



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *May 15, 2019*

ITEM TITLE: 4.1b

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – April 17, 2019, Board Regular Session #980 Meeting Minutes
Session #980

A meeting of the Mt. Hood Community College District Board of Education was held on April 17, 2019 with Budget Committee meeting at 6:00 pm and a Regular Session Board meeting at 6:30 pm in the Board Room at Mt. Hood Community College, 26000 S.E. Stark Street, Gresham, Oregon.

1.0 CONVENE AS BUDGET COMMITTEE / CALL TO ORDER / DECLARATION OF A QUORUM
Members present: Jim Zordich, budget committee chair, Diane McKeel, Annette Mattson, Kenney Polson.

Additional Attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer

Zordich called the meeting to order at 6:02 pm. A quorum was present.

2.0 PUBLIC INPUT

There was no public testimony regarding the budget.

2.1 Consideration and Approval of the 2019-2020 Budget

Jennifer Dement presented the 2019-2020 Budget for consideration and approval. Zordich read the resolution to board members:

RECOMMENDATION:

That the Budget Committee move to approve the Mt. Hood Community College District 2019-2020 budget of \$165,467,020 including the general fund budget in the amount of \$77,895,461 and all other budgets in the amount of \$87,571,559.

There were no questions regarding the budget. McKeel motioned to approve the budget. Mattson seconded the motion and it passed unanimously.



2.2 Set the Tax Levy for 2019-2020

Jennifer Dement requested approval to set the Tax Levy for 2019-2020. Zordich read the resolution to board members:

RECOMMENDATION:

Approve the amount and/or rate of the property taxes.

Fund: General

Type: Permanent Tax Rate

Amount Subject to the Education Limitation: \$0.4917 / \$1,000 of assessed value

There were no questions in regards to setting the tax levy. Polson motioned to approve the tax rate. McKeel seconded the motion and it passed unanimously.

3.0 ADJOURN BUDGET COMMITTEE

Zordich adjourned the Budget Committee meeting at 6:08 pm.

4.0 CONVENE AS MHCCD BOARD / CALL TO ORDER / DECLARATION OF A QUORUM

Members present: Diane McKeel, board chair, Jim Zordich, board vice chair, Annette Mattson, Kenney Polson, Tamie Arnold, and Teena Ainslie (by phone).

Additional Attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer, and Stephanie McGee, labor relations manager.

Diane McKeel, board chair, called the meeting to order at 6:33 pm. A quorum was present.

4.1 Approval of the Agenda

Mattson motioned to approve the agenda. Arnold seconded the motion and it passed unanimously.

4.2 Correspondence

Dr. Skari and John Hamblin, executive dean for Student Development, surprised Annette Mattson by presenting her with an Associate degree from Mt. Hood Community College (MHCC). She had previously completed courses at MHCC and transferred to Warner Pacific College to earn a Bachelor of Science degree. Hamblin shared that through the Reverse Transfer program at MHCC, Mattson submitted the needed transcripts to receive her Associate degree from MHCC.

4.3 Outstanding Support Staff Awards

Dr. Skari and Kim Sharer, Classified Employee Association representative, presented the Outstanding Support Staff Awards to the following individuals:

- Angelique Kauffman, Workforce & Economic Development
- Kelly Gernhart, Performing Arts



- Graham Phillips, Academic Advising (did not attend board meeting)

Dr. Skari read a brief statement about each honoree from their nomination letter and handed each a check for \$500 from the MHCC Foundation. Kim Sharer shared her appreciation and congratulations for their contributions to the college. Diane McKeel extended her congratulations and appreciation on behalf of the board to the honorees for their outstanding service to Mt. Hood Community College.

5.0 PUBLIC INPUT

There was no public testimony.

6.0 REPORTS

6.1 Special Report: Head Start Training

Pam Greenough Corrie, director, Cynthia Smith, associate director, and Kimberly Moua, associate director, provided the annual Head Start training about the roles and responsibilities of board members in the Head Start program.

