



# ACTION

## MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

**DATE:** *December 13, 2023*

**ITEM TITLE:** 4.1a

**CONTACT PERSON:** *Roxanne Richardson, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – November 15, 2023**

### Session 1093

A meeting of the Mt. Hood Community College District Board of Education was held on November 15, 2023, with a Regular Board Meeting at 6:30 pm, held in the Board Room (AC 2359) at Mt. Hood Community College, 26000 SE Stark Street, Gresham, Oregon, and via Zoom.

#### 1.0 CONVENE REGULAR SESSION / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Diane McKeel, board vice chair, Diane Noriega, Annette Mattson, Marie Teune, Dana Stroud, ShaToya Bentley

Additional Attendees: Lisa Skari, president, Jennifer DeMent, vice president, Finance and Administration, Betsy Julian, interim vice president, Instruction, John Hamblin, vice president, Student Development, Al Sigala, vice president, College Advancement, John Hasegawa, Full Time Faculty Association (FTFA) President, Lindsay Mansfield, Classified Education Association (CEA) President, Emily Phoun, vice president, ASMHCC

McKeel called the meeting to order at 6:33 p.m. and declared a quorum was present.

#### 1.1 Approval of Agenda

Mattson motioned to approve the agenda. Noriega seconded the motion and it passed unanimously.

#### 2.0 PUBLIC INPUT

There was public comment from:

Sara Williams, representing the MHCC Faculty Association and the Faculty Bargaining group, spoke about the fact that they are in the process of bargaining and have been so for eighteen months, along with being without a contract for fifteen months. She discussed that they are



interested in moving forward to get the contract settled so the outstanding issues such as campus and classroom safety and workload inequities in contracts can be addressed.

### 3.0 REPORTS

#### 3.1 Correspondence

There was no correspondence.

#### 3.2 Annual Foundation Update

Sigala provided the annual MHCC Foundation Report to the board. The presentation included a report on staff giving, planned giving, annual auction, and scholarships. He closed the update by highlighting the coming Foundation's Winter Reception and Jazz Ensemble Concert on December 6, 2023.

A copy of the PowerPoint presentation is attached to the minutes.

### 4.0 BUSINESS / ACTION

#### 4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Work Session 1091, October 4, 2023
- b) Minutes – Board Regular Session 1092, October 18, 2023
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) Approval to Utilize Goods and/or Service Contracts in Excess of \$150,000

Noriega motioned to approve the consent agenda. Stroud seconded the motion and it passed unanimously.

#### 4.2 OSBA 2023 Elections

Mattson motioned to approve Kris Howatt for Oregon School Board (OSBA) Board of Directors Position 18. Noriega seconded the motion and it passed unanimously. There will be no election for Positions 17 and 19 this year.

Mattson motioned to approve Brenda Rivas for OSBA Legislative Policy Committee Position 17. Noriega seconded the motion and it passed unanimously.

Mattson motioned to approve Jessica Arzate for OSBA Legislative Policy Committee Position 18. Noriega seconded the motion and it passed unanimously.

Mattson motioned to approve David Linn for OSBA Legislative Policy Committee Position 19. Noriega seconded the motion and it passed unanimously.



Noriega motioned to approve OSBA Resolution 1. Stroud seconded the motion. There was board discussion about the OSBA Resolution 1. Noriega and Stroud each withdrew their motion to approve OSBA Resolution 1. Stroud motioned that the board take no action on the OSBA Resolution. Noriega seconded the motion, there was a Board vote, and it passed unanimously.

Noriega motioned to approve OSBA Resolution 2. Mattson seconded the motion. There was board discussion about the OSBA Resolution 2. Noriega and Mattson each withdrew their motion to approve OSBA Resolution 1. Mattson motioned that the board take no action on the OSBA Resolution. Noriega seconded the motion, there was a Board vote, and it passed unanimously.

## 5.0 BOARD MEMBER & COMMITTEE/LIAISON REPORTS

Teune and Stroud discussed their experiences at the 2023 OCCA Annual Conference, held in Sunriver, Oregon November 1<sup>st</sup>-3<sup>rd</sup>. They highlighted interesting and informative speaking events and sessions they attended.

Board members shared their report of board committee and liaison activity since the last board meeting.

