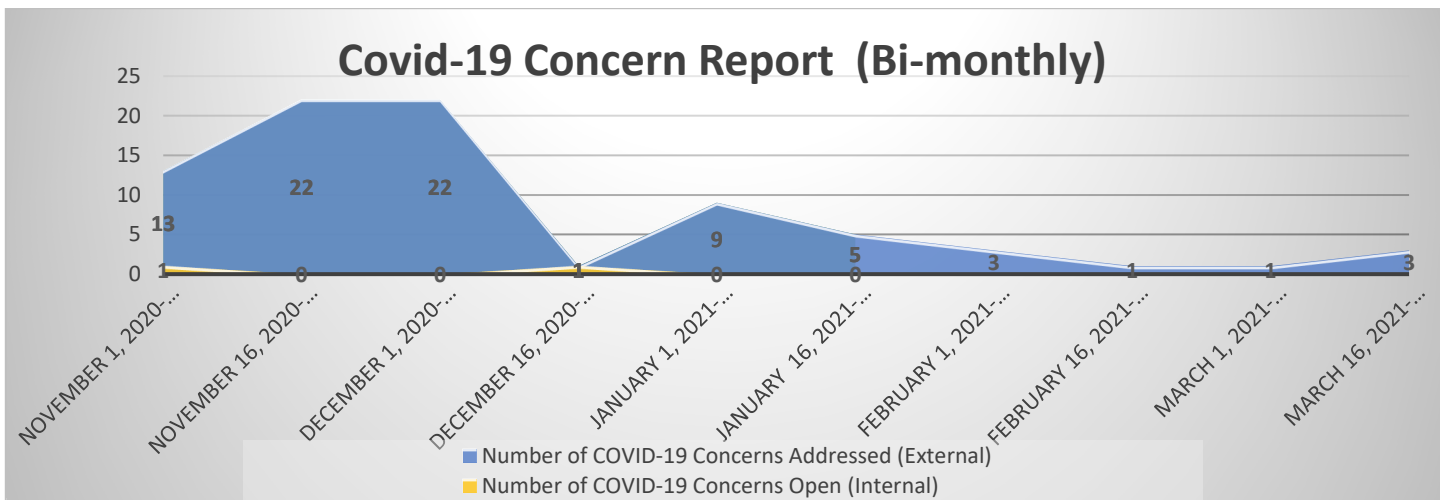
The COVID-19 Concern Report is a daily monitoring log and reporting tool. The tracked metrics provide a source of information to the Mt Hood Community College Board of Directors and the district's stakeholders regarding:

- The number of COVID-19 related reports submitted to the college;
- A quantified rate of responsiveness to these concerns;
- The number of outstanding/open concerns requiring closure; and
- Differentiate internal and external cases and concerns (outbreak tracking) and comments from the Institutional Effectiveness Council.

The top two reporting areas are external reporting metrics to show fluctuations in COVID-19 activity occurring on campus. The third bullet is an internal metric to help guide the needs and resources required to mitigate outstanding concerns to an appropriate and amicable resolution.



Date	Number of COVID-19 Concerns Reported (External)	Number of COVID-19 Concerns Addressed (External)	Number of COVID-19 Concerns Open (Internal)
November 1, 2020-November 15, 2020	13	13	1
November 16, 2020-November 31, 2020	22	22	0
December 1, 2020-December 15, 2020	22	22	0
December 16, 2020-December 31, 2020	1	1	1
January 1, 2021-January 15, 2021	9	9	0
January 16, 2021-January 31, 2021	5	5	0
February 1, 2021-February 15, 2021	3	3	0
February 16, 2021-February 28, 2021	1	1	0
March 1, 2021-March 15, 2021	1	1	0
March 16, 2021-March 31, 2021	3	3	1



NOTES:

Site Control/outbreak information: MHCC has had no outbreaks on campus at this time.

Institutional Effectiveness Council:

The most recent meeting took place on 2/10/2021- Programs are continuing to operate effectively as they have and continue to do through the Pandemic. Strategic questions around vaccination and the lifting of restrictions were raised, generating further feedback around when and how we will pivot back into regular operations and what that will look like.

Approved Plans	Status	Submitted (Y/N)	Reopening review complete	Exec Policy Group Approval	Date Approved
Adult Basic Skills Laptop Checkout	Approved	Y	Y	Y	3/8/2021
Art Dropoff	Approved	Y	Y	Y	12/8/2020
Athletics Updates	Approved	Y	Y	Y	1/19/2021
Athletics - Basketball Mens and Womens	Approved	Y	Y	Y	9/14/2020
Athletics - Softball and Baseball	Approved	Y	Y	Y	9/9/2020
Athletics - Track and Field	Approved	Y	Y	Y	9/8/2020
Automotive MCAP Import subaru	Approved	Y	Y	Y	7/14/2020
Automotive MCAP plan mod	Approved	Y	Y	Y	10/8/2020
Barneys Pantry	Approved	Y	Y	Y	10/1/2020
Basic Life Support	Approved	Y	Y	Y	8/24/2020
Bookstore	Approved	Y	Y	Y	10/20/2020
Bruning exempt Labs	Exempt	Y	Y	Exempt - N/A	7/7/2020
Certified Nursing Assistant	Exempt	Y	Y	Y	8/28/2020
Computer Lab 1451	Approved	Y	Y	Y	9/28/2020
Cosmetology	Approved	Y	Y	Y	7/22/2020
Cross Country Phased Program	Approved	Y	Y	Y	9/1/2020
Dental Hygiene	Approved	Y	Y	Y	7/5/2020
Early Childhood Education Program Coop	Approved	N	Y	Y	3/8/2021
EMT	Exempt	Y	Y	Y	8/25/2020
Fisheries Materials	Approved	Y	Y	Y	2/9/2021
Ford Asset	Approved	Y	Y	Y	8/25/2020
Funeral Services	Approved	Y	Y	Y	9/24/2020
Glaziers	Approved	Y	Y	Y	8/18/2020
Graduation packet pickup	Approved	Y	Y	Y	6/15/2020
HE252/261	Approved	Y	Y	Y	7/22/2020
Hub Temp Services	Approved	Y	Y	Y	8/3/2020
IM Photo - Studio Lighting	Approved	Y	Y	Y	12/8/2020
Integrated Media	Approved	Y	Y	Y	10/27/2020
Machine Tool	Approved	Y	Y	Y	7/5/2020
Machine Tool plan mod	Approved	Y	Y	Y	10/9/2020
Mechatronics	Approved	Y	Y	Y	9/13/2020
Medical Assistant	Approved	Y	Y	Y	9/18/2020
MHCC Jazz Performance	Approved	Y	Y	Y	3/30/2021

