

## How do I do my online High School class?

Congratulations! You've signed up for an online high school class! Now what? Follow these 3 steps to get started!

### Step 1: Find your class!

You will find your online course by going to the main MHCC webpage (mhcc.edu), then clicking on "Current Students" at the top of the page. A list will appear—click on "**Blackboard**".

Now you are on MHCC's Online Learning page!! Login to Blackboard using your MHCC Student ID#, and enter your birthdate in MMDDYY format. For example, if your birthday is April 2<sup>nd</sup>, 1998, you would enter **040298**

### Step 2: View your class!

Under "Course List", you will see the class or classes that you registered for. Click on the name of the one you'd like to work on.

### Step 3: Do your class!

After clicking the name of the class you're going to work on, you'll be brought to the Homepage of the course. Here you will find a list of the lessons for your course, which contain your assignments.

The first thing you'll want to do is click on the **Syllabus and Schedule**. Here you will find the Overview, Syllabus, and Course Schedule. These three things are essential to your success! You will have to read through all three, then complete the **Syllabus Quiz** before the rest of the course opens for you.

You have until 11:59 pm on the **third day** of the course to login and complete the Syllabus Quiz. If you don't, you may be dropped from the class.

Need Technical Support for Blackboard?

Call 503-491-7170 or email [onlinelearning@mhcc.edu](mailto:onlinelearning@mhcc.edu)



MT. HOOD  
COMMUNITY COLLEGE