



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *June 15, 2022*

ITEM TITLE: **4.1b**

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – May 18, 2022

Session 1062

A meeting of the Mt. Hood Community College District Board of Education was held on May 18, 2022, with a Regular Board Meeting at 6:30 pm, held via Zoom meeting.

1.0 CONVENE MHCCD BOARD/CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Annette Mattson, board chair, Diane Noriega, LaVerne Lewis, Diane McKeel, Kenney Polson, Marie Teune

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, John Hamblin, vice president, Student Development, Al McQuarters, vice president, Instruction, Al Sigala, vice president, College Advancement, Megan Dugan, dean, AVID, Learning Success Center, Library, Bakr Alkarawi, MHCC student, Doctor Abio Ayeliya, director, Student Life and Civic Engagement, Rozina Lethe, Student Leadership and Engagement Coordinator, Kim Hyatt, dean, Health, Physical Education, Athletics, Aquatics and Recreation, Josi Kisa, executive director, Child Development and Family Support Programs, Brittany Gossard, ASG President, Tambi Boyle, FTFA President, Janine Shockley, CEA Representative, Marilyn Pitts, PFTA President

Mattson called the meeting to order at 6:31 p.m. and declared a quorum was present.

1.1 Approval of Agenda

Polson motioned to approve the agenda. McKeel seconded the motion and it passed unanimously.

2.0 PUBLIC INPUT

There was no public input.



3.0 REPORTS

3.1 Correspondence

There was no correspondence.

3.2 Student Recognition

Megan Dugan recognized members of the All-Oregon Academic Team (AOAT) Nominating Committee, and congratulated MHCC students Sonya Dzierewienko and Bakr Alkarawi as recipients of the AOAT award this year. Both Dzierewienko and Alkarawi attended the AOAT Awards Banquet, and Dzierewienko was a guest speaker at the event. Alkarawi expressed his appreciation and honor in receiving the AOAT Award and thanked the college for the opportunity to attend the award event.

Doctor Ayeliya presented the Student Life End of Year Report, and shared a year in review summary of the Multicultural Diversity Resource Center, KMHD-2, The Advocate, Perceptions, Forensics Team, Speech and Debate Team Tournament Honors, and Rho Theta. Rozina Lethe presented an update on activities and events by ASG students, including ASG Book Scholarship, ASG Recycling Project, ASG Campus Garden Project, Barney's Pantry, ASMHCC Cap & Gown Program, and student engagement activities. A copy of the PowerPoint presentation is attached to the minutes.

Kim Hyatt presented highlights of student accomplishments in MHCC Athletics, and recognized outstanding student athletes in volleyball, cross country, basketball, softball, baseball, and track and field. She recognized students who received the Southern Region Baseball All-Region Awards, NWAC All-Academic and NWAC Leadership and Excellence Awards. She stated that on June 2, the 2000 Mt. Hood Baseball Team will be inducted into the NWAC Hall of Fame, and Brian Burres and Meadow McWhorter will be inducted into the NWAC Hall of Fame.

3.3 Annual Head Start Board Training

Josi Kisa presented the Annual Head Start training for board members, and shared a summary of services provided to serve children from birth to age five. The enrollment by funding source to support parents in Multnomah County Head Start Programs was 959 for Head Start, and 307 for Early Head Start and Child Care Partnerships. The 36 service locations throughout Multnomah County are comprised of 23 centers providing Head Start and Early Head Start classrooms, two home-based centers providing Early Head Start, three teen parent programs, and eight community child care centers. Partnerships in services include Reynolds School District, David Douglas School District, Gresham School District, IRCO, and MHCC Nursing Program and Early Childhood department. The training included an overview and summary of the following:

- Policy Council
- Federal, State, and Child Care Licensing Regulatory organizations that regulate and guide the Head Start programs



- Grant Planning Cycle – summarized the planning, implementation, and assessment stages of the cycle of grant funding from July 1 through July 1 of each year
- Shared Decision-Making Model – it provides leadership and strategic direction, and includes the governing body, Policy Council, and Management Staff
- Child Care Resource and Referral (CCRR) program.