Physical Therapy Assistant	Approved	Y	Y	Y	7/24/2020
Reopening Plan Template	Approved	Y	Y	Y	1/11/2021
Respiratory Therapy Lab	Approved	Y	Y	Y	12/24/2020
Sandy River Outdoor Planting	Approved	Y	Y	Y	10/15/2020
Summer Bridge packet pickup	Approved	Y	Y	Y	8/31/2020
Surgical Tech	Approved	Y	Y	Y	9/14/2020
Team Oregon	Approved	Y	Y	Y	7/29/2020
Testing Services	Approved	Y	Y	Y	5/12/2020
Theater Materials	Approved	Y	Y	Y	1/21/2021
Waste Cleanout Project	Approved	Y	Y	Y	10/29/2020
WLEE Backpacking Class	Approved	Y	Y	Y	9/1/2020
WLEE Winter Programs	Approved	Y	Y	Y	11/6/2020
WLEE Spring Courses	Approved	Y	Y	Y	2/26/2021
WLEE	Approved	Y	Y	Y	8/3/2020

In Review	Status	Submitted (Y/N)	Reopening review complete	Exec Policy Group Approval	Date Approved
CDFS offices	Exempt	Y	In final editing		
Earth Day Outdoor Cleanup	Review		Review		
Leatherman Offsite Training	New	Y	In review		
Maywood Labs	Review	Y	In final editing		
PACS Food Box Distro	Review	Y	In editing		
Reynolds High School Football Field Use	New	Y	In review		



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: April 21, 2021

ITEM TITLE: 8.1g

CONTACT PERSON: Ben Rowe, Director of Financial and Auxiliary Services

SUBJECT: APPROVAL TO UTILIZE GOODS AND/OR SERVICES CONTRACTS IN EXCESS OF \$150,000

Per the Community College Rules of Procurement (CCRP) Section 301, "The Board reserves to itself final approval of all contracts in excess of \$150,000."

The College expects to require goods and/or services from each of the vendors listed below. Funding will be drawn from a variety of College accounts. The administration anticipates that some of the listed contracts may aggregate at least \$150,000 in total expenditures.

<u>Vendor Name</u>	<u>Goods/services to be provided</u>	<u>Amount</u>
1- Akademos	Virtual Bookstore Services	Revenue Contract
2- Brandsen Floors	Gymnasium Floor Replacement	\$480,000
3- Education Advisory Board (EAB)	Academic Planning & Communication Software	\$880,000
4- Kone	Elevator Modernization & Service	\$500,000

- 1- **Akademos:** MHCC Administration decided in November 2020 to transition the Campus Store to an online marketplace that is also referred to as a virtual bookstore, utilizing a third-party vendor. The College has completed a competitive solicitation for vendors to provide virtual bookstore services. The review committee, comprised of representatives for each employee group and students, received six (6) proposals in response to the solicitation. The administration and the committee recommends awarding the contract to Akademos. The term of this contract will be through approximately 05-01-2027. This agreement is revenue-generating, and the College will



receive a portion of bookstore sales and use those funds to support faculty and student interactions with the vendor.

This contract does not represent an expense or commitment of expenditure by the College.

- 2- **Brandsen Floors**: The February winter storm damaged the Yoshida Event Center gymnasium floor due to snow buildup on the roof that entered vents. The water damage affected one-third of the gymnasium floor, primarily the center court area. Insurance and flooring contractors are recommending replacing the entire floor for matching quality and safety reasons. MHCC Facilities will replace the entire gymnasium wood floor, using 100% of funding from the insurance claim. Pricing for this project is based on a Sourcewell Cooperative agreement.

Total cost approximately \$480,000, 100% reimbursed by an insurance claim.

- 3- **EAB (Education Advisory Board)**: MHCC has posted a sole source justification due to the special needs and qualifications of the vendor under ORS 279B.075. EAB is the sole and complete owner and manufacturer of the research and insights, customized data and analytics, and the suite of support services provided through Navigate: Predictive Model, Academic Planning, Milestone Guidance, and Core Modules. There are no authorized agents or resellers of any of these products or services.

Total cost approximately \$880,000 for five years.

- 4- **Kone**: MHCC has completed a competitive solicitation for vendors to modernize the main campus library elevator and perform monthly service maintenance for all elevators. Four proposals were received in response to the solicitation. The administration recommends awarding the contract to KONE. The term of this contract will be through approximately December 31, 2027.

Total cost approximately \$ 500,000 (\$260,000 for modernization and \$240,000 for 5 years maintenance)

RECOMMENDATION

Approval to proceed with the contracting process for these projects.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1h

CONTACT PERSON: *Pam Greenough Corrie, Director of Head Start*

SUBJECT: HEAD START 2021-22 COST OF LIVING ADJUSTMENT (COLA) AND 2021-23 COVID GRANT APPLICATION

Mt. Hood Community College Head Start

2021-22 Cost of Living Adjustment (COLA) and 2021-23 COVID grant applications

One application is our annual COLA grant that will be applied to our annual grant. The COVID grant will help support our program to offer a summer school session for children the 2021 summer.

Funding Type	Description	Funding Amount
Cost of Living Adjustment (COLA) 10CH011601	1.22% increase to salary, benefits, and operations	\$115,270
COVID 10HET001955	COVID operational expenses for 2021-2023 (summer school focused)	\$153,193



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.2

CONTACT PERSON: *Ben Rowe, Director of Financial and Auxiliary Services*

SUBJECT: CONSIDERATION OF FEE ADJUSTMENTS FOR FY 2021-2022

Pursuant to Board Policy, we are proposing the fee changes listed on the attached spreadsheet. The following statements, similar to those previously established, serve as the guideline:

1. Any fee that supports the student population will be weighed against the need to increase tuition.
2. Fees will be benchmarked against other Oregon Community Colleges.
3. Course fees cover the costs of unusual services, equipment, software, and/or materials.
4. Administrative fees cover the cost of transactions and are reasonable compared to revenue generation.
5. Other fees may be assessed to cover costs for special services and/or processing and materials furnished, i.e. testing, library fines, printing, etc.

The attached spreadsheet lists all of the current fees and proposed fees.

The Board and Dr. Skari commissioned a committee to review non-course College-wide fees through an equity lens, compared to other Oregon Community Colleges and submit recommendations. This committee, comprised of representatives from each employee group and students, recommends changing the fee structure of some fees to be more equitable to students carrying varying course loads and changing the name of some fees to facilitate transparency in explaining the purpose of each fee to students. The committee's recommendations to Dr. Skari are attached and included in the proposed fee changes schedule.

