



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *March 18, 2020*

ITEM TITLE: 4.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – February 19, 2020

Session 999

A meeting of the Mt. Hood Community College District Board of Education was held on February 19, 2020, with a Regular Session at 6:30 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark St., Gresham, OR 97030.

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE / DECLARATION OF A QUORUM

Members present: Diane McKeel, board chair, Jim Zordich, board vice chair, Annette Mattson, Andrew Speer, LaVerne Lewis, Kenney Polson, Diane Noriega

Additional Attendees: Linda Vigasaa, chief information officer, Cheryl Johnson, Katelyn Goslin, Collin-Kazu Lewis

McKeel called the meeting to order at 6:32 p.m. A quorum was present.

1.1 Approval of Agenda

Zordich motioned to approve the agenda. Speer seconded the motion and it passed unanimously.

2.0 REPORTS

2.1 Correspondence

There was no correspondence.

2.2 Special Report: Cybersecurity

Linda Vigasaa, chief information officer, provided a special report on cybersecurity at Mt. Hood Community College (MHCC). She provided a PowerPoint presentation and distributed a handout regarding the Email Security Management Report. She gave a brief overview of cybersecurity at MHCC prior to her arrival to campus in 2011, and shared what has been done since then to increase cybersecurity on campus. She shared that today they have regular security audits,

including phishing tests to see where our gaps are, and have several layers of protection and tools in place to monitor security on campus. She reviewed a handout with data regarding email security on campus for a one-week period in early February, and highlighted the greatest cyber risks that the campus faces. She shared what they are doing to raise awareness and the training opportunities they provide to reduce risk. The risk assessment they have in place uses NIST (National Institute of Standards and Technology) standards. In addition, they asked our auditor for things the college can do to improve security. A copy of the PowerPoint presentation is attached to the minutes.

3.0 PUBLIC INPUT

There was public input provided by Jeanna Hunt regarding academic prioritization, and specifically the respiratory therapy program.

4.0 BUSINESS / ACTION

4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Special Session 997, January 15, 2020
- b) Minutes – Board Regular Session 998, January 22, 2020
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) Annual Head Start Report 2018-2019

Speer motioned to approve the consent agenda. Mattson seconded the motion and it passed unanimously. Noriega extended her appreciation and commendation to the Head Start staff for their efforts putting together the comprehensive Annual Head Start Report.

5.0 CLOSING REPORTS

5.1 OCCA Report

Mattson attended the OCCA board meeting on February 7, and it was the first time they added ex-officio members to the meeting, so there were additional voices at the table. Mattson named the new officers who were nominated for next year. She shared that OCCA had a clean audit with a recommendation for approval. She shared the following statistics from the Hope Center Report: 41% of community college students have been food insecure in the previous 30 days; 52% have been housing insecure in the previous year; and 20% were homeless in the previous year. Students from Chemeketa Community College were on a panel that highlighted the needs and challenges of students, and what resources are available to students. Mattson provided an update on the legislative priorities and a status update on several bills.

Dr. Skari provided some highlights from the recent Oregon President's Council meeting, including information about the applied baccalaureate. There were some discussions on post-secondary education programs offered in Corrections facilities, and a conversation around the Community College Support Fund and the payment schedule. She shared they will be working on a customized presentation on the #RealCollege survey results at a future meeting.

5.2 CTE Report

McKeel provided an update on the CTE Days in Salem on February 5. A number of MHCC people attended the event, including Dr. Skari, Al Sigala, four nursing students, and three Associated

Student Government (ASG) students. Bess Wills, general manager at Gresham Ford, and Sue O'Halloran, principal broker at Kohler Meyers O'Halloran, Inc. also attended the event. McKeel shared it was a great day talking with legislators, and she recognized and thanked those who attended the event.

5.3 ACCT Report

Dr. Skari distributed two handouts regarding the 2020 ACCT Federal Legislative Priorities and the federal impact on community colleges. She thanked Directors McKeel, Speer, and Polson for speaking with our legislators while on Capitol Hill during the ACCT National Legislative Summit (NLS) Conference, and for advocating for Pell grants. She said the highlight of the trip was presenting with Directors McKeel and Polson at the ACCT New Trustee Academy. McKeel shared the presentation was about becoming a member of the governance team and it was well received. She shared that she also participated in a panel discussion later in the afternoon called *Experiences & Case Studies and Q & A*, and then highlighted some of the legislative meetings they attended during the conference.

Speer, a member of the ACCT Finance Committee, provided an overview of the finance committee meeting he attended. He shared they had good meetings with the education policy representatives with our local legislators. The time spent with Congressman Blumenauer was engaging and they looked at how to approach the state differently around funding. Speer enjoyed the collaboration between all the community colleges during the ACCT NLS Conference, felt it was productive, and appreciated the opportunity to attend.

Polson, a member of the ACCT Diversity, Equity, and Inclusion Committee, would like to make a presentation at the board retreat with more details about the information discussed during the committee meeting. Some of the main points he would like to discuss are ways the board and college can be creative and equity-minded in how we do things, and to look for ways to increase diversity.

McKeel shared that OCCA did a good job of bringing all the community colleges from Oregon together at the ACCT NLS Summit. The meetings with our state legislators were very good and productive, the speakers were great, and she enjoyed the conference sessions she attended.

5.4

a) Board Members

Noriega – she is looking forward to her calendar opening up soon. She shared that the Pendleton Rotary Club is helping the flooding victims in Pendleton.

Polson – no report

Zordich – he shared that a month ago he and Diane McKeel attended a listening session held by the City of Gresham regarding existing parks. It was a well-attended meeting and there was discussion about creating a park district. Zordich introduced the subject of the community swimming pool and stated the pool is not winterized. He made the suggestion to include the community swimming pool if a park district is formed and if they go for a park district bond. Zordich attended the West Columbia Gorge Chamber of Commerce meeting on campus last week and our SBDC representative talked about Cybersecurity and how it relates to business. A

highlight from the meeting was the importance of having secure passwords. Zordich read a couple of excerpts from the current issue of ACCT Trustee Quarterly magazine. He reminded board members about the President's Reception on February 26 recognizing those who have donated to the College. Zordich added that the Heroes for Education Foundation Auction is on April 25.

Mattson – she attended the OCCA Board meeting on February 6-7. Other OCCA meetings she attended were the Member Services meeting on January 23, Executive Committee meeting on February 5, and the Legislative Committee meeting on February 11. She attended the OSBA Board meeting as an ex-officio member on February 24-25, and attended the OSBA Legislative Policy Committee meeting on February 25-26. She attended the East Portland Chamber of Commerce Government and Economic Affairs Committee meeting on January 27, and the East Portland Chamber of Commerce Government Affairs Forum on February 12. She attended two candidate events, one for Mike Schmidt who is running for Multnomah County District Attorney, and one for Cameron Smith who is running for Oregon Secretary of State. The highlight of her month was attending a meeting at David Douglas High School with several members from MHCC to discuss career pathways. Mattson later added comments about Christian Kaylor's report as we think about our future and planning.

Speer – he had a great meeting with Multnomah County Commissioner Lori Stegman and discussed the pathway for community colleges, and partnering in advocacy work for students. He met with Lynn Snodgrass, CEO at Gresham Chamber of Commerce and discussed the pool cover. He traveled to Salem today, in connection to his involvement with Portland Business Alliance, and attended a meeting with Representative Barbara Smith Warner and discussed community college funding. He also had a conversation with Senator Rob Wagner and discussed advocacy for community college funding. Speer later added comments about the closing of Concordia University and that he recently spoke with a former board member from Marylhurst University about the experience of closing their institution. He shared we need to think about our responsibility to our students, faculty, staff, and taxpayers, and the services we provide for our community, such as Head Start, and the importance of decisions we make and that the financial outcomes of the college are contingent on those decisions.

Lewis – she met with Jennifer McGuirk, Multnomah County elected Auditor, regarding a partnership agreement for interns for our accounting students in our Business department. They are planning to meet again next week.

McKeel – she attended the listening session by the City of Gresham with Jim Zordich regarding the parks. She attended the MHCC Foundation Board meeting on January 29. At the end of January, she attended the East Metro Economic Alliance Focus 2020 Forum. She attended the East Metro Economic Alliance Legislative Committee meeting. She called into the OCCA Board meeting on February 7. She attended the ACCT National Legislative Summit on February 8 - 12. She attended the East Metro Economic Alliance Board meeting, and yesterday she attended the Gresham Chamber Business & Leaders Luncheon.

b) ASG Representatives

Collin-Kazu Lewis, ASG president – he distributed a written ASG Report to board members and shared key highlights of ASG activities that included the following events: Love Yourself Valentine's Day event, Pizza with the President and Student Representatives, February is Black

History Month with several events during February, First Thursday event in the Student Union on March 5, Women’s History event on March 4, Open Education week March 2-6, and a Prep week event on March 11.

c) Advisory Representatives

Cheryl Johnson (FTFA) – she read a prepared statement expressing frustration with the lack of clear communication from the college regarding the academic revitalization process, and highlighted several issues with the process. She stated the non-academic revitalization process is underway and there has been a lack of transparency about the process to be used, and no clear guidelines on how decisions around cuts will be made. She urged the board to ensure that the college administration be open and transparent about their decision-making process, and responsive to questions and concerns that are raised.

Kim Sharer (CEA) – Katelyn Goslin attended the meeting on behalf of Kim Sharer. Goslin read a prepared statement highlighting the outstanding work that classified employees have been doing, and called out specific work by the Analytics and Institutional Research Team, Testing Services, Facilities Crew, Academic Advising, LSC/AVID Center, IT Service Desk, Web Team, Admissions, and Instructional Services. She stated when cuts are made in these areas, students end up with less access to services, resources and support. She challenged the college to be thoughtful and strategic with how and where reductions are being made.

Marilyn Pitts (PTFA) – did not attend

5.5 President’s Report

Dr. Skari shared that several years ago the college did an Economic Impact Study that had good information that was used in the last bond. She stated there has been approval to appropriate strategic funds to repeat this statewide for all community colleges. She is expecting to have our report by next November, intentionally leading up for the next biennial budget. She shared that Friday night is the opening of Heathers, a winter quarter musical by our students, which will run this weekend and next weekend here on campus and she encouraged all to attend. Lastly, it is Cybersecurity week and tomorrow morning Greater Portland, Inc. is having their Economic Summit. One of the featured programs is our Cybersecurity program and its’ partnership with the Small Business Development Center and the work they have been doing to protect small and medium-sized businesses. Dr. Skari will be speaking at the event, and shared that they are having a Parade of Mascots and Barney will be there.

6.0 ADJOURNMENT

Zordich motioned to adjourn. Noriega seconded the motion and it passed unanimously. The meeting was adjourned at 8:03 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.