Kisa responded to a question about the impact of COVID on the Head Start programs, and shared that during 2020-2021, most of the classrooms were operating virtually. At the beginning of 2021-2022, they were able to open up for in-person services for about half of their sites due to staffing issues, and this spring they were able to re-open most all of their locations for in-person services. She responded to a question about the status of the Native American classroom, and a comment about the large number of virtual home visits they completed this year. A copy of the PowerPoint presentation is attached to the minutes.

4.0 BUSINESS / ACTION

4.1 Consent Agenda: Approvals & Information

- a) Minutes – Budget Committee/Board Work Session 1059, April 6, 2022
- b) Minutes – Budget Committee/Regular Board Session 1060, April 20, 2022
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) COVID-19 Activity Report
- g) Alternative Contracting Method for Dental Hygiene Lab Remodel
- h) Increase Goods and/or Services Contracts in Excess of \$150,000
- i) CDFS Child Guidance Policy
- j) CDFS Selection and Enrollment Policy
- k) Head Start 2022-2023 COLA Application

McKeel motioned to approve the consent agenda. Lewis seconded the motion and it passed unanimously.

4.2 Board Policy Review and Approval

The board conducted a second reading of board policies in Chapter 7 – Human Resources. DeMent highlighted edits to two policies, BP 7120 and BP 7370, which added clarification based on feedback from the campus community, and the edits are outlined below next to each policy. Mattson read aloud the title of each board policy presented for approval.

BP 7100: Commitment to Diversity

BP 7110: Delegation of Authority – Human Resources

BP 7120: Recruitment and Hiring – Note: language was added to clarify that employees will meet qualifications or equivalencies outlined in accreditation requirements.

BP 7130: Employee Compensation



- BP 7135: Faculty Outside Employment
- BP 7160: Professional Development
- BP 7310: Nepotism
- BP 7330: Communicable Disease – Employees
- BP 7340: Leaves
- BP 7370: Political Activity – Employees – Note: language was added to clarify that policy applies to restricted activities only.
- BP 7400: Employee Travel
- BP 7510: Domestic Partners
- BP 7600: Campus Security Officers
- BP 7700: Whistleblower Protection
- BP 7800: Work After Retirement

Polson motioned to approve the proposed board policies in Chapter 7, and Lewis seconded the motion. There was a roll call board vote as follows:

In favor: McKeel, Lewis, Noriega, Polson, Matson

Not in favor: None

Abstain: None (Marie Teune did not vote).

5.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their report of board committee and liaison activity since the last board meeting.

6.0 CLOSING REPORTS

6.1 ASG Representative

Brittany Gossard (ASG) – she shared that ASG is actively recruiting for the president and vice president positions for 2022-2023, and highlighted some of their recruitment efforts. She shared an overview of some ASG events: 80 students signed up for a cap & gown, and they are preparing for that; they are focusing on a social media campaign to spread awareness about the Take Back the Night event; they are hosting the Prep Week event for students and are planning an event for each day of the week. She thanked the board for the opportunity to represent ASG and students at the board meetings, and that it has been an honor serving as ASG President at MHCC.

6.2 Advisory Representatives

Tambi Boyle (FTFA) – she thanked Al Sigala for recommending faculty to attend the OCCA Future of Higher Education event on Thursday, she shared information about Senate Bill 233, and shared an update on bargaining. They just completed Article 24 which will head to Faculty Senate and President’s Cabinet for final approval. She thanked the committee members, John Hamblin, Al McQuarters, Amy Yoder, Ross Hume, Cheryl Johnson, and Jeanna Hunt, for their



efforts on this. She shared that the Student Art Exhibit will be through June 3, and the Student Theatre Production will be May 19-22.

Janine Shockley (CEA) – she shared they just entered into a dialogue with administration about a COVID MOU. The International Student Program has partnered with ASG leaders to plan a student focused event similar to the previous Annual Global Breakfast event, which was cancelled during the pandemic. The Annual Global Breakfast highlighted the diverse community we serve, both on campus and in the service district, and this year they are shifting gears and will be creating to-go boxes for students. They are planning to have 200 diverse snack foods from around the world and include some MHCC branded material to give to students at the start of finals week. She shared an update on the planning for commencement this year.

