



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *July 25th, 2018*

ITEM TITLE: 6.1a

CONTACT PERSON: *Vickie Stom, Interim Confidential Executive Assistant to the Board of Education Relations*

SUBJECT: APPROVAL OF MINUTES - July 25th, 2018

Session #963

A regular session of the Mt. Hood Community College District Board of Education was held on July 25th, 2018, beginning with an executive session at 6:00 p.m. in the president's office followed by a Regular Session at 7:00 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark St, Gresham, Oregon 97030

1. CALL TO ORDER/DECLARATION OF A QUORUM

- 2. CONVENE EXECUTIVE SESSION IN ACCORDANCE WITH: ORS 190.660(2)(D)**
To conduct deliberations with persons designated by the governing body to carry on labor negotiations. A quorum was present.

The Executive Session Meeting was called to order at 5:55 p.m.

Travis Brown depicted an update of the Part-time Faculty Union Contract stating a full tentative agreement has been reached. Negotiations began over 14 months ago, and Brown is confident that we will have a much improved, sustainable contract. A full summary and training of the changes to the contract will be forthcoming; however, the College's three main goals were achieved in this bargaining:

- The ability for part-time faculty to work more than 7.5 ILCs per term on average (the average upon ratification will be 10 ILCs per term)
- A student complaint procedure that honors student and faculty rights while maintaining our legal obligations
- A fiscally sustainable contract that reflects good stewardship of public funds

Next steps: The Association will vote on the ratification of this tentative agreement, after which will be reported to the Board in executive session in preparation for their public ratifying vote.

September 19, 2018, the Board will be asked to vote on the four-year Part-time Faculty Union Contract.

3. ADJOURN EXECUTIVE SESSION: 6:18 p.m.

4. CALL TO ORDER/DECLARATION OF A QUORUM/PLEDGE OF ALLEGIANCE

A regular meeting of the Mt. Hood Community College District Board of Education was called to order at 7:00 p.m. A quorum was present.

Board Members Present: Tamie Arnold (Chair), Diane McKeel (Vice Chair), Annette Mattson, Jim Zordich, Kenney Polson, Michael Calcagno, and Teena Ainslie

5. ELECTION OF OFFICERS

5.1 Action: ELECTION OF 2018-2019 BOARD CHAIR

Each year a board chair is elected. This elation, James Zordich nominated Diane McKeel for the MHCCD Board Chair of 2018-19. The motion was seconded by Annette Mattson. Annette motioned to close. A unanimous vote was cast to appoint Diane McKeel as the 2018-19 MHCCD Board Chair. The Board thanked Tammie Arnold for her 2017-18 MHCCD Board leadership.

5.2 ELECTION OF 2018-2019 BOARD VICE CHAIR

Election of the 2018-19 MHCCD Board Vice Chair - Teena Ainslie nominated James Zordich for the MHCCD Board Vice Chair based on Zordich’s extensive historical knowledge and dedicated values to Mt. Hood Community College. Motion seconded by Annette Mattson. Nominations were closed and a unanimous vote was cast to appoint James Zordich as the 2018-19 MHCCD Board Vice Chair.

6. APPROVAL OF THE AGENDA

6.1 Approval of the Agenda

Annette Mattson moved to approve the agenda. The motion was seconded and passed unanimously.

6.2 LEADNERSHIP MOMENT – James (Jim) Zordich

Zordich is subscribed to Forbes Magazine. Citing from the May 2018 issue, Jim read various political quotes. The May issue cites “Leadership” quotable quotes

ending with Warren Bennis: *“Leadership is the capacity to translate vision into reality.”*

McKeel welcomed Dr. Lisa Skari to her first MHCCD Board meeting.

Skari stated she is excited to be here and has received the most warmest welcome. Dr. Skari thanked the staff and Presidents Cabinet for putting together a great transition plan and making me feel welcome.

7. PUBLIC INPUT

No public input was received.