		Current Fee	Proposed Fee	\$	%	
Row #	Name of Fee or Course	2020-21	2021-22	Change	Change	Rational & Associated Criteria for Proposed Change
1	Administrative Fees					
2	Safety and Security Access Fee (Formerly Access Fee)	39.00	3.50	(35.50)	-91%	Move fee to per credit hour . Provides support for the safety and security of all College properties.
3	Student Activity	4.25	no change	-	0%	Per credit hour. This funds the Associated Student Government; both co-curricular and athletics needs.
4	Student Technology Fee	6.50	no change	-	0%	Per credit hour; up to 15 credits per term. Software maintenance cost as well as the continued growing need for technology. Wireless demand also continues to increase as the number of wireless devices per student increases. Fee increased in 20/21
5	College Services Fee	49.00	3.50	(45.50)	-93%	Move fee to per credit hour . Provides for processing and service costs for general admission applications, graduation processing, duplicate certificates/degrees, official transcripts, college placement testing and tutoring services
6	Instructional Access and Support Fee (Formerly Distance Learning)	55.00	3.50	(51.50)	-94%	Move fee to per credit hour . Provides for the costs of distance learning infrastructure, personnel, help desk, testing, technology, and faculty training.
7	Solomon Fee	0.10	no change	-	0%	Per name. Processing fee for providing list of names to military recruiters.
8	International Student Fee	120.00	no change	-	0%	Per term. Fee specific to services provided as international enrollment grows
9	Application Fees					
10	International Student	50.00	no change	-	0%	One-time fee. Cost of processing
11	International Student I-20 Reissue Fee	50.00	no change	-	0%	In the case where a student defers their attendance or provides incorrect information, a new acceptance letter and I-20 must be re-mailed to them. (Federal regulations prohibit scanning or faxing I-20 documents)
12	Restricted-entry (except Nursing AAS) (in addition to first-time applicant)	25.00	35.00	10.00	40%	Consistent admission fee that is equitable among programs. One-time fee. Cost of processing
13	Nursing AAS Restricted-entry (in addition to first-time applicant)	75.00	35.00	(40.00)	-53%	Consistent admission fee that is equitable among programs. One-time fee. Cost of processing
14	Late Registration Fee	25.00	no change	-	0%	Learner Success committee is reviewing late add policy
15	Alternative Credit					
16	Challenge (of current tuition)	35%	no change	-	0%	Cost of processing
17	Portfolio (of current tuition)	35%	no change	-	0%	Cost of processing
18	Assessment					
19	Myers-Briggs Type Indicator - students	17.00	no change	-	0%	For consistency with HD course fee costs with this assessment.
20	-non-students	37.00	no change	-	0%	For increased cost of materials & staff for score interpretations.
21	Strong Interest Inventory - students	17.00	no change	-	0%	For consistency with HD course fee costs with this assessment.
22	- non-students	37.00	no change	-	0%	For increased cost of materials & staff for score interpretations.
23	Other Assessment Charges					
24	Assessment Cost					
25	\$0.00 - \$3.00	3.00	no change	-	0%	
26	\$3.01 - \$5.00	5.00	no change	-	0%	
27	\$5.01 - \$10.00	10.00	no change	-	0%	
28	\$10.01 - \$15.00	15.00	no change	-	0%	
29	\$15.00 - \$20.00	20.00	no change	-	0%	
30	Testing					
31	CLEP	25.00	no change	-	0%	CLEP Recommendation
32	Proctoring fee (for non-MHCC & non-co-enrolled students)	25.00	no change	-	0%	Removed language for partnership students. Per exam. Standard across Colleges
33	Millwright Certification	25.00	no change	-	0%	Cost of certification
34	Multnomah County - Adult Care Home exam	10.00	no change	-	0%	Cost of exam, administrative fees for proctoring and processing
35	Library					
36	Learning Commons					
37	Material replacement fee for - Orbis materials	90.00	no change	-	0%	Orbis' fee is part of consortium contract
38	Material replacement fee for - MHCC books	75.00	no change	-	0%	MHCC's fee to ensure return
39	Material replacement fee for - MHCC Video	75.00	no change	-	0%	MHCC's fee to ensure return
40	Material replacement fee for - MHCC Laptop	950.00	no change	-	0%	Incorporates replacement cost, plus shipping/handling.
41	Miscellaneous					
42	High School Recovery (DES)	85.00	no change	-	0%	Per .5 credit hour; instruction & materials cost
43	Adult HS Diploma Students (AHS7)	65.00	no change	-	0%	Per .5 credit hour; instruction & materials cost
44	Adult HS Diploma - Physical Education (AHS7)	65.00	no change	-	0%	Per .5 credit hour; instruction & materials cost
45	Adult HS Diploma - Work Experience (AHS7)	65.00	no change	-	0%	Per .5 credit hour; instruction & materials cost
46	Returned Check	20.00	no change	-	0%	
47	Late Payment on Student Account	20.00	no change	-	0%	Per month. \$60 max per term.
48	Aquatic Center					
49	Lap/Open Rec Fees					
50	Daily Lap Swim - Adult one-time	5.50	no change	-	0%	Current market price
51	Daily Lap Swim - Child/Senior/Veteran one-time	4.50	no change	-	0%	Current market price
52	10-punch Card - Adult	50.00	no change	-	0%	Current market price
53	10-punch Card - Child/Senior/Veteran	40.00	no change	-	0%	Current market price
54	20-punch Card - Adult	90.00	no change	-	0%	Current market price
55	20-punch Card - Child/Senior/Veteran	72.00	no change	-	0%	Current market price
56	Obstacle Course Usage Fee	3.00	no change	-	0%	Current market price
57	Obstacle Course 20-Punch	55.00	no change	-	0%	Current market price
58	Lap/Open Rec Membership					
59	School Year - Adult Individual	240.00	no change	-	0%	Current market price
60	School Year - Senior/Veteran Individual	200.00	no change	-	0%	Current market price
61	School Year - Family	400.00	no change	-	0%	Current market price
62	School Year - Family - each additional member	40.00	no change	-	0%	Current market price
63	Summer - Adult	130.00	no change	-	0%	Current market price
64	Summer - Child/Senior/Veteran Individual	99.00	no change	-	0%	Current market price
65	Summer - Family	375.00	no change	-	0%	Current market price
66	Summer - Family - each additional member	40.00	no change	-	0%	Current market price
67	Lesson and Class Fees					
68	Children's lessons - Pre-school (7 classes)	42.00	44.00	2.00	5%	Costs of Aquatic Center operation/increase in min wage