Marilyn Pitts (PTFA) – she enjoyed seeing the wide variety of activities our students are involved in outside of the classroom during the Student Recognition Report. She shared that the PTFA Newsletter is completed, and she will send a copy out to board members after the meeting.

6.3 Executive Leadership

John Hamblin (Student Development) – he highlighted two events from the Division Report: Community Connections event for LGBTQAI+ Students and Allies on May 26 from 3-4pm; Multicultural Student Graduation on May 27 from 12-1pm, and board members are invited to attend.

Al McQuarters (Instruction) – he acknowledged the amazing work that is happening in the Apprenticeship programs, and highlighted the NECA/IBEW graduation ceremony.

Jennifer DeMent (Administrative Services) – she shared they are getting ready for the construction projects planned over the summer, and shared an update on the work being done to provide food and beverage on campus in the fall.

Al Sigala (College Advancement) – he highlighted there is a Foundation Donor Appreciation event tomorrow night to thank donors, and invited board members to attend.

6.4 President's Report

Lisa Skari provided her President's Report to the board:

I want to start off and agree with many of the comments tonight about celebrating our amazing students. This is one of my favorite events and I look forward to the day we can be back in person to recognize our students. And, we will have a chance to celebrate our amazing faculty and staff. As you recall, the last couple of years we have done an online faculty and staff award ceremony, our service awards, and our retiree celebrations. We will do those online again this year in June, so we will be sure to get the "Hold" sent out on your calendar, and I hope you can join us in the celebration of our faculty and staff recognitions.



On campus, many of us, from students to faculty and staff, are in this unique tension you get when you are close to the end of the academic year, and it is in view, and it is hard to believe that it is only three and a half weeks away. At the same time, we feel the stress of all that needs to be accomplished. And, it creates a little bit of anxiety, but I think there is also an underlying excitement and that is what helps pull us through. And I will say that is how I am feeling about strategic planning. And, a thank you to Diane who took care of some of my reports, so thank you for that nice overview. I did also want to add that there is another component of this that I think is critically important, and actually is something you as a board have wanted, and that is the agreed upon college-wide metrics that you can use to assess the performance of the institution, how we are doing, and how we are moving towards our outcomes. Our hope is to have the draft metrics for your review at the June 1 meeting. I think it is important to remember that we will have this plan hopefully by June 15, and it will be the high-level plan, vision, mission, values, and goals and those metrics. But that really is kind of the beginning of the work, because after that approval, then it comes to the campus for myself, the leadership team, faculty and staff, and everyone to really build out and figure out how we are going to accomplish those goals over the next three to five years, and the specific tactics it will take to accomplish that.

So, a lot more still to happen, but again I think we have completed a lot and this process is close to being in what I call the home stretch. And then, what we will have is this plan that we know what we are focusing on, we know how we are assessing our performance, and we know our stated values that we will be using in decision-making. And so, it is the path forward and I cannot wait to see where we take this.

7.0 ADJOURNMENT

Polson motioned to adjourn. Teune seconded the motion and it passed unanimously. The meeting was adjourned at 8:39 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.

May 18th, 2022
Mt. Hood Community College
Board of Education

STUDENT LIFE END OF YEAR REPORT

Co-Curriculars

- The Associated Students of Mt Hood Community College
- Rho Theta
- Clubs and Organizations
- Forensics
- Perceptions
- The Advocate
- Venture Magazine
- KHMD2
- Multicultural and Diversity Resources Center

A YEAR IN REVIEW

- **Multicultural Diversity Resource Center**
- **KHMD-2**
- **The Advocate**
- **Perceptions**
- **Rho Theta**
- **ASG Book Scholarship**
- **ASG Recycling Project**
- **ASG Garden Project**
- **Student Events**
- **Barney's Pantry**
- **Student Engagement**