8. INFORMATION/REPORTS

8.1 Year-End Enrollment Report - Sergey Shepelov and John Hamblin

Shepelov opened with a 17-18 academic report. We are finalizing data and will be sending a quarterly report out. We had a 2.8% decline. We had almost flat enrollment last year and got into a declining enrollment. Year before last, Oregon Promise was introduced and MHCC received more high school students. Researching other community colleges in Oregon, MHCC is average in enrollment.

Enrollment is based on three categories:

First: Tradition bearing classes: 3.5 decline but improvement in retention do to consequences of the recession 7 years ago.

Second: Noncredit classes: 8% decline, ABS decline

Third: Credit bearing classes i.e. College Now, Dull Enrollment and Apprenticeship. College Now for the past years, enrollment was in the double digits and last year a 7% decline. We had an amazing growth in Apprenticeship of 23% increase in FTE. This helped bring the additional enrollment to 3.5%. Demographic wise we have had an increase in Hispanic students but the 8% decline is still significant.

Hamblin gave an overview on graduation, retention, and completion. CRM was implemented last year to connect with students. EAB Navigate has shown successful. We are seeing gains, although small, in retention. This year had a 1% increase whereas last year we had a 6% increase. Legislative changes: In 2016, Oregon Promise had money from the state for organizing, advertising, promoting and hiring of additional academic advisers. That year we had a 7% increase in retention last year 6%. Graduation has increased 144% over the past five years. When students reach completion, they are less likely to return the next

term. We also have competition from universities who are offering a “transfer for free” program.

Calcagno asked what Measure 98 for high schools has done for our programs that connect the high school students to CTE programs. Hamblin needs a bit more time to prepare an answer. It may be too early to see a strong alignment or see the results of an impact yet. We removed a \$35.00 access fee, which in our district makes a huge difference.

McKeel requested Measure 98 to be placed on a future agenda – providing additional information.

Calcagno inquired about the enrollment for the International program.

Hamblin: SU18, 28 students are enrolled which is a little more than double our projected revenue for summer. FA18 we are targeted for 70+ students. Last year we had an 11% growth in international enrollment, which pays 2.5% more in tuition along with an international fee, which was established with the Board two years prior. Revenue for that program has gone up \$130,000 with the increase in tuition and increase in positions.

8.2 Annual Foundation Report – Al Sigala

Sigala introduced Lauren Griswald, Director of Marketing and Communications to the Board. She comes to us from Arizona State University.

- **Auction** – Sigala thanked everyone who had attended the 2018 MHCC Foundation Dinner & Auction held April 13th themed “*Building the Future*” and gave an overall review. This year’s event was again a record breaker. Brock Miller serves as the 2018-19 Foundation president. The event brought in \$312,000. The goal was set for \$300,000.
- **Staff Giving** - Al expressed his thanks to all MHCC staff/employees. They are largest giving group to the Foundation. When Sigala first started four years ago, employees were giving around \$18 - \$20,000. This year, employees/staff have donated more than \$50,000 to the Foundation through either a one-time donation or a monthly payroll deduction. September 19th we will kick off our campaign during in-service; Sigala invited the MHCCD Board to join the kick off. NW Natural Gas will provide lunch.
- **Major gifts** that came in included \$476,000 from the Sonya and Roger McDowell Trust, \$120,000 from Junki and Linda Yoshida and \$45,000 from the Alfonso Torres Trust. We are still expecting another \$175,000

to come in from the McDowell trust.

- **Scholarships-** Scholarship applications for next year are at a record high. This is in part due to an improved application process developed this year, and also a result of investing in scholarship software. This year we saw 450 applicants as compared to 397 in 2017 and 358 in 2016. Awards have also increased with \$411,000 dispersed in 2017 compared to \$197,000 dispersed the previous year before implementing new strategies and the new software.
- **Grants-** The College's grant seeking efforts are showing great results. In just the past three years, the college has seen just over \$8.6-million in grant dollars come in. This does not include another million and half that we are waiting to hear back about. This success is being seen through the college's partnership with Ellucian.
- **Endowment-** The Foundation's endowment has grown by nearly \$3-million in just the past four years. In 2014, the endowment stood at \$4.4-million and as of May of this year is at \$7.2-million.

