



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *May 17, 2023*

ITEM TITLE: 4.1b

CONTACT PERSON: *Roxanne Richardson, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – April 19, 2023

Session 1082

A meeting of the Mt. Hood Community College District Board of Education was held on April 19, 2023, with a Budget Committee Meeting at 6:00 pm, and a Regular Board Meeting at 6:30 pm, held in the Board Room (AC 2359) at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom.

1.0 CONVENE BUDGET COMMITTEE / CALL TO ORDER / DECLARATION OF A QUORUM
Members present: Diane Noriega, budget committee chair, Annette Mattson, budget committee vice chair, Andrew Speer, Diane McKeel

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, John Hamblin, vice president, Student Development

Noriega called the budget committee meeting to order at 6:02 p.m. and declared a quorum was present.

2.0 PUBLIC INPUT
There was no public input.

3.0 REPORTS
3.1 ASMHCC Budget Presentation

John Hamblin shared an overview of the ASMHCC budget, including Co-Curricular and Athletic activities, and the approval process for 2023-2024. The ASMHCC budget summary is located on Pages 66 and 67 of the 2023-2024 Proposed Budget and is located on the Budget Office webpage at: <https://www.mhcc.edu/BudgetOffice/>. Hamblin also highlighted Barney's Pantry growth and expansion from years 2016 – 2022. Hamblin responded to a question clarifying what the rentals budget line item is for and stated that it is part of athletics and for college



athletic facilities (gym, aquatic center, field, etc.) space rentals. A copy of the PowerPoint presentation is attached to the minutes.

4.0 PROPOSED BUDGET 2023-2024/ ACTION

4.1 Consideration and Approval of the 2023-2024 Budget

DeMent responded to questions asked related to the 2023-2024 budget presentation that was made at the previous board work session April 5, 2023. DeMent answered questions related to the Public Employee Retirement System (PERS) budget including the percentage of the general fund budget that is allocated for PERS expenditures, stating that it is 10.5%. In regards to the amount of money that was saved with the new PERS pension bonds, that were issued for the 2022-2023 fiscal year, there was 1.382 million dollars in total savings and it is projected that for the upcoming fiscal year 2023-2024, there will be 2.1 million dollars in savings.

Noriega read the budget recommendation in the resolution for the board record:

That the Budget Committee move to approve the Mt. Hood Community College District 2023-2024 budget of \$208,063,176 including the general fund budget in the amount of \$85,927,607 and all other budgets in the amount of \$122,135,569.

Speer motioned to approve the 2023-2024 budget. McKeel seconded the motion. There was a board vote and it passed unanimously.

4.2 Set the Tax Levy for 2023-2024

DeMent provided a brief summary of the resolution to set the tax levy for 2023-2024. Noriega read the tax levy recommendation in the resolution for the board record:

The recommendation is to approve the permanent tax rate in the amount subject to the Education Limitation at \$0.4917 / \$1,000 of assessed value.

Speer motioned to approve the tax levy set for 2023-2024. Mattson seconded the motion. There was a board vote and it passed unanimously.

Noriega thanked DeMent for her work and leadership.

5.0 ADJOURN BUDGET COMMITTEE

Speer motioned to adjourn the budget committee meeting. McKeel seconded the motion and it passed unanimously. The budget committee meeting was adjourned at 6:25 p.m.

6.0 CONVENE MHCCD BOARD / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Andrew Speer, board chair, Diane McKeel, board vice chair, Diane Noriega, Annette Mattson, Kenney Polson



Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, John Hamblin, vice president, Student Development, Al McQuarters, vice president, Instruction, Al Sigala, vice president, College Advancement, Traci Simmons, associate vice president, Diversity, Equity and Inclusion, Javier Estrada, ASG Vice President, John Hasegawa, FTFA President, Sarah Aimone, CEA Representative, Hilda Pena-Alfaro, executive director, Child Development & Family Support Programs, Danisa McClean, executive director, Child Care Resource and Referral

Speer called the meeting to order at 6:32 p.m. and declared a quorum was present.

6.1 Approval of Agenda

Noriega motioned to approve the agenda. McKeel seconded the motion and it passed unanimously.

