



MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

A meeting of the Mt. Hood Community College District Board of Education will be held on September 1, 2021, with a Board Work Session at 6:00 p.m. held via Zoom.

Join Zoom Meeting: Please click this URL to join.

<https://mhcc.zoom.us/j/97131429871?pwd=bnhISDArNWWhQenZFMStjdXFKUGRkZz09>

Join by Phone: 1-669-900-6833 (San Jose) or 1-253-215-8782 (Tacoma)

Webinar ID: 971 3142 9871

Passcode: 161805

***UPDATED* AGENDA SESSION 1042**

6:00 pm	1.0	CALL TO ORDER	
6:05 pm	2.0	BUSINESS	
	2.1	Board Guiding Principles & Agreements	Annette Mattson
	2.2	Board Goals	Annette Mattson
	2.3	Board Committees	Annette Mattson
	2.4	Board Community Engagement	Annette Mattson
	2.5	Other Business	
7:30 pm	3.0	ADJOURNMENT	

*NOTE: No public comment or action will be taken during the board work session.
The next regular board meeting is scheduled for Wednesday, September 15, 2021.*

*Individuals requiring accommodations due to disability should contact
Accessible Education Services at 503-491-6923 or aes@mhcc.edu*

Mt. Hood Community College Board of Education Agreements



While the board and president are guided by governing documents, we also subscribe to the following guiding principles in our work.

The board and the president commit to:

- Attending meetings, work sessions and retreats
- Being prepared for meetings, work sessions, and retreats
- Being informed on issues under consideration
- Being engaged in board activities and discussions
- Assessing our performance
- Continuous learning and continuous improvement
- Focusing on student success
- Listening to and engaging stakeholders and constituents, and meeting them where they are
- Seeking clarity in our work
- Building trust
- Being transparent and inclusive in our decision-making
- Respecting others
- Collaborating and working as a team
- No surprises

The board members commit to:

- Supporting the work of the president
- Maintaining a focus on policy, not operations
- Acting as a unit, and standing together after a decision is made
- Sending complaints about the president to the board chair
- Sending complaints and information requests about the college to the president and board chair

The president commits to:

- Supporting the work of the board
- Sending relevant board information to all board members
- Standing with the board after a decision is made
- Sharing concerns/complaints about board members with the board chair

Mt. Hood Community College
Board of Education

Board Goals

1. The board will build relationships for the college.
2. The board will advocate at the local level.
3. The board will advocate at the state level.
4. The board will advocate at the national level
5. The board supports a teaching, learning and working environments that are safe and welcoming.
6. The board will implement policies to increase access.
7. The board will implement policies that support student moving to successful completion.
8. The board will ensure relevant and responsive education and training.
9. The board will guarantee MHCC's financial health and sustainability.
10. The board will advocate and support College efforts to serve the community through access to learning opportunities.

MHCC BOARD OF EDUCATION

LEADERSHIP ROLES

Board Committees – Board member chairs committee; work centers on activities of the Board

Budget and Finance:

Board members attend meetings in the spring to set budget priorities and review the college's proposed budget before submitting to the Tax Supervising and Conservation Commission (TSCC).

Committee chair meets with the Vice President of Administration and Finance at least quarterly to review the college's budget status.

Community Engagement:

Board members track their community involvement related to the college, and report action monthly to the Executive Assistant to the Board.

Committee chair meets with the MHCC Board Chair and Vice Chair to develop strategies for Board engagement in the community.

Board members take part in specific outreach efforts, including attending meetings and events.

Board Liaisons – Board member(s) participates by sharing information; other group is responsible for the work

Audit: Attend two meetings per year with the external auditors; provide proactive oversight for the financial compliance reporting, and risk management processes and disclosure by thoroughly reviewing the audit report; limit two Board members per committee.

NOTE: In Policy 1065, we currently list this as an advisory committee of the Board, though the requirements suggest the Board member(s) roles on the committee are in a liaison capacity.

Head Start: Attend two Head Start Policy Council meetings during the year; speak at one Head Start staff meeting; participate in Head Start self-assessment; provide Head Start information to MHCC Board.

NOTE: Dr. Kisa is reviewing the federal requirements, additional duties may be added based on her review

MHCC Foundation: Attend regular MHCC Foundation board meetings and share Board of Education information; attend Foundation events including the annual auction; provide MHCC Foundation information to MHCC Board.

Oregon Community College Association (OCCA): Attend regular OCCA board meetings, workshops, conferences, typically held October, November, February, and May; consult with MHCC Board members on relevant OCCA topics and represent MHCC on the OCCA Board; provide OCCA information to MHCC Board; advocate for legislation in support of the college, by meeting with, emailing or calling legislators.

Oregon School Board Association (OSBA): Attend regular OSBA board meetings; consult with MHCC Board members on relevant OSBA topics and represent MHCC on the OSBA Board; provide OSBA information to MHCC Board.

Volunteers - Optional opportunities for Board members to participate on college committees; college is responsible for the work; limit two Board members per committee.