69	Children's lessons – Pre-school (8 classes)	48.00	50.00	2.00	4%	Costs of Aquatic Center operation/increase in min wage
70	Children's lessons – Pre-school (9 classes)	54.00	56.00	2.00	4%	Costs of Aquatic Center operation/increase in min wage
71	Children's lessons – Pre-school (10 classes)	60.00	62.00	2.00	3%	Costs of Aquatic Center operation/increase in min wage
72	Children's lessons – School age (7 classes)	49.00	51.00	2.00	4%	Costs of Aquatic Center operation/increase in min wage
73	Children's lessons – School age (8 classes)	56.00	58.00	2.00	4%	Costs of Aquatic Center operation/increase in min wage
74	Children's lessons – School age (9 classes)	63.00	65.00	2.00	3%	Costs of Aquatic Center operation/increase in min wage
75	Children's lessons – School age (10 classes)	70.00	72.00	2.00	3%	Costs of Aquatic Center operation/increase in min wage
76	Adult Lessons – 7 classes	49.00	no change	-	0%	Current market price
77	Adult Lessons – 8 classes	54.00	no change	-	0%	Current market price
78	Adult Lessons – 9 classes	59.00	no change	-	0%	Current market price
79	Adult Lessons – 10 classes	63.00	no change	-	0%	Current market price
80	10-punch Water Exercise card - Adult	80.00	no change	-	0%	Costs of Aquatic Center operation
81	10-punch Water Exercise card- Senior/Veteran	60.00	no change	-	0%	Costs of Aquatic Center operation
82	20-punch Water Exercise card - Adult	144.00	no change	-	0%	Costs of Aquatic Center operation
83	20-punch Water Exercise card- Senior/Veteran	108.00	no change	-	0%	Costs of Aquatic Center operation
84	Drop-in Water Exercise - Adult	8.50	no change	-	0%	Current market price
85	Drop-in Water Exercise - Senior/Veteran	6.50	no change	-	0%	Current market price
86	Summer Term Water Exercise class – Adult Individual	130.00	no change	-	0%	Current market price
87	Summer Term Water Exercise Class – Senior/Veteran Individual	95.00	no change	-	0%	Current market price
88	Rock Wall					
89	Rock Wall – Community Members	6.00	7.00	1.00	17%	Increase in minimum wage and price of equipment
90	Rock Wall – MHCC Students	4.00	5.00	1.00	25%	Increase in minimum wage and price of equipment
91	10-Punch Card - Adult	54.00	63.00	9.00	17%	Increase in minimum wage and price of equipment
92	10-Punch Card – MHCC	30.00	40.00	10.00	33%	Increase in minimum wage and price of equipment
93	Rockwall Birthday Party - 1-6 people	75.00	89.00	14.00	19%	Increase in minimum wage and price of equipment
94	Rockwall Birthday Party - 7-12 people	109.00	152.50	43.50	40%	Increase in minimum wage and price of equipment
95	Rockwall Birthday Party - 13-18 people	145.00	216.25	71.25	49%	Increase in minimum wage and price of equipment
96	Rockwall BP– add on (to original booking) 1-6	50.00	64.00	14.00	28%	Increase in minimum wage and price of equipment
97	Rockwall BP– add on (to original booking) 7-12	84.00	127.50	43.50	52%	Increase in minimum wage and price of equipment
98	Rockwall BP – add on (to original booking) 13-18	120.00	191.25	71.25	59%	Increase in minimum wage and price of equipment
99	Course Fees by Division					
100	Adult Basic Skills					
101	Adult Basic Education (DE, GED)					
102	DEAGED	20.00	no change	-	0%	Supply costs – in alignment with all Dev Ed courses
103	Adult Basic Skills (ABS)					
104	ABS8RD, ABS8WR, ABS9RD, ABS9WR, ABS10RD, ABS10WR, ABS11RD, ABS11WR	15.00	no change	-	0%	Supply costs – in alignment with all Dev Ed courses
105	ABS8MTH, ABS9MTH, ABS10MTH, ABS11MTH	30.00	no change	-	0%	Supply costs
106	English Second Language (ESL)					
107	ESL85A/B/C/D/E	60.00	no change	-	0%	Supply costs – in alignment with all Dev Ed courses
108	Allied Health & Nursing					
109	Allied Health (AH)					
110	AHX20	100.00	no change	-	0%	Supply cost
111	Dental Hygiene (DH)					
112	DH219	300.00	no change	-	0%	Supply cost
113	DH112, 122, 124, 132, 134, 212, 213, 217, 222, 225, 232, 235	600.00	no change	-	0%	Supply cost and clinical cost
114	DH 213, 217, 218	600.00	no change	-	0%	Supply cost
115	DHX222	1,750.00	no change	-	0%	Remediation clinic transition
116	Funeral Service Education (FSE)					
117	FSE211, 212, 213	600.00	no change	-	0%	Supply, testing (MATS), and lab instructor cost
118	Medical Assistant (MA)					
119	MA210L	500.00	no change	-	0%	Lab fees, specific equipment needs, diagnostic testing materials, AHA certification and training
120	MA110L	300.00	no change	-	0%	Supplies specialized equipment needed for electronic records; group licensing for system
121	Medical Office (MO)					
122	MO110	15.00	no change	-	0%	Standardized test
123	MO230, 231, 232, 240, 241	35.00	no change	-	0%	Hybrid or specialized laboratory fee, equipment
124	MO242	25.00	no change	-	0%	Special software and hybrid course
125	Nursing (NRS)					
126	NRS110A, 111A, 112A, 221A, 222A	175.00	no change	-	0%	Supply and testing cost
127	NRS110B, 111B, 112B	550.00	no change	-	0%	Supply and clinical cost
128	NRS221BL, 222BL	250.00	no change	-	0%	Supply and clinical cost
129	NRS221BC, 222BC	300.00	no change	-	0%	Supply and clinical cost
130	NRS224	650.00	no change	-	0%	Supply, testing and clinical cost, travel
131	NRS230, 231, 232, 233	60.00	no change	-	0%	Supply cost and software
132	Practical Nursing (PN)					
133	PN100	15.00	no change	-	0%	Equipment, students pay for testing via web.
134	PN100L, 101L, 102L	500.00	no change	-	0%	Supply, testing and clinical cost
135	PN103L	600.00	no change	-	0%	Supply, testing and clinical cost
136	Physical Therapy (PTA)					
137	PTA101L, 102L, 103L, 121, 122, 123, 201L, 202L, 203L	50.00	no change	-	0%	Supply and lab fee
138	PTA258	100.00	no change	-	0%	Cover costs of mock National Board exams
139	PTA261, 262	150.00	no change	-	0%	supply & equipment costs, clinical site supervision costs; fee now includes testing for students
140	PTA263	50.00	no change	-	0%	supply & equipment costs, clinical site supervision costs; fee now includes testing for students
141	Registered Nurse (RN)					
142	RNX27	200.00	no change	-	0%	supply & equipment costs, clinical site supervision costs
143						
144	Nursing Assistant (NAX)					
145	NAX10	1,295.00	1,595.00	300.00	23%	Job Corp will be paying the same amount as other students. supply & equipment costs, consistent with other student fees
146						
147	Respiratory Therapy (RT)					
148	RT121	25.00	no change	-	0%	Dedicated multimedia room