MULTICULTURAL DIVERSITY RESOURCE CENTER



- Student Council on Multicultural Affairs launched (5 members); will begin hosting regularly scheduled bi-weekly Council meetings Fall 2022
- Hosted Hispanic and Latinx Heritage Month event and first Arab Heritage Month event
- Celebrated 3rd annual first generation college celebration day and will host our 3rd annual Multicultural Student Graduation
- In collaboration with ASG, began a process for building a campus garden to supplement the food offerings in Barney's Pantry and educate on food insecurity/food justice



KMHD2

- Students have worked on developing more Live Streaming opportunities to better support fellow students and other programs on campus.
- The program were able to leverage new equipment purchased on the Comcast Grant from a few years back.
- Students went on location to Livestream 2 music program events and the High School Art show in Visual Arts. These partnerships are valuable as they show our students dedicated to helping their fellow students while at the same time gaining practical experience producing this new media content.

- Our media students also Live Streamed all three days of the Mt Hood Jazz Festival during the first weekend of May. We are happy to report that our students enjoyed this experience, and it was great to interact with the world-class jazz talent the festival brings to the district.
- As we advance, we hope to be able to gain access to our studios again in the fall.
- We've also been working with a local nonprofit music education organization about entering into a programming partnership that would allow our students to gain access to professional-level programming and access to local and national musicians as they tour through the Portland area.

THE INDEPENDENT STUDENT VOICE OF MHCC

THE ADVOCATE

- Continuing to publish timely and important stories online at our website www.advocate-online.net
- Proactive in adopting creative online communication and sharing platforms that will help us, post-pandemic.
- Distribute our annual spring Venture Magazine, a print edition of long-form stories utilizing Advocate writers and the talents of Integrated Media design and photography students. Venture raises Mt. Hood's profile in the community as it focuses on features and businesses in the broader Gresham-East County area.

PERCEPTIONS

- The 2022 issue of Perceptions Magazine will be printed in early June. The magazine will be both online this year. Complimentary copies will be sent to all the board members.
- Jonathan Morrow is retiring from the college and stepping down as Perceptions advisor.
- Tom Fuller will be taking over as the advisor and plans to work on developing the social media around the magazine among other things.



FORENSICS TEAM

- Participated in the **National Online Championships**, sponsored by National Online Forensics
- **Chelsea Alderman and Shalynn Robinette** attended the **National Speech Championships** with 45 schools.
- **Alderman** advanced to the Quarterfinal rounds (Top 24 in the tournament) of Persuasive speaking in her first term of competition!
- **Robinette** tied for first in the Novice Showcase with her Persuasive Speech. The team earned 2nd place in Community College Sweepstakes.
- This was the 2nd year that MHCC earned Community College Team honors at this tournament.

- In April, the team's first tournament was the **National Online Forensics #4 Quarterly Tournament**. Bringing home two Bronze medals were veteran member **Chelsea Alderman**, who was a Bronze Medalist in Platform Speaking and new member **Jessica Thomason**, earning Bronze medalist honors in Impromptu speaking.
- The team will complete its 21-22 competitive season at the Professional Speech and Debate Association Season Championships on **June 4th**

BRINGING HOME HONORS:

- On May 7, The team participated in the Professional Speech and Debate Association #4 Qualifying Tournament.
- **Edith Ramirez** – 4th place - Professional Platform Speaking/Top Novice speaker
- **Chelsea Alderman** – 5th place - Professional Platform Speaking/2nd Novice speaker, 5th place - Professional Impromptu Speaking/2nd Novice Speaker
- **Jessica Thomason** – 4th place - Professional Impromptu Speaking/Top Novice speaker, 3rd place – Professional SPAR debate/Top Novice
- **Danny Stevens** – 6th place - Professional Impromptu Speaking/3rd Top Novice speaker, 4th place – Professional SPAR Debate/2nd Top Novice

RHO THETA

- Welcomed 116 new members this year
- The induction ceremony is Monday May 23rd at 6pm



ASG BOOK SCHOLARSHIP



- Fall Term 2021 – 14 applicants, 5 scholarships offered
- Winter Term 2022 – 35 applicants, 14 scholarships offered
- Spring Term 2022 – 24 applicants, 8 scholarships offered

