

# How do I drop a class?

- 1) Log on to [MyMHCC \(my.mhcc.edu\)](http://my.mhcc.edu).
- 2) Under the Frequently Used Links section, click on "Register for Classes".

**Student Home**

**My Class Schedule**  
Course Schedule for Test Person  
[View Schedule Details](#)

**Summer Term - 2015 - All Divisions**

| Course                      | Title                        | Meets             |
|-----------------------------|------------------------------|-------------------|
| <a href="#">BT210ZAA-01</a> | Access - Level I (WITHDRAWN) | W -2:30 - 5:50 PM |

**Online Learning**  
MHCC offers courses in the following learning management systems:  
• [Blackboard Learn](#)  
• [eLearning](#) - built into this MyMHCC portal  
• your courses are listed below

**My Courses**  
Current Courses ▾  
There are no current courses.

**My Alerts**

**Register** Your dates for Fall Term 2015 are: 05/18/2015 to 12/14/2015  
**Register** Your dates for Spring Term 2015 are: 02/18/2015 to 06/15/2015  
**Register** Your dates for Summer Term 2015 are: 04/26/2015 to 08/31/2015

**Frequently Used Links**

- [Financial Aid](#)
- [Advising Resources](#)
- [Planning Tools](#)
- [Register for Classes](#)
- [Pay my Bill](#)
- [Buy Books](#)
- [Your Student Email Information](#)
- [Library](#)
- [Learning Resources & Tutoring](#)
- [How do I... Demos](#)

- 3) Under "Your Schedule (Registered)" click on the checkbox next to the class(es) you want to drop, and click "Drop Selected Courses".

**Add/Drop**

Term: SU 2015 ▾

**Registration Open (Add & Drop)**  
You are currently registered for **8 credits**. You are pending registration for **4 credits**.

Add by Course Code | **Course Search**

Title: Begins With ▾

Course Code: Begins With ▾

Term: SU 2015 ▾

Department: All ▾

[More Search Options](#)

**Your Schedule (Registered)**

| Drop                                | Swap                     | Title                     | Title                              | Schedule            | Location                       | Credits | Refund Date |
|-------------------------------------|--------------------------|---------------------------|------------------------------------|---------------------|--------------------------------|---------|-------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <a href="#">ART231-01</a> | Drawing I                          | MTWR 1:10 - 4:00 PM | MAIN Campus Visual Arts Center | 17 4.00 | 06/24/2015  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <a href="#">BA131-W1</a>  | Introduction to Business Computing | 0:00 - 0:00 AM      | DL Campus Distance Learning    | 4.00    | 06/28/2015  |

**WAITLISTED COURSES**

| Drop                     | Swap                     | Title                    | Title                                 | Schedule            | Location                    | Credits   |
|--------------------------|--------------------------|--------------------------|---------------------------------------|---------------------|-----------------------------|-----------|
| <input type="checkbox"/> | <input type="checkbox"/> | <a href="#">BA101-01</a> | Introduction to Business (WAITLISTED) | F 9:00AM - 12:50 PM | MAIN Campus Academic Center | 1001 4.00 |

Please note that in order to not be charged for a course, you must drop it by the course's refund date, which is listed on your schedule as shown above.

*If you need assistance using the web registration system, please visit the [Orientation Center](#).*