Corrie distributed a copy of the MHCC Child Development & Family Support Programs Annual Report to board members, and presented a PowerPoint presentation that highlighted the programs of Head Start, Early Head Start, Child Care Partnerships, and Child Care Resource & Referral Agency for Multnomah County. She stated the Head Start program mission of “increasing the success of children and families by building on strengths” has been in place for more than 25 years, and the program employs about 300 staff members. The Head Start program serves children from age three to five, and the Early Head Start program serves pregnant women and children to age three. They provide part day and full day programs, as well as classroom based programs and home visit programs. Corrie provided an overview of the funding sources for Head Start and Early Head Start. Smith shared about the families served by these programs and that they are very diverse and accurately reflect the communities they serve. They have a variety of venues to serve families, with 34 service locations throughout East Multnomah County that include 19 centers providing Head Start and Early Head Start classrooms, two home-based centers providing Early Head Start, three teen parent programs, and ten community child care centers. Smith provided an overview of the Policy Council at Head Start, which is comprised of 50 parent members representing 34 sites.

Corrie stated they provide annual training to board members and Policy Council members to meet requirements from the Head Start Act and the Head Start Program Performance Standards, as well as funding and licensing requirements by the Oregon Department of Education Early Learning Division. She provided an overview of the grant planning cycle, and shared they do a community assessment every five years with an update completed each year, and also complete an extensive annual self-assessment. They have a shared decision-making model between the Governing Body, Management Staff, and Policy



Council which provides leadership and strategic direction to the Head Start program. The Governing Body manages the legal and fiscal responsibilities, including the safeguarding of federal funds, the Management Staff oversees the day-to-day operations, and the Policy Council sets the program direction. Corrie discussed the Child Care Resource and Referral program, which provides professional development and support for all licensed and unlicensed child care programs in Multnomah County. She responded to questions about the Baby Promise Program and unlicensed child care facilities in Oregon.

7.0 BUSINESS/ACTION

7.1 Consent Agenda

Zordich motioned to approve the consent agenda. Polson seconded the motion and it passed unanimously.

- a) Minutes – Board Retreat #976, February 23, 2019
- b) Minutes – Board Regular Session #977, March 13, 2019
- c) Minutes – Board Regular Session #978, March 20, 2019
- d) Monthly Personnel Report
- e) Monthly Financial Report
- f) Monthly Head Start Report
- g) Early Head Start Child Care Partnerships Grant Application for 2019-2020

7.2 Head Start/OSEA Collective Bargaining Agreement Ratification for July 1, 2018 through June 30, 2020

Stephanie McGee presented the Head Start/OSEA Collective Bargaining Agreement for July 1, 2018 through June 30, 2020 for approval.

Zordich motioned to approve the Head Start/OSEA Collective Bargaining Agreement. Mattson seconded the motion and it passed unanimously.

8.0 CLOSING REPORTS

8.1 Board Member/Advisory Comments

Board Members

Tamie Arnold – The East County Joint Boards meeting was held last week, attended by board members Arnold, Zordich, and McKeel. Arnold shared the first meeting went well and a lot of information was shared. There are opportunities for collaboration moving forward. Zordich commended Paul Wild for an excellent job facilitating the meeting. Arnold thanked Dr. Skari and Laurie Popp for their time and effort coordinating the meeting.

Kenney Polson – No report.



Annette Mattson – She participated in the OCCA Legislative Session conference call this week. She sends her appreciation to Al Sigala for sending out the information about the Joint Committee for Student Success (JCSS). There was a large number of community college attendees and testimony provided at the hearing. She emailed all the committee members through the JCSS and all legislators in the MHCC district. There will be another town hall this Saturday at Cup of Tea in Happy Valley. She complimented the MHCC Foundation for the Alumni Reception and Planetarium Show held on April 4. It was a great event and really well done. She shared that Dr. Skari and Dr. Howard from Portland Community College both spoke at the East Portland Chamber of Commerce meeting on April 10 and it was really well received.

Jim Zordich – He attended the Winter Class Graduation and Pinning Ceremony for the Nursing program, and 30 students graduated. He shared that Heather White, library technical services coordinator, is enrolled in the Open Textbook Network Certification in OER Librarianship Program. She will be trained intensively in the developing technology of OER and will be representing Mt. Hood Community College.

Teena Ainslie – she commented on the report from Head Start and the outstanding job they do.

Diane McKeel – she attended the East Portland Chamber event with Dr. Skari and Dr. Howard and felt the people learned a lot and came away being real advocates for community colleges. She is also on the East Metro Economics Alliance Board and they are very strong on support for MHCC. She attended the Ways and Means Committee meeting at Portland Community College and was pleased that one of our MHCC students was called to testify at the hearing. She attended the Alumni Planetarium Show and Reception on April 4 and it was outstanding and very enjoyable. She appreciates those kinds of outreach programs and opportunities as they help reconnect people to the college. There will be another town hall at Gresham City Hall on April 27 with Representative Carla Piluso and Senator Laurie Monnes Anderson. She enjoyed the recent City Club and Portland Business Alliance event held at MHCC on April 9 that focused on the economic forecast in East Multnomah County.