ASG RECYCLING PROJECT



- 8 bins donated from City of Gresham
- Over the summer will sand and wrap bins
- Placed around campus by Fall 2021
- ASG will manage and profits from recycling will go towards sustainability initiatives

CAMPUS GARDEN PROJECT

- Began collaboration with MDRC Student Leaders to continue work this year
- Both co-curriculars will working on this project to ensure its continuation as students transfer
- Met with Facilities, Fisheries, Natural Resources, and Students to finalize location
- Working to finalize timeline and budget to propose to Infrastructure Council for approval of space use
- Hope to start planting by Fall Term

STUDENT EVENTS

- More than 25 events this year
- Over 600 students served
- Mainly online via zoom or social media channels
 - Our engagement is up 84%



BARNEY'S PANTRY

- One box provides up to 3 weeks of non-perishable food and hygiene
- Continued partnership with Amazon brought in tons of donations
- Created quick grab snack options
- 2021-2022 Statistics
 - Fall Term 2021 – 296 boxes packed, 193 students served
 - Winter Term 2022 – 251 boxes packed, 183 students served
 - Spring Term 2022 – 428 boxes packed, 254 students served



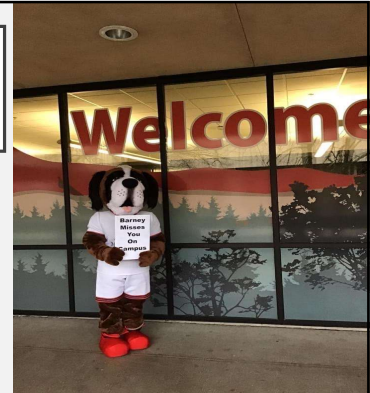
ASMHCC CAP & GOWN PROGRAM

- 2021: 50 students served
- 2022: 80+ students to be served



STUDENT ENGAGEMENT

- Adapted to how students felt comfortable to engage
- Focused on resources and events that students could learn from and use the material to better their experience at MHCC
- Looking forward how can we continue this momentum?
 - Continue with what worked well
 - Textbook assistance



POINT OF ATTENTION

- Not enough application for ASG President and Vice President
- We will increase stipend and offer book scholarship to incentivize students
- Election will likely be held in Fall (hopefully)
- Barney Pantry is outgrown. The Old Bookstore is suitable for the Pantry.



Child Development and Family Support Programs

Head Start
Early Head Start
Child Care Partnerships
Child Care Resource & Referral

Head Start Program Mission

Increasing the success of children and families by building on strengths



Mt. Hood Community College Head Start

- MHCC Head Start Program serves children from birth to age five. Priority is given to children and families with high needs including foster children and homeless families. The program provides both classroom-based programs and home visit programs.
- Employ about 300 staff members – 27% are current or previous Head Start parents
- Provide part day and full day Head Start, home based services, childcare in community settings and a full day program for MHCC student families – 1,671 families served in the 2020-2021 school year.
- Last year, 14,824 Virtual Home Visits were performed with children and families.

Enrollment by Funding Source

Funded Enrollment Head Start		Funded Enrollment Early Head Start	
Federal Head Start	298	Federal EHS	136
Oregon Head Start	605	Oregon EHS	24
Portland Children's Levy	36	Portland Children's Levy	38
Preschool Promise	20	Baby Promise	6
		MIECHV (Health Authority)	20
		Child Care Partnerships	
		(Federal EHS)	75
		(State EHS)	8
Total Head Start	959	Total Early Head Start	307



Our Families

- **Head Start**
 - 959 children
 - **Early Head Start**
 - 224 infants and toddlers
 - **Child Care Partnerships**
 - 83 infants and toddlers
-
- **Family dynamics**
 - **Two parent families**
 - Head Start: 371
 - Early Head Start: 123
 - Child Care Partnerships: 15
 - **One parent families**
 - Head Start: 390
 - Early Head Start: 94
 - Child Care Partnerships: 70

