



August 25, 2017

5:00 p.m. – 9:00 p.m.

Board Room

- | | |
|---------------------------|---|
| 5 p.m. – 5:15 p.m. | Icebreaker/Team Building Activity
Facilitator: Travis Stovall |
| 5:15 p.m. – 7 p.m. | Leadership Team Profile
Facilitator: Travis Stovall |
| 7 p.m. | Dinner (Working) |
| 7 p.m. – 9 p.m. | Board Vision |
| 9 p.m. | Adjourn |



August 26, 2017

9:00 a.m. – 2:00 p.m.

Visual Arts Gallery

8:30 a.m. – 9 a.m. Coffee, Light Breakfast

9:00 a.m. – 11 a.m. Business/Action Items

1. Presidential Search
2. Board & College Policy Strategy (Action)
3. Working Agreements (Action)
4. Board Organization Assignments (Action)
5. Master Calendar (Action)
6. Head Start Grant Funds Carryover (Action)
7. 2017-2018 Oregon Head Start
Prekindergarten (OPK) Continuation Grant
(Action)

Noon Lunch (Working)

11:00 -2:00 p.m. Board Priorities and Goal Setting



INFO

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 1

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: PRESIDENTIAL SEARCH UPDATE



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 2

CONTACT PERSON: *Debra Derr, President; Carrie Toth, Board of Education Relations*

SUBJECT: BOARD POLICY STRATEGY

Option A: Continue Pursuing Carver Policy Governance

Option B: Continue OSBA Updates

Option C: Other



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 3

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: WORKING AGREEMENTS



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 4

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: BOARD ORGANIZATION ASSIGNMENTS

Select Representatives for the Following:

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) - 1

Serve as MHCCD official representative at national or regional conferences or workshops. Report to the board of education on any meetings attended or information received through general correspondence.

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) - 1

Attend regular OCCA board meetings, workshops and conferences as scheduled by the OCCA. Usually three regular meetings are held during the year, one in October, February and May, with an OCCA conference held in October. Since representation is on behalf of the board of education, board direction should be attained prior to the annual convention or other meetings where policy decisions are made.

OREGON SCHOOL BOARDS ASSOCIATION (OSBA) - 1

The Oregon School Boards Association is dedicated to improving student achievement through advocacy, leadership and service to locally-elected, volunteer Oregon public school boards.

HEAD START LIAISON - 1

Serve as the MHCCD board representative to Head Start attending one or two policy council meetings during the year, touring the Head Start centers, speaking at one staff meeting and participating in the Head Start self-assessment.

MT. HOOD COMMUNITY COLLEGE DISTRICT FOUNDATION -1

Attend the MHCCD Foundation monthly meetings (usually in the morning on the fourth Wednesday of each month), annual planning meeting, and committee meetings as assigned. Represent the board of education's interests and report to the board on MHCCD Foundation activities as necessary.

DISTINGUISHED TEACHING AWARDS COMMITTEE - 2

Serve as the MHCCD board representative on the distinguished teaching awards selection committee. The committee members review nominations during spring term and make a recommendation to the college president.

OUTSTANDING SUPPORT STAFF AWARDS COMMITTEE - 2

Serve as the MHCCD board representative on the outstanding support staff awards selection committee. The committee members review nominations during fall term and make a recommendation to the college president.

AUDIT COMMITTEE - 2

The Audit Committee is an advisory committee to the Board of Education to provide proactive oversight for the financial and compliance reporting and risk management processes and disclosure, assuring transparency, integrity, and reliability.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 5

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: BOARD CALENDAR

Board to finalize 2017-2018 Meeting Schedule, including monthly work sessions.

