



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *May 20, 2020*

ITEM TITLE: 4.1c

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – April 15, 2020

Session 1004

A meeting of the Mt. Hood Community College District Board of Education was held on April 15, 2020, with a Budget Committee Meeting at 6:00 pm, and a Regular Board Meeting at 6:30 pm, both held via a Zoom meeting.

1.0 CONVENE AS BUDGET COMMITTEE

Members present: Andrew Speer, budget committee chair, Diane McKeel, Jim Zordich, Annette Mattson, Kenney Polson, LaVerne Lewis, Diane Noriega

Additional attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer, John Hamblin, executive dean of Student Development

Speer called the meeting to order at 6:07 pm and declared a quorum was present.

The budget committee meeting began with Jennifer DeMent and John Hamblin responding to questions from board members regarding the budget and ASG budget:

- On page 10 of the budget for plant additions, what is the explanation for the proposed budget amount being less than half of the 2019-20 budget?
- Is it true that there is no appeal process for students regarding the ability to advocate for the funding of their program? If so, why not?
- Would you consider a no appeal process equitable for all?
- Is there a student-to-student grievance process as it relates to programs and our funding in the ASG bylaws? If not, why not?
- Why were program advisors not allowed to talk to ASG about this? That is not giving them a voice with decision-makers. Was this the right thing to do?



A brief discussion followed, and Hamblin provided additional information about the ASG budget process.

2.0 PUBLIC INPUT

Written comments were received by the following 37 individuals regarding the budget: Amanda Orozco-Beach, Ameila Rodela, Andrew Hazell, Anna Pengelly (Fassell), Basil Hawley, Briana Murphy, Bryan Hunt, Chris Josi-Alvarado, David Childers, Deva Temple, Elsie Praeger-Goller, Eric Lowe, Jenni Simonis, Jo Cunningham, Jordan Bradford, Justin Wiley, Kristin Hazell, Logan Clark, Matt Compton, Melissa Brown, Milange Borchardt, Molli Nicole, Nikki Jauron, Rae Peres, Rena Brown, Rob Sepich, Samuel Pagano, Sealand Flynn, Shannon Valdivia, Shawn LameBull, Stephanie Gibbons, Stephen Emery, Theresa Mai, Tyler Garcia, Victoria Morton-Williams, W. Ryan Hatch, and William Blackmore.

Public comments were provided by the following four individuals regarding the budget: David Childers, Theresa Mai, Justin Wiley, and Jonathan Sanford.

3.0 PROPOSED BUDGET 2020-2021 / ACTION

3.1 Consideration and Approval of the 2020-2021 Budget

There was a brief discussion and review of the 2020-2021 budget. Speer read the budget recommendation: That the Budget Committee move to approve the Mt. Hood Community College District 2020-21 budget of \$171,888,582 including the general fund budget in the amount of \$80,029,086 and all other budgets in the amount of \$91,859,496.

Zordich motioned to approve the recommendation for the Proposed Budget 2020-2021. Lewis seconded the motion. There was a roll call vote and the motion passed unanimously.

3.2 Set the Tax Levy for 2020-2021

Speer read the tax levy recommendation: Approve the permanent tax rate in the amount and/or rate of property taxes at \$0.4917/\$1,000 of assessed value.

Zordich motioned to approve the recommendation to Set the Tax Levy for 2020-2021. Mattson seconded the motion. There was a roll call vote and the motion passed unanimously.

4.0 ADJOURN BUDGET COMMITTEE

Speer motioned to adjourn the Budget Committee meeting. Polson seconded the motion and it passed unanimously. The meeting adjourned at 6:47 pm.

5.0 CONVENE AS MHCCD BOARD / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Diane McKeel, board chair, Jim Zordich, board vice chair, Annette Mattson, Andrew Speer, LaVerne Lewis, Diane Noriega, Kenney Polson



Additional Attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer, John Hamblin, executive dean for Student Development, Josh Stratman, chair, Faculty Resource Development Board

McKeel called the meeting to order at 6:48 pm and declared a quorum was present.

5.1 Approval of Agenda

Mattson motioned to approve the agenda. Speer seconded the motion and it passed unanimously.

5.2 Correspondence

There was no correspondence.

6.0 REPORTS

There was no special report.

7.0 PUBLIC INPUT

There was public comment provided by Jonathan Sanford regarding the budget.

8.0 BUSINESS / ACTION

8.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Retreat Session 1000, March 4, 2020
- b) Minutes – Board Regular Session 1001, March 18, 2020
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) Early Head Start Child Care Partnerships Grant

Speer motioned to approve the consent agenda. Lewis seconded the motion and it passed unanimously.

8.2 Alternate Faculty Sabbatical Requests 2020-2021

Josh Stratman provided an overview for two alternate faculty sabbatical requests for Amber Lamadrid and Peter Cunningham. Due to travel restrictions caused by COVID-19, two sabbatical recipients had to decline their sabbaticals. Due to the decline, the FRDB Committee presented two additional applications from individuals who had applied for sabbatical during the 2020-21 academic year.

Polson motioned to approve the Alternate Faculty Sabbatical Requests for 2020-2021. Speer seconded the motion. There was a roll call board vote and it passed unanimously.



8.3 Consideration of Approving Tenant Improvement at the Rockwood Location
Jennifer DeMent provided an overview of the tenant improvements at the Rockwood location. The request seeks board approval because the improvement amount is over \$150,000. Dement responded to several questions about the improvement project. LaVerne Lewis stated she is a committee member for the Rockwood project and shared additional information about the project.

Zordich motioned to approve the Tenant Improvements at the Rockwood Location. Polson seconded the motion. There was a roll call board vote and it passed unanimously.