41

Languages Spoken

Our Service Locations

36 Service locations including

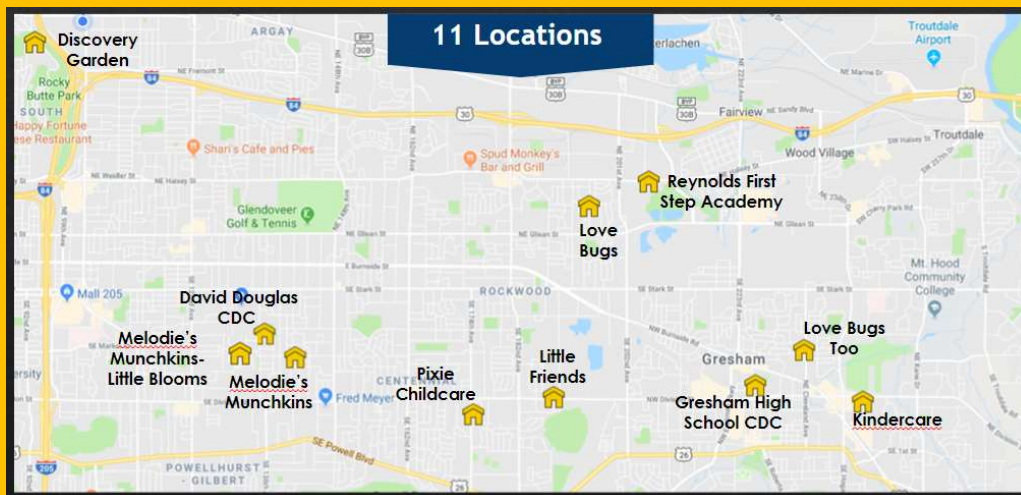
- 23 Centers providing HS and EHS classrooms
 - Providing in-person services and centers providing virtual classrooms
- Two Home Based Centers providing EHS
- Three Teen Parent Programs
- Eight Community Child Care Centers

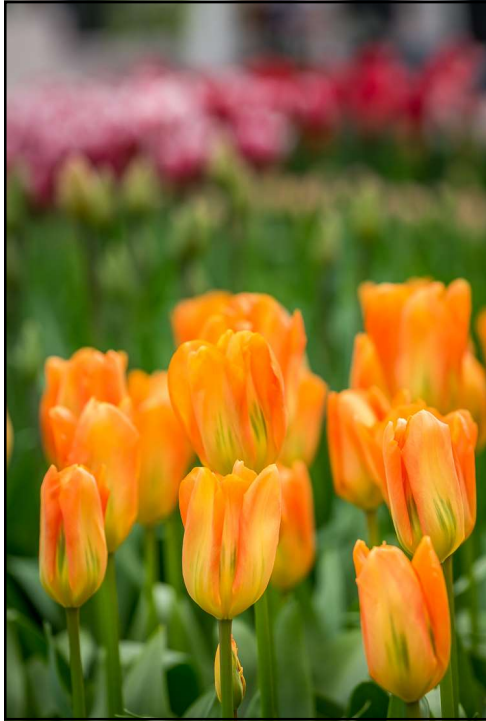


Head Start/Early Head Start Locations



Child Care Partnerships Locations





Partnerships in Services

- Reynolds School District – Teen Parent Program and Davis Elementary
- David Douglas School District – services to children with disabilities and Earl Boyles Elementary
- Gresham School District – Teen Parent Program
- IRCO – Classroom serving Burmese children and families
- MHCC – Nursing Program and Early Childhood Dept.