149	RT122, 220	25.00	no change	-	0%	Supply cost	
150	RT141, 142	200.00	no change	-	0%	Equipment rental	
151	RT150	100.00	no change	-	0%	Clinical cost	
152	RT231	200.00	no change	-	0%	Demo equip cost	
153	RT232	45.00	no change	-	0%	Change to NBRC testing fee	
154	RT251, 252, 253	400.00	no change	-	0%	Clinical cost	
155	Surgical Technology (ST)						
156	ST101, 102	50.00		(50.00)	-100%	Remove fee from lecture courses	
157	ST111, 112	130.00		175.00	45.00	35%	supply & equipment costs
158	ST155	85.00		175.00	90.00	106%	supply & equipment costs
159	ST221	280.00		350.00	70.00	25%	clinical and travel costs evenly spread across second year
160	ST222	400.00		350.00	(50.00)	-13%	clinical and travel costs evenly spread across second year
161	ST223	500.00		350.00	(150.00)	-30%	clinical and travel costs evenly spread across second year, National Board testing
162	Business /Computer Information						
163	Business (BA)						
164	BU5286	30.00	no change	-	0%	Administrative support and software	
165	WE280BUA – L	10.00	no change	-	0%	Transportation costs	
166	Business Technology (BT)						
167	BT116, 125, 126,	25.00	no change	-	0%	Specialty software and hardware	
168	BT210s (generic)	25.00	no change	-	0%	Specialty software and hardware	
169	WE280OPA – L	10.00	no change	-	0%	Transportation costs	
170	Cosmetology (COS)						
171	COS110, 120, 122, 201, 202, 203, 218	320.00	no change	-	0%	Comparison of proprietary schools in area plus unique costs of program	
172	COS111, 113, 121, 123, 215, 217, 219	360.00	no change	-	0%	Comparison of proprietary schools in area plus unique costs of program	
173	COS235						
174							
175							
176							
177							
178			no change	-	0%	Charge fee by section hour; sliding scale	
179	Hospitality & Tourism (HT/HTX)						
180	HT112	40.00	no change	-	0%	Supplies	
181	Information Systems						
182	Computer Information Systems (CIS)						
183	CIS120L, 122, 125DB, 125SS, 152, 153, 195, 197CSP, 197HTM, 197WAA, 279S	65.00		(65.00)	-100%	Remove fee	
184	CIS122, 125GA, 145A/B/C, 197WAG, 197XML, 225, 276, 279A, 284NS, 288, 295CMS	65.00	no change	-	0%	Specialty software and hardware	
185	CIS135, 235	65.00	no change	-	0%	Specialty software and hardware	
186	CIS135GRA	35.00	no change	-	0%	Specialty software and hardware	
187	CIS151	-		35.00	35.00	100%	Specialty software and hardware
188	CIS152, 153	65.00		35.00	(30.00)	-46%	Specialty software and hardware
189	CIS235UNA, 235UNB	55.00	no change	-	0%	Specialty software and hardware	
190	CIS135GMA, 135GMB, 135GMC, 135GRB, 135XTP, CIS235ANM, 235CPX, 235DD, 235RIG, 235ST, 235TLC	65.00	no change	-	0%	Specialty software and hardware	
191	WE280CAA – L	10.00	no change	-	0%	Transportation costs	
192	Computer Science (CS)						
193	CS160, 161, 162, 260	35.00		(35.00)	-100%	Remove fee; No consumables or special software/licenses	
194	CS201, 250, 251	10.00		(10.00)	-100%	Remove fee; No consumables or special software/licenses	
195	Information Systems and Technology Management (ISTM)						
196	ISTM183A, 183B, 283A	70.00		(70.00)	-100%	technology unique to this program	
197	ISTM183C, 189	70.00		35.00	(35.00)	-50%	technology unique to this program
198	ISTM, 284E, 297	70.00		35.00	(35.00)	-50%	technology unique to this program
199	ISTM140L, 283CO1, 283CO2, 285W	-		35.00	35.00	100%	Adding fee for technology unique to this program
200	ISTM235MA, 235MB	-		20.00	20.00	100%	Maintenance/replacement of equipment
201	ISTM283CC	25.00		60.00	35.00	140%	technology unique to this program/end of term competition costs
202	ISTM283B, ISTM283F	50.00		35.00	(15.00)	-30%	Software
203	ISTM285EE	-		75.00	75.00	100%	technology unique to this program
204	HPEAAR						
205	Health Education (HE)						
206	HE251	85.00		56.00	(29.00)	-34%	Wilderness First Aid certification
207	HE252	32.00	no change	-	0%	cost of Amer. Red Cross certification fee	
208	HE261	27.00	no change	-	0%	Certification fee	
209	HE299	55.00		100.00	45.00	82%	
210	HE299L	40.00	no change	-	0%		
211	Health & Physical Education (HPE)						
212	HPE174	360.00	no change	-		Fee moving to optional purchase through bookstore. New Fitness Technology Course, fee covers NASM testing for certification	
213	HPE285OL	54.00		61.00	7.00	13%	Certification fee
214	HPE291	32.00	no change	-	0%	Certification fee	
215	HPE295	25.00	no change	-	0%	No additional fee for online class.	
216	Physical Education (PE)						
217	ORLX30	35.00		40.00	5.00	14%	Certification and transportation costs
218	ORLX31	165.00		167.00	2.00	1%	Certification and transportation costs ; ACA membership included
219	ORLX32	366.00		401.00	35.00	10%	Certification and transportation costs
220	PE Courses: All 185 (PE courses with a higher fee excluded)	5.00	no change	-	0%	Equipment repair and replacement	
221	PE185CG, PE185CS, PE185PF	25.00	no change	-	0%	Equipment repair and replacement	
222	PE185CSW	10.00	no change	-	0%	Assist with cost of lifeguard	
223	PE185GC	55.00		58.00	3.00	5%	For monitor; access to climbing gym; equipment
224	PE185KY	135.00		137.00	2.00	1%	Transportation costs; also rentals
225	PE185KYI	138.00		137.00	(1.00)	-1%	Transportation and equipment costs
226	PE185OJ	140.00		152.00	12.00	9%	Transportation and equipment costs
227	PE185OT	163.00		167.00	4.00	2%	Transportation and equipment costs
228	PE185RK	82.00		87.00	5.00	6%	Transportation and equipment costs
229	PE185RKI	146.00		116.00	(30.00)	-21%	Transportation and equipment costs
230	PE185RS	28.00	no change	-	0%	Transportation and equipment costs	
231	PE185RT	77.00		81.00	4.00	5%	Transportation and equipment costs
232	PE185RTI	77.00		81.00	4.00	5%	Transportation and equipment costs