## 6.0 CLOSING REPORTS

### 6.1 ASMHCC Representative

Emily Phoun (ASMHCC Vice President) – she shared in her report an overview of ASMHCC events and activities to include, Bruning and Maywood campuses student outreach visits, Barney’s Halloween Boo Bash, Student Wellness Series launch, student Meet and Greet sessions for students to engage with student leaders on campus, fall term Food Drive wrap-up, expanded food box offerings for students at the Maywood and Bruning campuses, launched a Series of Workshops (meditation, campus nature walk, gardening, self-care, winter and holiday arts and crafts, games, and other activities), in conjunction with MDRC and CPCC, focusing on mental health.

### 6.2 Advisory Representatives

John Hasegawa (FTFA) – he opened his report by echoing what Williams discussed during public comment regarding faculty bargaining, in terms of the amount of time it is taking, but that there is progress being made, especially with three all day bargaining sessions coming. He provided an update on the creation of the Diversity, Equity, and Inclusion (DEI) faculty group mentioned in prior meetings and that he will be meeting with Traci Simmons and Betsy Julian tomorrow. Hasegawa is hoping to begin recruiting faculty for this group January 2024 and that their work group will begin meeting fall of 2024. In closing, he announced the annual Holiday Student Ceramics sale, hosted by MHCC Clay Club, which will take place Dec 4-7, 2023. Hasegawa is sending a handout for the event to share with the Board.



Lindsay Mansfield (CEA) – she shared updates for CEA to include that winter term registration opened for all students on November 9, 2023 and many departments and the Student Development team are preparing for winter term 2024. Part of this preparation is for the launch of the new 2024-2025 Free Application for Student Aid (FAFSA). The FAFSA is being redesigned to be simpler for students and families and will open December 2023. The Financial Aid Office is reviewing all updates from the Department of Education and taking trainings on how to help students and their families with the new FAFSA. Mansfield highlighted that the CEA held their fall general meeting today and it was their first in-person meeting since 2019, post-pandemic. During their meeting they celebrated Educational Support Assistants Day and showed appreciation for all the hard work being done on campus.

Marilyn Pitts (PTFA) – did not attend.

### 6.3 Executive Leadership

John Hamblin (Student Development) – he shared that if the Board is interested in joining any ASMHCC activities that he can gather and forward information on to be shared and that they would love to have them participate. Hamblin highlighted that he participated in an event where he was Principal for a Day at Helensview High School, an alternative school in the Multnomah Education Service District MESD and that it was amazing to see all the work being done and how much of the work is similar to what is being done at the college.

Jennifer DeMent (Administrative Services) – she shared that on December 2, 2023, Head Start is hosting a Winter Festival for the community, and that volunteer opportunities are available, but not required for participation in the event. This is great event where community partners, families, and people from the community gather. DeMent provided a handout to Board members for the festival.

Betsy Julian (Instruction) – she recognized how active the new director of the Small Business Development center has been and how her presence is being felt and making a difference.

Al Sigala (College Advancement) – he went over the District Communications Quarterly Report (July 2023 – September 2023) for Brand, Marketing, and Communications that was given to the Board by Megan Nugent. This report will be shared on a quarterly basis to provide some insight on what they are working on. A copy of the report is attached to the minutes.

### 6.4 President's Report

Lisa Skari provided her President's Report to the board:

Skari opened her report by recognizing that it was Educational Support Professionals Day and recognized all the individuals that work day in and day out in keeping things running.



Following, she commented on Sigala's Foundation presentation, earlier in the meeting, to provide some additional context surrounding the amount community college's typically raise and that MHCC has exceeded what is typical and that it is due to all the amazing work being done. She also recognized DeMent for receiving the Cam Preus Award, due to her work on the funding formula.

Next, Skari provided an update on the Oregon Community College Association's (OCCA) Executive Director search and that the committee has narrowed its work down to three consultant firms and plan to have a recommendation to put forth by the December 8<sup>th</sup> meeting.

She provided an enrollment update stating that the college is still up 8% for fall (up 9% for credit bearing courses and up 21% for our non-credit courses) and for winter term up 6.5%.

Skari shared that the first introductory meeting with our Bond consultants took place today and that process is just starting, but for the Board to get ready for a lot to be happening over the next six months. She noted that the Board Community Engagement Committee will want to make sure their efforts don't conflict with the general work being done in that area for the bond.

Skari ended her report wishing all a wonderful Thanksgiving Holiday.

McKeel closed the meeting by going over some important reminders and to do items for the Board.

#### 7.0 ADJOURNMENT

Mattson motioned to adjourn. Noriega seconded the motion and it passed unanimously. The meeting was adjourned at 7:57 p.m.

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Clerk

Board Chair

*Minutes recorded by Roxanne Richardson, Executive Assistant to the Board of Education.*