7.0 PUBLIC INPUT

There was public comment provided by Daina Hardisty, MHCC Geology Instructor, Alayna Pierce, MHCC Geology Student, and Marge Belcastro, PSU transfer student, who shared stories and successes of the Geology program at MHCC.

8.0 REPORTS

8.1 Correspondence

There was no correspondence.

8.2 Academic Plan

Al MQuarters presented on the Academic Program Plan, which is part of the overarching college's Strategic plan, and discussed what it serves to accomplish, the progress thus far, and next steps. The plan:

- Includes a roadmap of where the college is as an institution currently and where it needs to go in the future in order to meet the changing needs of students, community, and industry partners.
- Provides a framework for the learning environment, with the success of students and equity being a priority.
- Helps drive the college's planning for facilities, technology, and other resources.

Winter term 2023, faculty, non-faculty staff (select departments), and students were all surveyed to assist in gathering data for this project. A copy of the PowerPoint presentation is attached to the minutes.

8.3 Annual Head Start Board Training



Hilda Pena-Alfaro and Danisa McClean presented the Annual Head Start training, including an overview and summary of the Child Care Resource and Referral (CCR&R) program for board members. They shared a summary of services provided to serve children from birth to age five, their families, the community, and business and provider partners, discussing program components, scope, and challenges.

The 36 service locations throughout Multnomah County are comprised of 23 centers providing Head Start and Early Head Start classrooms, two home-based centers providing Early Head Start, three teen parent programs, and eight community child care centers. The enrollment by funding source, to support parents in Multnomah County Head Start Programs, was set at 903 for Head Start, and 293 for Early Head Start and Child Care Partnerships. Due to the program being understaffed, for various reasons, not all funded slots given can be filled to reach enrollment requirements required by the Head Start Association. Therefore, the program has been put on a 12-month under-enrollment plan, which has necessitated the program to work on an aggressive staff recruitment and retention strategy plan, in order to meet the needs of the program and grow enrollment numbers. Pena-Alfaro responded to question about other opportunities outside of grants to build additional revenue for the program. She responded saying grants are the only revenue options at this time, however, she is looking and exploring other revenue stream options. A copy of the PowerPoint presentation is attached to the minutes.

9.0 BUSINESS / ACTION

9.1 Consent Agenda: Approvals & Information

- a) Minutes –Board Regular Session 1080, March 15, 2023
- b) Monthly Personnel Report
- c) Monthly Financial Report
- d) Monthly Head Start Report

Mattson motioned to approve the consent agenda. McKeel seconded the motion and it passed unanimously.

10.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Board members shared their report of board committee and liaison activity since the last board meeting.

11.0 CLOSING REPORTS

11.1 ASMHCC Representative

Javier Estrada (ASMHCC) – he shared the following ASMHCC update:

We are continuing to work on 2023-2024 ASMHCC President & Vice President on elections process. We had few candidates apply and we are encouraging more students to apply. Our



goal is to conduct the elections next month. This month we held 3 informational sessions to engage with students, help them learn more about ASMHCC and how to join.

As we continue our efforts to rebuild clubs on campus, we are happy to share that we have 11 active clubs at MHCC this Spring term. Last week, we hosted our first Student Organization Council meeting. We highlighted all our student clubs and some other resources at our Spring Club Fair this week. We had over 200 students attend. We are excited to continue to serve students through our clubs.

Next week ASMHCC along with the MDRC, Transitions/Transiciones, Public Safety, and the office of DEI are hosting "MHCC Fights Back" in honor of sexual assault awareness month. We will have CEO of Girls Fight Back, Nicole Snell, on campus to teach students how to be an active bystander, a good ally, how to support a survivor, basic self-defense and more. We will also have the office of DEI, Public Safety and MHCC counseling available for students to learn about their resources on campus.

We would like to announce and invite you to our annual Barney Bash, MHCC's End of Year Celebration for students and the community on June 1, 2023, 11 am- 7 pm. The is an event to appreciate and to celebrate all MHCC students and their families. We have lots of family friendly activities including a live band, henna, bounce houses, free food, photo booth, games, family movie night, and more!

ASMHCC is preparing the loaner cap & gowns to give out to students. Students can request a loaner gown for commencement and will receive a cap & tassel to keep! Students must return the gown at commencement or by the end of June 2023. We the purpose of the program is to help celebrate our MHCC graduates.