July 12, 2017	6:30 p.m. 7 p.m.	Dinner Board Meeting	Expected
August 25 & 26, 2017	TBD	Board Retreat – TBD	Expected
September 13, 2017	6:30 p.m. 7 p.m.	Dinner – Rotary Steak Fry Board Meeting	Expected
September 27, 2017	7:00 p.m.	Board Workshop	Expected
October 11, 2017	6:30 p.m. 7 p.m.	Dinner Board Meeting Proposed: Cascade Locks	Expected
October 25, 2017	7:00 p.m.	Board Workshop	Expected
November 8, 2017	6:30 p.m. 7 p.m.	Dinner Board Meeting Proposed: Sandy	Expected
November 22, 2017	7:00 p.m.	Board Workshop	Expected
December 13, 2017	6:30 p.m. 7 p.m.	Dinner Board Meeting Proposed: Maywood	Expected
		<i>Campus Closed – No December Workshop</i>	Expected
January 10, 2018	6:30 p.m. 7 p.m.	Dinner Board Meeting Proposed: David Douglas	Expected
January 24, 2018	7:00 p.m.	Board Workshop	Expected
February TBD		Board Retreat	Expected
February 14, 2018	6:30 p.m. 7 p.m.	Dinner Board Meeting Proposed: Centennial	Expected
March 14, 2018	6:30 p.m. 7 p.m.	Tenure Reception Board Meeting	Expected
March 28, 2018	7:00 p.m.	Board Workshop	
April 11, 2018	6:30 p.m. 7 p.m.	Budget Committee Board Meeting	Expected
April 21, 2018	5:00 p.m.	Annual Foundation Auction	Expected
April 25, 2018	7:00 p.m.	Board Workshop	Expected
May 9, 2018	6:30 p.m. 7 p.m.	Budget Committee Board Meeting	Expected
June 23, 2018	7:00 p.m.	Workshop	Expected
June 13, 2018	6:30 p.m. 7 p.m.	Dinner Board Meeting	Expected



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 6

CONTACT PERSON: *Jean Wager, Head Start Executive Director*

SUBJECT: HEAD START GRANT FUNDS CARRYOVER

To: Mt. Hood Community College Board of Education and Head Start Policy Council

From: Jean Wagner, Executive Director

Mt. Hood Community College Head Start is requesting to carryover \$550,000 in federal funds that include:

- **\$400,000** that was conditionally awarded for leasehold improvements at the Sunrise Center. These funds provide for tenant improvements in a new building, which will provide six Head Start classrooms and provide a stable center to serve children in a 6.5-hour day.
- **\$120,000** for minor facility renovations for a leased facility. These funds were identified and moved to the correct budget line in an earlier budget revision but the work was held up due to the length of time permitting required. The Cleveland Center is a good-sized church on a large lot full of trees and grass. It is just off Powell Blvd. in downtown Gresham. This center will serve both State and Federal Head Start children and families. We have a ten-year lease for this facility.

The Policy Council approved this proposal at a special meeting held July 27, 2017. Approval by the Board of Education is required to complete this proposal. Thank you for your consideration of this item.

Thank you for your consideration of this item.



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *August 26, 2017*

ITEM TITLE: 7

CONTACT PERSON: *Jean Wager, Head Start Executive Director*

SUBJECT: 2017-2018 Oregon Head Start Prekindergarten (OPK) Continuation Grant

Oregon Department of Education Early Learning Division
2017-2018 Oregon Head Start Prekindergarten (OPK) Continuation Grant
Policy Council/Board Approval Form
(due August 31, 2017)

Grantee Name: Mt. Hood Community College

The Policy Council and Governing Board have reviewed and approved the submission of the following materials as part of the 2017-2018 Oregon Head Start Prekindergarten (OPK) continuation grant.

- x *OPK Funding Request (due June 23, 2017)*
 - x *Slot Request and Statement of Assurances*
 - x *Accounting System Certification*
 - x *Advance Payment Certification (if applicable)*
 - NA *Request for Prior Approval (if applicable)*
 - x *Most recent Community Assessment*

- x *OPK Grant Award "Phase 2" (due August 31, 2017)*
 - x *Budget & Expenditure Workbooks (2017-2018 Budget Year 1 sections completed)*
 - x *Quarterly Drawdown Estimate (found in Budget Instructions)*
 - x *Indirect Cost Rate information (if applicable)*
 - x *Cost Allocation Plan/Cost Sharing Agreement (if applicable)*
 - x *Request for Training Fund Waiver (if applicable)*
 - x *2017-2018 Site and Service Workbook (New Online Smartsheets)*
 - x *ODE Systems Authorization for EGMS and Data Access (if applicable)*
 - x *School Readiness Goals and any related data*
 - x *Program (staff) Organizational Chart*
 - x *Most recent Annual Report (may send as web link, if applicable)*
 - x *Most recent Audit Report (may send as web link, if applicable)*
 - x *Most recent Self-Assessment*

Policy Council Chair	Governing Board Chair
Name: Kaela Patterson	Name: Tamie Arnold
Signature:	Signature:
Date:	Date: