



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 12, 2017*

ITEM TITLE: 6.2a

CONTACT PERSON: *Carrie Toth, Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES

Session #930

A meeting of the Mt. Hood Community College District Board of Education was held on March 8, 2017, with a Faculty Tenure Reception, followed a Regular Session at 7:00 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark Street, Gresham, Oregon.

CALL TO ORDER/DECLARATION OF A QUORUM

Board Members in attendance: Susie Jones (Chair), Jim Zordich (Vice Chair), Teena Ainslie, Sonny Yellott, Kenney Polson, Michael Calcagno, Tamie Arnold

A meeting of the MHCC District Board was called to order at 7:01 p.m. A quorum was present.

APPROVAL OF THE AGENDA

Arnold moved to approve the agenda. The motion was seconded and passed unanimously.

APPROVAL OF THE CONSENT AGENDA

Zordich moved to approve the consent agenda. The motion was seconded and passed unanimously.

PUBLIC INPUT

Marilyn Pitts, President of the PFTA, spoke. She noted that there are currently challenges involved in being a part-time instructor across the country right now. She sees SB 196 as a positive bill; it would enable part-time faculty who meet the requirements to qualify for PERS and to qualify for health

insurance. Pitts shared the stories of part-time Mt. Hood instructors who have faced challenges related to healthcare, and she hopes that changes will happen for the lives of our part-time faculty.

BUSINESS/ACTION

TENURE

Jones introduced the tenure candidates. She first called forward Aylin Bunk and Dean Kelley Keith. Keith stated that Bunk has worked many years at MHCC as a part-timer in our ESL program. Throughout her tenure, she worked on a student newsletter to help our ESL students and has the ability to teach from our lowest level to our highest.

Keith next introduced Scott Plinski from our GED and Developmental Education departments. Keith noted that he won a part-time faculty teaching award and has an amazing skillset that engages our students. He rewrote the reading and writing curriculum to align with the state requirements.

Janet McIntyre introduced Mace Archer, our Theatre Artistic Director. He has acted in and directed contemporary and classic performances and has challenged his students through many performances. Ainslie asked Archer if he was recruiting from our local high schools; Archer responded that, yes, he is very involved with our local schools and recruits students.

Sara Rivara introduced Andy Gurevich, instructor of Writing and Composition. He started as a part-time instructor, teaching Composition, Religion, and Philosophy; she noted that he has a large breadth of knowledge, and that she has been floored by his ability to engage students in big ideas, even difficult topics. He is instrumental in the Mouths of Others, and he posts podcasts with the writers who visit our campus. He is deeply committed to our students.

Kim Hyatt introduced Joshua Stratman. He is the program director of the WLEE program and is engaged with the students to promote learning. He has helped rebuild the WLEE program and built relationships with the community, the state, and throughout the region. Hyatt has heard excellent feedback from our students.

Kay Lopez introduced Keith Knight from the Machine Tool program. She has worked with him for the over four years he has worked at MHCC. She stated that he is a skilled, experienced instructor who engages with students and makes them comfortable.

Zordich moved to approve the tenure recommendations. Ainslie seconded. The motion passed unanimously.

SABBATICAL REQUESTS

Jones called Joshua Stratman and Tambi Boyle forward to introduce the Sabbatical requests. Stratman gave an overview of the sabbatical process, which began in fall term. They reviewed a number of criteria and put forward eleven candidates: Jodie Marion, Celia Carlson, Paula Kitchen, Nancy Olson, David Favreault, Sara Williams, Scarlett Saavedra, Paul Morris, Elizabeth Milliken, Katherine Conrad, and Chrissy Bloome. Jones asked if the funding level has changed; Boyle responded that it only moves slightly, based on COLA.

Zordich moved to approve the sabbatical requests. Yellott seconded. The motion passed unanimously.

HEAD START AND EARLY HEAD START GRANT AND BUDGET

Jean Wagner introduced the next phase of the Head Start grant cycle. She pointed out that the board packet includes the updated budget and the latest version of the goals and objectives. They recently surveyed the staff for feedback on what is going well and what needs to be better.

Arnold asked about the enrollment report and the number of students who were turned away. Wagner responded that those students are probably on the waiting list because Head Start is full. Arnold asked if all those children qualify if they make the waiting list; Wagner responded that yes, that is the case. Polson requested demographic information. Wagner will provide this in next month's board report.

Arnold asked about average daily attendance – what do they do to determine why certain students don't make it? Wagner responded that there is a report in the computer on why each student is absent. Arnold stated that she is interested in knowing, demographically, what the attendance statistics mean. Polson asked how homeless students are contacted; Wagner responded that those are the highest priority for accepting students. They are usually able to call or text.

Zordich moved to approve the Head Start and Early Head Start grant and budget for 2017-2018. Polson seconded. The motion carried unanimously.

FIRST READING – HEAD START POLICY

Pam Corrie and Jean Wagner introduced a first reading of the Selection and Enrollment policy. This policy defines how Head Start selects children. The criteria are set based on community needs assessment and parent involvement in Policy Council. Corrie referenced the actual criteria on page 3, which details the point system used. With their work with racial equity, they are aware that they underserve Native American and African American students, so they have attempted to address this issue in the points system. Of the children eligible for Head Start in Multnomah County, 53% live in East Multnomah County.