233	PE185SB (section 1)	89.00	18.00	(71.00)	-80%	equipment costs ; without transportation
234	PE185SB (section 2)	89.00	56.00	(33.00)	-37%	equipment costs ; Includes transportation
235	PE185SS	72.00	121.00	49.00	68%	Transportation and equipment costs
236	PE185WBT	140.00	149.00	9.00	6%	Transportation and equipment costs
237	PE185WTA	17.00	no change	-	0%	Transportation and equipment costs
238	RECSPEI	30.00		-	0%	Market value; Equipment costs
239	Wilderness Leadership (WL)					
240	WL110	56.00	62.00	6.00	11%	Equipment costs and materials (activities to be held on campus)
241	WL120	27.00	no change	-	0%	Transportation costs
242	WL130	146.00	138.00	(8.00)	-5%	Field trip
243	WL145	135.00	186.00	51.00	38%	Filed trip
244	WL150	97.00	no change	-	0%	Transportation and food (Increase in support staff and transportation costs)
245	WL178	245.00	230.00	(15.00)	-6%	Permit, transportation and equipment
246	WL182	256.00	257.00	1.00	0%	Transportation, equipment, certification and gear
247	WL186	5.00	no change	-	0%	Eliminating field trip
248	WL245	396.00	289.00	(107.00)	-27%	Field trips, field assistants and equipment (Increase in support staff and transportation costs)
249	WL271	230.00	207.00	(23.00)	-10%	Field days, equipment costs, supplies and materials
250	WL272	198.00	171.00	(27.00)	-14%	Field days, equipment costs, supplies and materials
251	WL273	297.00	331.00	34.00	11%	Field days, equipment costs, supplies and materials
252	WL274	258.00	235.00	(23.00)	-9%	Field days, equipment costs, supplies and materials
253	WL289	265.00	332.00	67.00	25%	Field days, equipment costs, supplies and materials
254	WL295	127.00	no change	-	0%	Field days, equipment costs, supplies and materials
255	Human Development					
256	Human Development (HD)					
257	HD110	17.00	no change	-	0%	To match general student fee for assessment
258	HD105, 1995	10.00	no change	-	0%	
259	HD130	5.00	no change	-	0%	
260	HD208	30.00	no change	-	0%	Assessment fee
261	Humanities					
262	American Sign Language (ASL)					
263	ASL101, 102, 103, 201, 202, 203	10.00	no change	-	0%	Software for tutoring
264	French (FR)					
265	FR101, 102, 103, 201, 202, 203	10.00	no change	-	0%	Software for tutoring
266	German (GER)					
267	GER101, 102, 103, 201, 202, 203	10.00	no change	-	0%	Software for tutoring
268	Italian (ITAL)					
269	ITAL101, 102, 103, 201, 202, 203	10.00	no change	-	0%	Software for tutoring
270	Japanese (JPN)					
271	JPN101, 102, 103, 201, 202, 203,	10.00	no change	-	0%	Software for tutoring
272	Spanish (SPAN)					
273	SPAN101, 102, 103, 201, 202, 203	10.00	no change	-	0%	Software for tutoring
274	Writing (WR)					
275	WR240, 241, 242, 244	10.00	no change	-	0%	Course materials.
276	Industrial Technology					
277	Automotive (AM)					
278	AM103	55.00	no change	-	0%	supplies usage; combined lab/lecture costs
279	AM105, 112, 114, 140, 142, 154, 158, 224, 228, 232, 238, 242, 244, 246	5.00	no change	-	0%	supplies usage lecture costs
280	AM104, 106, 113, 115, 117, 123, 141, 151, 155, 159, 161, 225, 227, 233, 237, 241, 243, 245	35.00	no change	-	0%	supplies usage lab costs
281	AM281, 281B, 282, 283, 284	10.00	no change	-	0%	Instructor travel costs
282	Light Repair & Maintenance					
283	AMD111, 119, 120, 133, 137, 157, 217, 254, 257	35.00	no change	-	0%	supplies usage; combined lab/lecture costs
284	Automotive-Ford (AMF)					
285	AMF101, 102, 111, 117, 119, 133, 135, 137, 153, 157, 217, 252, 254, 257, 259,	35.00	no change	-	0%	supplies usage; combined lab/lecture costs
286	AMF110, 116, 118, 132, 134, 136, 152, 156, 216, 251, 253, 256, 258	5.00	no change	-	0%	Course materials.
287	AMF116, 134	5.00	no change	-	0%	Course materials.
288	AMF171, 172, 173, 174	50.00	no change	-	0%	supplies usage; combined lab/lecture costs
289	AMF271, 272, 273, 274	50.00	no change	-	0%	supplies usage; combined lab/lecture costs
290	AMF281, 282, 283, 284	10.00	no change	-	0%	Co-op fee to cover instructor travel costs.
291	Integrated Metals (IMTL)					
292	IMTL110, 114, 118, 24, 130, 130B, 134, 150, 154, 236	5.00	no change	-	0%	Course materials
293	IMTL111, 131, 131B, 151	80.00	no change	-	0%	supplies usage/costs
294	IMTL116, 116B, 143, 160, 215,	25.00	no change	-	0%	Equipment and supplies
295	IMTL120, 140, 152	10.00	no change	-	0%	Equipment and supplies
296	IMTL121, 141, 161, 163	90.00	no change	-	0%	Equipment and supplies
297	IMTL129	40.00	no change	-	0%	Equipment and supplies
298	IMTL135, 136	15.00	no change	-	0%	Supplies and materials
299	IMTL257	20.00	no change	-	0%	Equipment and supplies
300	IMTL153	65.00	no change	-	0%	
301	IMTL155	25.00		(25.00)	-100%	remove fee
302	IMTL156	60.00	no change	-	0%	Equipment and supplies
303	IMTL157	20.00	no change	-	0%	Computer lab fee to support instructional costs
304	IMTL171, 172, 173	30.00	no change	-	0%	Equipment and supplies
305	Machine Tool Technology (MFG/X)					
306	MFG212	75.00	no change	-	0%	materials cost, equipment replacement
307	MFG213	5.00	no change	-	0%	Course materials
308	MFG216	15.00	no change	-	0%	
309	MFG214, 232, 251	80.00	no change	-	0%	materials cost, equipment replacement
310	MFG217, 234, 254	5.00	no change	-	0%	Supplies
311	Engineering Transfer (ENGR)					
312	ENGR201, 248	25.00	no change	-	0%	In alignment with CIS
313	GET01, 102, 115	25.00	no change	-	0%	In alignment with CIS
314	Engineering Technology (ET/ETX)					
315	ET122, 150, 235, 240, 250, 261, 263, 265	25.00	no change	-	0%	In alignment with CIS
316	ET249	25.00	no change	-	0%	In alignment with CIS