Distinguished Teaching Awards Committee: Review nominations during spring term and make recommendations as part of the committee.

Outstanding Support Staff Awards Committee: Review nominations during spring term and make recommendations as part of the committee.

MT. HOOD COMMUNITY COLLEGE BOARD OF EDUCATION
Board Community Engagement 2021-2022

Organization Name	Responsible Board Member	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Attend	Speak	Present	Event / Notes
Chamber of Commerce																	
East Portland Chamber																	
GEAC Meeting / Forum																	
Gresham Area Chamber																	
Sandy Chamber																	
West Columbia Gorge Chamber																	
City/Government																	
Clackamas County Commissioners																	
Multnomah County Commissioners																	
Cascade Lock City Council																	
Fairview City Council																	
Gresham City Council																	
Maywood Park City Council																	
Metro Council																	
Portland City Council																	
Sandy City Council																	
Troutdale City Council																	
Wood Village City Council																	
School Districts																	
Centennial Board																	
Corbett Board																	
David Douglas Board																	
Gresham-Barlow Board																	
Parkrose Board																	
Reynolds Board																	
Sandy/Oregon Trails Board																	

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Organization Name	Responsible Board Member													Attend	Speak	Present	Event / Notes		
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun						
Business Organizations																			
East Metro Economic Alliance (EMEA)																			
Midway Business Alliance																			
Portland Business Alliance																			
Gresham Rotary																			
Portland Eastside Rotary																			
Other Organizations																			
Apano (Asian Pacific American Network)																			
Boring Community Planning Org.																			
Cascade Locks Joint Workforce for ECD																			
Centennial Community Association																			
Columbia Corridor Association																			
Dress for Success																			
East Portland Action Plan (EPAP)																			
Friends of Sandy Library																			
Gateway Area Business Association																			
Good Morning Damascus																			
Gresham Lions Club																			
IRCO Immigrant & Refugee Comm. Org																			
Kiwanis Club - Columbia Gorge																			
Kiwanis Club - Sandy																			
Rockwood Boys and Girls Club																			
Rockwood Rising																			
Rosewood Initiative																			
Sandy Community Action Center																			
Sandy Connect																			
Soroptimists																			

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Board Community Engagement 2021-2022

Organization Name	Responsible Board Member													Attend	Speak	Present	Event / Notes
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
Neighborhood Associations																	
Argay Terrace																	
Gresham Butte																	
Hazelwood																	
Historic Southeast																	
Kelly Creek																	
Lents																	
Mill Park																	
Mt. Hood																	
North Central																	
North Gresham																	
Northeast																	
Parkrose																	
Pleasant Valley																	
Powellhurst Gilbert																	
Powell Valley																	
Rockwood																	
Russell																	
Southwest																	
Wilkes																	
Legislators																	
Dist 22 Sen Lew Frederick																	
Dist 23 Sen Michael Dembrow																	
Dist 24 Sen Kayse Jama																	
Dist 25 Sen Chris Gorsek																	
Dist 26 Sen Chuck Thomsen																	
Dist 44 Rep Tina Kotek																	
Dist 45 Rep Barbara Smith Warner																	

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Board Community Engagement 2021-2022

Organization Name	Responsible Board Member													Attend	Speak	Present	Event / Notes
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
Dist 46 Rep Khanh Pham																	
Dist 47 Rep Andrea Valderrama																	
Dist 48 Rep Jeff Reardon																	
Dist 49 Rep Zach Hudson																	
Dist 50 Ricki Ruiz																	
Dist 51 Rep Janelle Bynum																	
Dist 52 Rep Anna Williams																	
Dist 1 US Rep Suzanne Bonamici																	
Dist 3 US Rep Earl Blumenauer																	
United States Sen Ron Wyden																	
United States Sen Jeff Merkley																	
To Look Into																	
All Hands Raised																	
Churches																	

Board Community Engagement - Monthly Response Form

Board Member Name _____

Note: Please list the name of the school, association, city, or county for the meetings you attend

Organization Name	Date				Notes
		Attend	Comments	Present	
Chamber of Commerce					
_____ Chamber Meeting					
_____ Chamber Forum					
_____ Chamber Event					
City/Government					
_____ City Council Meeting					
_____ County Commissioners					
School Districts					
_____ School Board Meeting					
_____ School Board Meeting					
Business Organizations					
East Metro Economic Alliance					
_____ Rotary Club Meeting					
_____ Business Alliance					
Other Organizations					
_____ Business Association					
_____ Community Association					
Apano (Asian Pacific American Network)					
Dress for Success					
East Portland Action Plan					
Lions Club - _____					
Kiwanis Club - _____					
Boys and Girls Club - _____					
Rockwood Rising					
Soroptimists					
Neighborhood Associations					
_____ Neighborhood Assoc Meeting					
Legislators (includes town halls, table talks, etc.)					
Representative _____					
Representative _____					
Senator _____					
Senator _____					
Other Meetings or Events					