Yellott asked about transportation. Corrie responded that families may have many different barriers; family workers work with each family to connect them with resources.

Arnold asked about the possibility of adding behavioral support, and about the cuts. Wagner responded that, no, they are not ideal, but they are very limited as to what they can cut.

Calcagno asked about offering preference to students from Mt. Hood. Corrie responded that it is in the information, and they are working on a number of possibilities.

FIRST READING – OSBA RECOMMENDED CHANGES

Derr introduced the next set of OSBA recommended policies. The first policy is an edit to our smoking policy. The remainder of the policies were Financial, with very few changes. A correction will be made to the Audit Committee policy.

INFORMATION AND REPORTS

SALMON SAFE

Charles George and Steve Wise gave an update on the Salmon Safe initiative. Mt. Hood is now the first Community College to be U.S. certified. We have found many willing partners to help fund our projects, including Metro, which has funds set aside for projects like these. In total, the project is approaching \$1m in funding. Wise presented a list of potential projects, some of which will be underway this year, including naturescaping improvements to our parking lots and a courtyard that will help offset about 6 million gallons from going into our creeks. The next steps are to finalize an agreement and select contractors. The board expressed enthusiasm at the upgrades and thanked the partners for all their work.

ENROLLMENT REPORT

Sergey Shepelov and John Hamblin provided an updated enrollment report. Shepelov noted that our registration starts much earlier than it used to. Retention is about the same as last year term-to-term, but we have an 8% improvement in annual retention. The tuition pledge could be one factor. Recruitment was down 18% in new students in Winter Term.

Hamblin addressed the positive results we have seen with annual retention. There is evidence that students are utilizing the tuition pledge and our successful programs like AVID and Summer Bridge. He noted that EAB Navigate will be introduced very soon. The College dove deeper to understand who our students are and increased customized communication, resulting in changes to our registration systems. We increased the classifications of students, changed registration dates, and expanded the registration period, which has decreased the lines in Student Services, helped manage waitlists, and helped meet students' advising needs. We have been communicating out 'congratulations' and milestones and reminding them of support systems. Zordich asked about wait lists; is there any way to address this further? Hamblin surveyed waitlist students and asked why they are on the list. Stretching out registration period allows us to think through what we might need to add and identify earlier when additional courses might be needed. Shepelov noted that wait lists have decreased significantly over the last few years. Jones asked about any new strategies for recruitment. Hamblin stated that yes, recruitment is addressed within the Strategic Enrollment Management Plan; the reality is that KPIs hadn't been identified. We are still in our infancy in that process; over the next year, Hamblin and Sergey and teams will work together to develop this.

PRESIDENT'S REPORT

Derr placed her President's report in the board Dropbox. She highlighted the current budget process; budget managers have brought forward their budget needs that have been reviewed by President's Council. Additional ideas will be presented to PC on Tuesday.

We hired a Chief of Staff, Craig Kolins, who has been at Portland Community College and previously served at Mt. Hood. Travis Brown will start on March 20th as the HR Director.

OCCA is in the midst of its support work; Derr has continued to add information to the Dropbox. She asked board members who are interested in attending the Legislative Days to contact Carrie and verify their attendance.

We have four new articulation agreements, thanks to the work of Katelyn Goslin. The Foundation busy with donor celebration, alumni get-together, and planning for the auction.

Derr provided information on the upcoming auction and an information sheet on the GO Bond.

BOARD MEMBER/ADVISORY COMMENTS

Pitts reiterated her support for SB 196. She will continue to take action on behalf of the PFTA and would appreciate the support of the board. There will be a hearing on March 28th.

Tambi Boyle noted that it is her last board meeting. The Faculty Association voted to contribute \$2000 to the bond.

Cheryl Johnson introduced herself as the new Faculty Association President. She thanked the board and looks forward to working with them.

Ainslie served 10 years for the state department for long-term care. One of their deputies graduated from MHCC, has a law and a medical degree, and is managing the training for the ombudsman in our area. MHCC hosted the training. He wrote a letter to Stephanie Obotette and Charles George thanking them for their work.

Yellott gave a Consumer Reports publication to Derr addressing student debt.

Zordich welcomed our Japanese exchange students for a 3-week intensive course and then visited them prior to their return. He presented on the bond and attended Chris Gorsek's town hall. He noted that the Foundation is very active right now with the auction and their upcoming scholarship review.

Jones is back to work on the bond. She met with the Gresham Chamber Government Affairs Committee and got an enthusiastic endorsement. Also received endorsement from the FTFA. Tomorrow she will meet with EMEA and David Douglas school board. She is happy with the connections our board has been making in the community.

Calcagno passed.

Polson attended the ACCT Legislative Summit in Washington, DC, advocating for financial aid money for college students. He got to speak to four Senators and looks forward to sharing a summary of his experience. The new Secretary of Education was there as well.

Arnold had no report.

Huston was pleased to endorse Jim for his re-election, and he thanked Tambi for their working relationship. He extended a welcome to Cheryl. He noted to Pitts that he fully supports SB 196.

Yellott asked about the alumni association; when he asked years ago, there were none. He asked

ADJOURNMENT

Zordich moved to adjourn. The motion was seconded and carried unanimously.

Adjourned at 9:39 p.m.