317	ET266		25.00	no change	-	0%	In alignment with CIS
318	Mechanics (MEC)						<i>We have agreement that we will not also charge the Online Learning \$55 fee since the courses don't use Blackboard and use an industry software instead.</i>
319	MEC101, 134		45.00	no change	-	0%	Equipment and supplies
320	MEC110, 121, 122, 123, 131, 132, 133, 141, 142		80.00	no change	-	0%	Equipment and supplies
321	MEC112		80.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
322	MEC113, 115		45.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
323	MEC243, 250		15.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
324	MEC160, 270		80.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
325	MEC231, 232		150.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
326	MEC211		45.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
327	MEC251, 252		85.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
328	MEC241		80.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
329	MEC242		25.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
330	MEC290, 291		105.00	no change	-	0%	supplies/consumables and the software licenses for the different courses.
331	Welding Technology (WLD/WLDX)						
332	WLD116		55.00	no change	-	0%	costs for supplies, equipment
333	WLDX11		55.00	no change	-	0%	costs for supplies, equipment
334	WLDX13		52.00	no change	-	0%	
335	WLDX19A-D	A = \$45					Lab fees associated with regular (not X) classes
336		B = \$60					costs for supplies, equipment
337		D = \$90		no change	-	0%	
338	Performing Arts, Visual Arts and Integrated Media						
339	Art (ART)						
340	ART115, 116, 117		20.00	no change	-	0%	Supplies and small equipment needs
341	ART294, 296, 297		20.00	no change	-	0%	supply costs
342	ART231, 232, 233, 234, 235, 236		20.00	no change	-	0%	Supply costs and to fund repairs and small equipment.
343	ART219A, 219B, 219C		20.00	no change	-	0%	supply costs
344	ART225, 226, 227		20.00	no change	-	0%	costs of specialty software
345	ART215P		10.00	no change	-	0%	supply costs
346	ART240, 241		20.00	no change	-	0%	In line with drawing series
347	ART254, 255, 256, 291, 292, 293		50.00	no change	-	0%	Supply costs and to fund repairs and small equipment.
348	ART257, 258, 259		60.00	no change	-	0%	supply costs and to fund repairs to small equipment
349	ART260		40.00	no change	-	0%	supply costs
350	ART261, 262		60.00	no change	-	0%	supply costs
351	ART271, 272, 273		50.00	no change	-	0%	Supply costs
352	ART281, 282, 283		30.00	no change	-	0%	supply costs
353	Music –Band-Jazz-Vocal (MUP)						
354	MUP101, 201, 205		10.00	no change	-	0%	Costs for sheet music, tuning, repair and replacement of instruments.
355	MUP105, 146, 205		10.00	no change	-	0%	supply costs
356	MUP114, 214		10.00	no change	-	0%	Sheet music and college-owned instrument repairs
357	MUP115, 121, 215, 221		10.00	no change	-	0%	Sheet music
358	MUP171A-192A.01, MUP271A-292A.01		330.00	no change	-	0%	1 credit Individual music classes; new few structure for wages plus fringe benefits
359	MUP171B-192B.01, MUP271B-292B.01		660.00	no change	-	0%	2 credit Individual music classes; new few structure for wages plus fringe benefits
360	MUP246		10.00	no change	-	0%	Supply costs
361	Music (MUS)						
362	MUS101		10.00	no change	-	0%	Sheet music, tuning, repair and replacement of instruments.
363	MUS105		10.00	no change	-	0%	Sheet music, piano tuning, music licensing fees
364	MUS117, 118, 119		25.00	no change	-	0%	Software, hardware and upgrades for computer based class.
365	MUS121, 122, 123, 137, 211, 212, 213, 221, 222, 223		10.00	no change	-	0%	Costs of sheet music, piano tuning, music licensing fees
366	MUS131, 132, 133, 161, 162, 231, 232		10.00	no change	-	0%	Sheet music, tuning, repair and replacement of instruments.
367	MUS198A/B/C		10.00	no change	-	0%	Sheet music, piano tuning, music licensing fees
368	Theater (TA)						
369	TA211, 213, 227		20.00	no change	-	0%	supply costs
370	TA121		20.00	no change	-	0%	supply costs
371	TA134A/B/C		10.00	no change	-	0%	supply costs
372	TA135A/B/C		10.00	no change	-	0%	supply costs
373	TA136A/B/C		10.00	no change	-	0%	supply costs
374	TA153A/B/C/D, TA253A/B/C/D		10.00	no change	-	0%	supply costs
375	TA198A/B/C		10.00	no change	-	0%	supply costs
376	TA211		20.00	no change	-	0%	supply costs
377	TA234A/B/C		10.00	no change	-	0%	supply costs
378	Integrated Media						
379	Digital Photography (DP)						
380	DP152, 153, 249, 250, 252		50.00	no change	-	0%	specialty software and hardware
381	DP165		75.00	no change	-	0%	specialty software and hardware
382	DP249, 250, 252		50.00	no change	-	0%	specialty software and hardware
383	Graphic Design (GD)						
384	GD 150, 151, 152, 160, 165, 250, 251, 252		50.00	no change	-	0%	specialty software and hardware
385	Integrated Media (IM)						
386	IM120, 121, 122, 123, 124, 125		10.00	no change	-	0%	Specialty software and hardware
387	IM150, 152, 185, 190, 270, 272		50.00	no change	-	0%	specialty software and hardware
388	IM165, 178		40.00	no change	-	0%	specialty software and hardware
389	IM260		40.00	no change	-	0%	specialty software and hardware
390	IM290		75.00	no change	-	0%	specialty software and hardware
391	IM271 (was IM195)		40.00	no change	-	0%	Specialty software and hardware
392	IM282GA, GB, VA, VB		20.00	no change	-	0%	specialty software and hardware
393	Radio Broadcasting (RB)						
394	RB150, 151, 152, 160, 165, 248 (formerly RB250), 251, 253		50.00	no change	-	0%	specialty software and hardware
395	Television –Video –Film (TV)						
396	TV150, 151, 152, 160, 165, 250, 251, 253		50.00	no change	-	0%	specialty software and hardware
397	Mathematics						
398	Mathematics (MTH)						
399	MTH10, 20, 58, 60, 65, 84, 95, 98, 105, 111, 112, 211, 212, 213, 241, 243, 244, 251, 252, 253, 254, 256, 261, 299		10.00		6.00	(4.00)	-40% No fee for online only sections. Cost of copies. Students are using less paper as more of them bring tablets, laptops, etc. to classes and do their work electronically.
400	Science						

401	Biology (BI)						
402	BI100, 101C	25.00	no change	-	0%	Equipment repair and replacement; lab supply costs	
403	BI102, 102A, 103, 103A, 103B, 103D, 112	20.00	no change	-	0%	Lab Supplies	
404	BI121, 122	25.00	no change	-	0%	Lab Supplies	
405	BI101, 101A, 211, 212, 213	20.00	no change	-	0%	Lab Supplies (BI213 Field Trip)	
406	BI231, 232, 233	25.00	no change	-	0%	Equipment repair and replacement; lab supply costs	
407	BI234	35.00	no change	-	0%	Equipment repair and replacement; lab supply costs	
408	Chemistry (CH)						
409	CH170	25.00	no change	-	0%	Lab Supplies and increased Material & Disposal Costs	
410	CH104, 105, 106, 151,221, 222, 223, 241, 242, 243	25.00	no change	-	0%	Lab Supplies	
411	Environmental Science (ESR)						
412	ESR271	35.00	no change	-	0%	Lab supply costs	
413	Natural Resources-Forest (F)						
414	F141	25.00	no change	-	0%	Lab supply & field trip costs	
415	F200	25.00	no change	-	0%	Lab supply & field trip costs	
416	F240	25.00	no change	-	0%	Lab supply & field trip costs	
417	Fish Biology (FI)						
418	FI101, 102, 103, 111, 112, 113, 201, 202, 203, 221, 222, 241	30.00	no change	-	0%	Lab supply & field trip costs	
419	FI223	25.00	no change	-	0%	New course	
420	Forest Measurement (FT/X)						
421	FT122, 222	25.00	no change	-	0%	Lab supply & field trip costs	
422	FT221	25.00	no change	-	0%	Instructional Supplies and transportation for field labs	
423	FT228	25.00	no change	-	0%	Lab supply & field trip costs	
424	FT235	25.00	no change	-	0%	Field Trips	
425	Wildlife (FW)						
426	FW252, 253, 254	25.00	no change	-	0%	Lab supply & field trip costs	
427	Geology (G)						
428	G148C, 201, 202, 203	30.00	no change	-	0%	lab supply & field trip costs	
429	G165	60.00	no change	-	0%	lab supply & field trip costs	
430	General (Physical) Science (GS)						
431	GS104	25.00	no change	-	0%	Lab supply costs	
432	GS105, GS105A, GS105B	25.00	no change	-	0%	Lab Supplies	
433	GS106	30.00	no change	-	0%	Lab supply & field trip costs	
434	Natural Resources (NR)						
435	NR144, 160, 230, 238, 242, 244, 246	25.00	no change	-	0%	Lab supply & field trip costs	
436	NR140	25.00	no change	-	0%	Field Equipment and Field Trips	
437	Astronomy/Physics (PH)						
438	PH104	25.00	no change	-	0%	Supply costs	
439	PH109C	25.00	no change	-	0%	Field Trips	
440	PH121, 122, 123	25.00	no change	-	0%	Supply costs	
441							
442	PH201, 202, 203, 211, 212, 213	25.00	no change	-	0%	Lab supply costs	
443	Sustainability, Health and Safety (SHS/EHSX)						
444	EHS100, 101, 201, 221, ESR271	35.00	no change	-	0%	Lab supply costs	
445	EHS143, 243	20.00	no change	-	0%	Lab supply costs	
446	SHS100, 101, 201, 221, 222	35.00	no change	-	0%	Lab supply costs	
447	SHS143, 243	20.00	no change	-	0%	Lab supply costs	
448	Social Sciences						
449	Criminal Justice (CJA)						
450	CJA214	15.00	no change	-	0%	Special software for criminal investigation.	
451	Early Childhood Education (ECE)						
452	ECE158, 173, 258	20.00	no change	-	0%	Supply costs	
453	ECE256	-		10.00	10.00	100%	Materials/consumable supplies for new class
454	Geography (GEOG)						
455	GEOG265	15.00	no change	-	0%	Geographic Information Systems (GIS) software.	