11.2 Advisory Representatives

John Hasegawa (FTFA) – he is the new FTFA president and as an opener, he shared a bit about himself, his background, and his priorities for this new position. Hasegawa also distributed a handout to board members, with coming events put on by the Dead Mathematicians Society.

Sarah Aimone (CEA) – she provided updates from the Classified Association to include completion of the Classified Employees Association (CEA) + College Memorandum of Understanding (MOA), regarding health and safety, which was made effective January 9 – June 30, 2023. Aimone also shared work being done surrounding pre-college majors (High School Services, Adult Basic Skills, and Workforce) and the work the CEA employees do in supporting the students and programs. A copy of the PowerPoint presentation is attached to the minutes.

Marilyn Pitts (PTFA) – did not attend.



11.3 Executive Leadership

John Hamblin (Student Development) – he began his update by thanking Sarah Aimone, Rozina Lethe, the Classified Employees Association (CEA), and college team consisting of himself, Ross Hume, Megan Dugen, and Amy Yoder, for their collaboration in bargaining the MOA. Hamblin went on to recognize Javier Estrada, ASMHCC vice president, for his presentation and commented on increased student engagement in activities, including the recent student club fair that had 188 students who participated. He also provided an update on the new equity space (previously the college bookstore) and that student feedback was collected during the club fair and also through a walk-through of the physical space. Student’s at the club fair were shown two visual drawings of the space where they could offer feedback and for those wanting a more hands on opportunity to see the space and provide feedback, a in person walk-through of the space was provided. Collecting student feedback will ensure it is a student-centered design, focusing on students’ desires, needs, and wants of the space. OPSIS engineers will provide updates as the project moves forward, which will be shared.

Al McQuarters (Instruction) – he highlighted that in March 2023, as part of National Foreign Language Week, he had the opportunity to attend the Fun with Language Zoom session that was held by both the Modern Language Department, and English as a Second Language (ESL) and Intensive English for College and Careers (IECC) programs. The event was a series of five-minute presentations in varying world languages.

Jennifer DeMent (Administrative Services) – she had no additional updates to report on.

Al Sigala (College Advancement) – he had no additional updates to report on. He commented on the upcoming MHCC Foundation Auction and stated that he looks forward to the event and seeing everyone there on April 21, 2023.

11.4 President’s Report

Lisa Skari provided her President’s Report to the board:

Skari began her presentation by thanking Jennifer DeMent and her team for the budget work done this year and stated that she appreciated the work in getting a product ready to hand off to the Tax Supervising & Conservation Commission (TSCC) for action this coming June. She also welcomed John Hasegawa, the new Full Time Faculty Association (FTFA) president, and recognized Tambi Boyle, the outgoing FTFA president, and thanked her for her service and leadership during the 2022-2023 academic year.

She provided an enrollment update stating that the figures are up 2% for spring term and that number is projected to go up even further as not all enrollment numbers have come in and been counted. Overall it is anticipated that we will be ending the academic year at around 3%, which is higher than the 5% decline that was projected. Skari complimented faculty, staff, and



others for their hard work in serving students and for re-thinking the ways in which students are being served to allow for more opportunities.

Skari discussed the budget and provided an update on the new funding formula. She stated that the work has been completed on the rules section of the formula, she and Jennifer DeMent were part of the subcommittee, and they have come up with a final product and are waiting to see the end results of that work. She put out a reminder that house bill 5025, the community college budget bill, is getting action this week and that hearings will take place and there will be an opportunity for the public to comment through the Oregon Legislative Information System (OLIS). She encouraged everyone to comment, due to the importance of the funding and that the new piece of the funding formula will result in a cut, which is projected to be at about 4.3 % for next biennium.

In closing, Skari highlighted that Senate Bill 523, which allows community colleges to offer Bachelor of Science in Nursing degrees, has passed through the Senate and is now on its way to the House and it is hopeful that there will be a positive outcome on the initiative.

Noriega motioned to adjourn. McKeel seconded the motion and it passed unanimously. The meeting was adjourned at 7:54 p.m.

Clerk

Board Chair

Minutes recorded by Roxanne Richardson, Executive Assistant to the Board of Education.