Policy Council

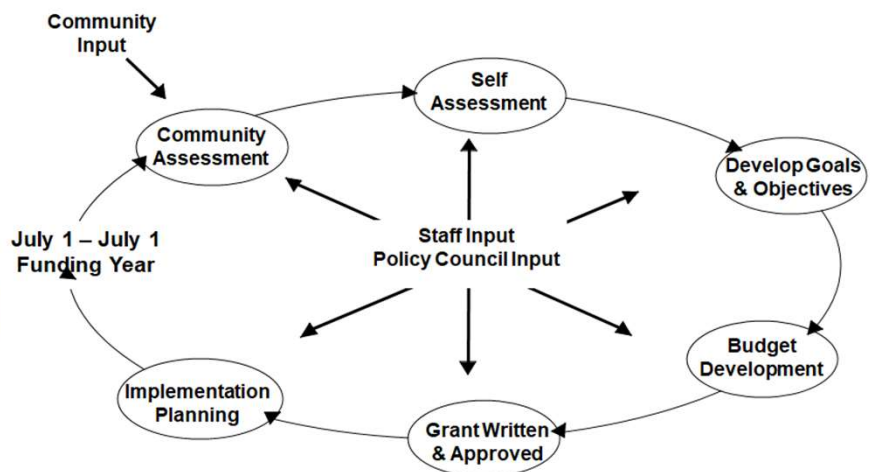
- Russell Ochoa, Chairperson
- 31 parent positions to represent our 23 sites
- Interpretation Services during our virtual meetings



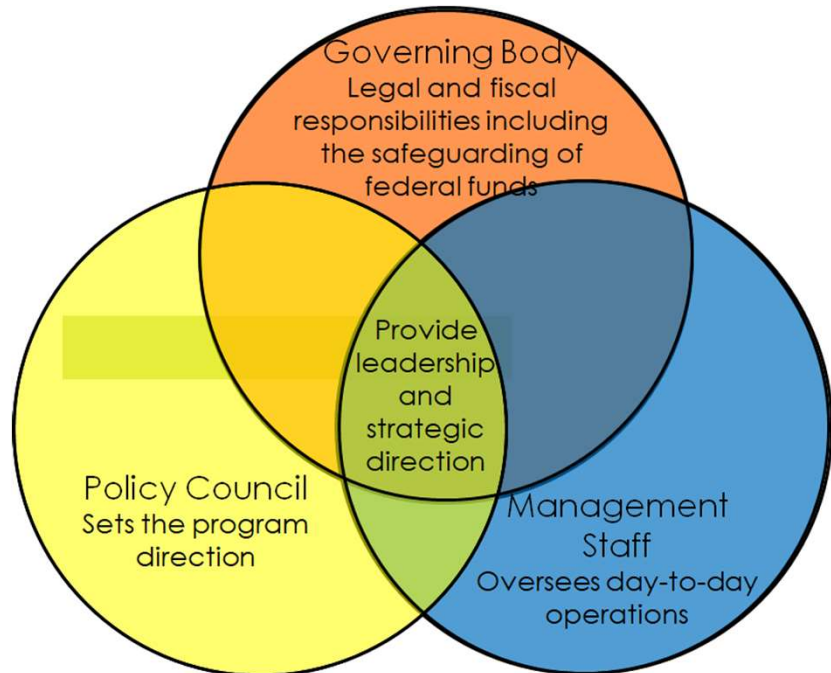
Federal, State and Child Care Licensing Regulations



Grant Planning Cycle



Shared Decision Making



Child Care Resource and Referral

- CCRR's mission is to strengthen our community by supporting early childhood professionals, providing leadership in the field and by promoting access to high quality childcare experiences for all children and families inclusive of every race, ethnicity, language, gender, age, ability or income level.
- Our vision is for every child and family to have access to high quality, culturally relevant childcare and all early learning teachers are professionals earning a fair and sustainable wage with access to high quality professional development, support and resources.
 - Classes are offered in 7 languages
 - 4 culturally specific provider networks and 1 infant/toddler network
 - Contracted with trainers to provide training in 10 core knowledge categories

Child Care Resource and Referral

- CCR&R provides professional development and support for all licensed and unlicensed childcare programs in Multnomah County.
- By the end of the 2021 school year, there were approximately 681 licensed facilities and 128 unlicensed facilities in Multnomah County. This includes Head start, home based, center-based care.
 - 192 Trainings Offered with 2679 participants
 - 2679 Professional Attendees
 - 427 Attended First Aid/CPR
 - Overall 20-21 Budget: \$6,304,391. Of that: \$2,732,799 in child care subsidy dollars for low income working families through Baby Promise and Community Child Care Initiative