Memo



Date: 04/01/2021
To: Lisa Skari, President, Mt. Hood Community College
From: College Fee Review Committee
Re: Recommended College Fee Changes

The Committee's charge was to review select MHCC fees through an equity lens, compared to other Oregon Community Colleges and submit recommendations to you.

Fees - the fees the Committee reviewed include:

- **Service Fee** (\$49 per term) - provides for processing and service costs for general admission applications, graduation processing, duplicate certificates/degrees, official transcripts, college placement testing and tutoring services.
- **Access Fee** (\$39 per term) - provides for safety and security of all college properties and provides subsidies to encourage the use of public transportation.
- **Technology Fee** (\$6.50 per credit) - provides for the technology needs of the college and is directed to Information Technology.
- **Student Activity Fee** (\$4.25 per credit) - provides funding for both Associated Student Government (ASG) and Athletics.
- **Distance Learning Fee** (\$55 per course) - provides for the costs of distance learning infrastructure, personnel, help desk, testing, technology, and faculty training.

Recommendations - The Committee respectfully recommends:

- Transition all college fees to a per credit hour assessment.
 - We feel this change best supports fee equity and accessibility between students carrying varied course loads.
 - We propose fee changes below to maintain similar revenue as prior years based on flat enrollment and similar course loads.
- Keep each fee separate / itemized rather than a universal fee.
 - We feel this promotes transparency and will better facilitate communication with students regarding the description and purpose of each fee.
- Not increasing college fees for Academic Year 2021-22, however implementing nominal fee increases frequently rather than significant increases infrequently.
- Change the name of the "Access Fee" to "Safety and Security Access Fee"
- Change the name of the "Distance Learning Fee" to "Instructional Access and Support Fee"

- Assess the Instructional Access and Support Fee on all course credit hours.
 - We feel the services the distance learning program provides are currently and will increasingly be in high demand. Most if not all courses have or will have an online component in the future. We feel a nominal fee on all credit hours will provide the mechanism and funding to meet future program service expectations.

While the following proposed fee changes increases the maximum fee amount above the current fee, the average student course load is 10 credits. The average student will pay less than the current fee.

- Change the Service Fee to \$3.50 per credit¹ with a maximum of \$52.50 per term² (15 credits).
- Change the Safety and Security Access Fee to \$3.50 per credit, with a maximum of \$52.50 per term (15 credits).
- Change the Access Fee to \$3.50 per credit, with a maximum of \$52.50 per term (15 credits).
- Change the Instructional Access and Support Fee to \$3.50 per credit, with a maximum fee of \$52.50 per term. (15 credits)

Oregon Community College Tuition and Fees Comparison

On annual basis, MHCC currently ranks 7th most expensive³ of 17 colleges, only 3% (\$157) above the average (excluding distance learning fee).

With the proposed changes, including the addition of the Instructional Access and Support Fee to a per credit assessment, moves MHCC 2 spots to the 5th most expensive of 17 colleges, 6% (\$353) above average, (\$196 more than current) based on 2020-21 college fee information.

Other Recommendations:

- Implement a mechanism to assist financially disadvantaged students with paying college fees.
- College leadership should set direction where in the cost rankings they wish MHCC to reside in comparison to Portland metropolitan area and other Oregon community colleges.

Action item:

- The Business Office will work with District Communications, Student Development and ASG to deliver clear messages and communication to students regarding college fee descriptions and purposes to promote transparency.

¹ Proposed fee changes reflect generating similar revenue as prior years assuming flat enrollment and similar course loads.

² The average course load of students during Fall and Winter Term has consistently been 10 credits for several years.

³ Assumes annualized tuition and fees, 15 credits per term, for 3 terms, based on 2020-21 data, excluding Distance Learning Fees.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.3

CONTACT PERSON: *Lisa Skari, President*

SUBJECT: APPROVE BOARD RESOLUTION ON COMMUNITY COLLEGE (CC) AWARENESS MONTH

Community College Month Board Resolution

Whereas, The Board of Directors for Mt. Hood Community College is pleased to honor and salute the 17 community colleges in Oregon, in recognition of April 2021 as Oregon Community College Month; and,

Whereas, Community College Month is an appropriate time to acknowledge community colleges and the important contributions they make to the richness and accessibility of higher education in the United States; and,

Whereas, Mt. Hood Community College enrolls over 21,000 students and grants nearly 2,000 certificates and degrees each year; and

Whereas, The strength and success of the State of Oregon, the vitality of its communities, and the effectiveness of our American society depend, in great measure, upon community colleges; and

Whereas, The ability of Oregon's economy and communities to recover from the devastation of COVID-19, wildfires and other disasters that have wreaked havoc upon our state, relies upon the upskilling and reskilling of the state's workforce through community colleges; and,

Whereas, It is altogether proper and fitting for this Board of Directors to pause and recognize the 17 Oregon community colleges to affirm their importance to the citizens of this State; now, therefore,

Be it resolved by the Board of Directors for Mt. Hood Community College:

That this Board of Directors hereby commends the 17 Oregon community colleges, pays tribute to the meritorious efforts of Mt. Hood Community College, and declare the month of April 2021 "Community College Month."