Associated Student Government (ASG) Representative

Bob Hansen, ASG President – he distributed several posters to board members about upcoming events and invited board members to attend. He shared there are three candidates running for ASG positions. The election polls open on April 23 and 24 and voting will be online. He will bring the elected officials to the next board meeting to introduce them. They are having a Barney's Open House in the Student



Union on April 24 at 8:30 a.m. ASG will present a gift of appreciation to the MHCC Foundation Board for their monetary gift to purchase the refrigerator and stock Barney's Panty with food. They are planning a "Pizza with Gresham Chief of Police" event in the Student Union on April 25 at noon. That same evening there will be a "Take Back the Night" community event at the MHCC Track & Field beginning at 6 p.m. The Global Breakfast is scheduled for April 24 from 9:30 a.m. to 12 p.m. and is a great opportunity for students to get involved in culturally rich items. He announced a "Save the Date" for May 30 for an End-of-Year Celebration called "Barney's Bash." It will be a fun day with several events scheduled throughout the day and a dance in the evening.

Advisory Representatives

Cheryl Johnson, Full-Time Faculty Association (FTFA) – she shared that faculty will have a table at the foundation auction and Tambi Boyle will be there. The OEA is having an event on May 8 and the FTFA will be doing some small events on campus. They will be wearing "Red for Ed" on campus and are planning to potentially meet in the free speech area to show their support and have pictures taken. They are also planning a letter writing campaign for the legislators to increase community college funding. She commented on the speaker series they have and feels it is one of the best in East Portland, if not the entire Portland metro area. On May 29, they will have Diana Kirk on campus from 12 – 1 p.m. in the Visual Arts Theatre. Kirk is a Portland author known for being outspoken.

Kim Sharer, Classified Employee Association (CEA) – they will also be participating in the "Red for Ed" to show support. She received word from Katelyn Goslin and Christy Weigel from Instructional Services that the new online catalog will be available for use by the end of April. The catalog is now easier to use and is ADA accessible, responsive to tablets and cellphones, and updates the MHCC website automatically.

Marilyn Pitts, Part-Time Faculty and Tutor Association (PFTA) – she will pass along the positive feedback from the board to the part time faculty who worked on the Planetarium event. She mentioned the Global Breakfast was started several years ago by the ESL faculty. The event was in part seen as a fundraiser to support the Ali Modabber Fund, set up to honor a beloved ESL instructor who passed away. The fund provides support in a variety of ways for students for whom English is a second-language.

Zordich reminded everyone about the Foundation Auction being held on April 27 and to buy tickets to attend the event. The goal is to exceed the amount of sponsorships from last year.



8.2 President's Report

Dr. Skari wanted to touch on three important things for her report: money, students, and staff. Regarding money, there have been a lot of activities related to influencing legislators and decision-makers. She shared they joined with Portland Community College and Clackamas Community College and approached the Portland Business Journal for a joint opinion piece in the Portland Tribune. They talked about the return on investment and what the community colleges have done to garner support from the business community. Regarding students, she had an opportunity during one of the ASG candidate forums held last week to hear the three candidates speak who are running for office. She was very impressed with the candidates. And for staff, she shared praise for the three outstanding staff who were acknowledged tonight and appreciates all staff who put in time to serve our students and community. She stated the distinguished faculty awards will be held in June.

Dr. Skari thanked Stephanie McGee and her team, and the Head Start team for all the great work done on the contract negotiations. She thanked the Budget Committee for their work in approving the 2019-2020 budget, and thanked Jennifer Dement for all her hard work and leadership on the budget development.

Arnold made a suggestion to start having discussions around moving towards the goal of becoming 100% OER as it would be beneficial for our students. Dr. Skari shared there is legislation in the State about this and an update can be provided. She stated there are multiple sides to this topic and suggested coming up with a framework to address the topic and get the perspective of students, faculty, and operations and bring it back to the board for discussion.

9.0 ADJOURNMENT

Mattson motioned to adjourn the meeting. Zordich seconded the motion and it passed unanimously. The meeting was adjourned at 7:52 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.