9.0 CLOSING REPORTS

9.1 A) Board Members

Annette Mattson – she attended several meetings via Zoom, including the Mayor’s Economic Recovery Intervention Task Force, and the East Portland Chamber Government and Economic Affairs Committee. She listened to the COVID-19 briefings that the Oregon President’s Council (OPC) has been holding. She participated in the OPC meeting on April 10, and the OCCA Executive Committee on April 1.

Jim Zordich – he has visited campus on several occasions, and congratulated Charles George and his crew for the great job on the parking lots. He gave a reminder to board members about completing the presidential evaluation.

Andrew Speer – he thanked Dr. Skari and John Hamblin for their research and the work they did to respond to board questions regarding the budget.

LaVerne Lewis – she commended all the work being done on the parking lots. She heard from several people who received the SBDA funds. She attended the online Town Hall with Chris Gorsek on April 10. She worked with several non-profit organizations to help find locations for students to cash the government checks. She attended the Gresham Redevelopment Commission for the development of downtown Rockwood. She is on the Market Hall Selection Committee and will be involved in the selection of vendors for the food court.

Kenney Polson – he commented on the voting process regarding the ASG budget and recommended putting in an appeals process between the two votes.

Diane Noriega – she shared that Rotary International has put up several million dollars that districts in North America can apply for help with disaster relief funds for coronavirus, and the funds will be distributed regionally. She stated Rotary International has connected with the Global Impact Group and is working with Red Cross and other agencies regarding two online



programs. The opportunities for students include online coursework for a CNA track program and a telehealth certification program.

Diane McKeel – she participated as co-chair of the Levy Oversight Committee for the Oregon Historical Society. She stated those funds are important to our East County Historical Societies, which are Gresham, Troutdale, and Crown Point, to help carry on their programs. A benefit from this levy is free admission to the Oregon Historical Society for all Multnomah County residents. She thanked everyone for their great work on the budget this year.

B) ASG Representative

Collin-Kazu Lewis, ASG President – he introduced Akoda Tilmant, new ASG vice president, who shared how Associated Student Government (ASG) is responding to the COVID-19. The ASG has been working remotely and is currently working to reassess and reconstruct goals and duties to better support students during these hard times. They are creating a student survey for ideas on how best to serve students. They have cancelled all remaining events for the year, and are working to create online virtual events for all students to enjoy.

Lewis stated he would provide a presentation to the board of the student survey results as soon as it is finished. He responded to several questions from board members regarding the ASG elections, graduation, and student concerns/successes with online learning.

C) Advisory Representatives

Jeanna Hunt (FTFA) – she shared that the ASG funds co-curricular activities, but co-curriculars are part of the contract, along with any associated reassigned time. She shared that the last month had been an amazing time and she was impressed with how faculty, staff, and everyone came together to transition MHCC to an online format for everyone. She praised the IT and Online Learning departments for all their hard work and long hours put into this effort. She shared that everyone in her division came together and helped each other.

Kim Sharer (CEA) – Janine Shockley attended on behalf of Kim Sharer. She thanked everyone on campus for coming together to meet the needs of the community and students. She appreciates all the collaboration that has happened during this difficult time, and thanked the administration, other associations, and our students for staying with it and continuing forward this term.

Marilyn Pitts (PFTA) – she acknowledged the efforts of the Online Learning department this past month. She shared that many of the part-time faculty and tutors are not working this term. She stated many classes were not held and many part-time faculty and tutors do not have any assignments from the College. She estimates it affects about 125 people, and others have had their assignments reduced. She appreciates that the College's EAP services have been made available to the part-time faculty and tutors. Another opportunity comes from the



Oregon Education Association, which has offered \$1000 per member for those people whose work has been reduced or eliminated. She was pleased to hear from Diane Noriega about the opportunity from Rotary International, and encouraged the Board to make some of those funds available to part-time faculty and tutors.

9.2 President's Report

Dr. Skari shared her President's Report:

Much like any journey, we all have different ideas on how we get there, but at the end of the day, it is most important that we make it to our destination. Earlier tonight, we reached that place that you charted almost two years ago, for Mt. Hood Community College to be on solid financial footing as evidenced by a balanced budget without reliance on our reserves. While this has been a passionate and difficult process, the College community engaged in different ways and at various levels. Staff, faculty, managers, and students, they all participated in the development of this budget, and it is because of their hard work we were able to deliver it to you tonight. The budget embodies sacrifice and opportunity, but most importantly, a chance to move Mt. Hood Community College forward in addressing the multitude of educational needs facing our community.

The irony of timing is not lost on me. The Budget Committee's approval of a balanced budget tonight comes at the same time when we know our economic future is uncertain. Will we see mid-year cuts to the State's biennial budget? Will we see the typical enrollment boom that comes with high unemployment rates? And, how will we be open for business in a time of social distancing? We do not yet have the information to begin to answer those questions yet, but let me assure you, we are ready to address these challenges facing us. And how do I know this? Because this campus has been amazing in their response to COVID-19. Faculty have moved their courses to online or to remote formats, while staff have learned how to serve students and their colleagues remotely. Essential staff are on campus making sure we can continue to operate. I know I mentioned it in my board letter, but the IT and Online Learning departments have been instrumental in getting the College set-up to operate in this new environment. We cannot thank them enough for their great work. And, it is not just these departments. There are examples all across campus of this nimbleness, this resiliency, and this commitment to students. At a time when our community needs hope, support, and options, you should take pride in the collective efforts of this campus as they step up, reach out, and do what they do best, transform lives and build communities.

10.0 ADJOURNMENT

McKeel motioned to adjourn. Speer seconded the motion and it passed unanimously. The meeting adjourned at 7:45 pm.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.