Sigala stated as of two years ago, the process to apply for scholarships converted from paper to electronic submission. Students go online and complete an application; the reader can read applications online and submit their votes electronically. We now process 30 - 40 scholarships at a time.

Program Support- More ways the Foundation supports outstanding MHCC programs

- Provided \$173,000 to create the centralized student services 'hub' where our new students are provided with the resources to be successful.
- Purchased \$50,000 in equipment for the new Medical Assistant Certificate program.
- Funded the Open Educational Resources Project addressing textbook affordability. A \$10,000 investment by the Foundation resulted in \$125,423 in savings for students.
- Expanded Barney's Pantry capacity to serve students facing food insecurity (\$5,000).
- Established a student emergency fund with an initial \$5000 donation.
- Partnered with the Carnegie Foundation to provide training for non-STEM math faculty (\$11,940).
- Provided training for District Board and members of President's Council to strengthen leadership skills in the Taylor Protocols' Talent Management Platform (\$9,750).

- Sent two students to Oxford Consortium for Human Rights (\$6,000).

Zordich stated the Foundation Board are seeking additional members to serve on their Board to assist in making a quorum at Board meeting. The prerequisites to serving on the Board is a giving heart, leading in a mission and working towards what they can do to bring in the funds we need.

9. BUSINESS/ACTION

9.1.a Minutes – June Strategy Session

Tamie Arnold motioned to approve, the motion was seconded and passed unanimously.

9.2 Board Calendar, 2018-2019

James Zordich motioned to approve, the motion was seconded and passed unanimously.

10. CLOSING REPORTS

10.1 President's Report

Last weekend, Dr. Skari had the pleasure of doing the welcome for the 66th annual Portland Highlands Games held here on campus. The College has hosted this event for the last 30 years.

In looking around at the numbers of attendees, Dr. Skari was struck by three things:

1. The amount of visibility the event provided the College,
2. The economic impact realized by our local businesses, restaurants, and the hoteliers because of the event was hosted here,
3. How impressed she was by the work of our staff who organized and managed the entire event.

This hard work was recognized by others. Kim Hyatt and her team – facilities, risk management and public safety – were named the Chieftains of the Day.

Dr. Skari would like to take this opportunity to acknowledge not only Kim Hyatt but also Russ Johnson, Doug Schleichert, Phil Parsley, Jim Bowness, Eric Manarang, Corey Sippel, Cherilyn Nederhiser, and Wayne Feagle.

As Chieftains, they were publicly thanked at the opening ceremony and in the program.

Many thanks to Kim and her crew.

In closing, Dr. Skari's final note of appreciation goes to the Board. Thank you once again for this amazing opportunity.

Dr. Skari looks forward to working with the Board to build better futures for our students, our college, and our community.

10.2 Board Members

Ainslie read a brief article from The Wall street Journal: *The Community Colleges Nationally are the Incubator of all Tech Industry*. Ainslie suggest using this information as a marketing tool for the college. Next article also from The Wall Street Journal: *The U.S. is Running out of Caregivers*, which underlines the need of building in the Gateway area. Ainslie left article with Skari for digesting to add more night and weekend classes.

Mattson thanked Diane for attending various community meetings including IRCO 103rd project that Ted Gilbert is spearheading. The information shared may help clear up miscommunications. Mattson attended the East Portland Chamber of Commerce meeting July 9th and Jarrod Hogue attended the Government & Economic Affairs, Workforce Training and Development meeting July 11th.

Zordich provided a handout from the National Education Associations, May 2018 issue. Zordich pointed out Oregon is highlighted in all three incidences: layoffs, and cuts in academic programs. This places emphasis on the need to petition the State Legislation next year to improve the funding for education. OSBA is seeking from everyone who serves on the Community College Board of Education to responded to their legislative priorities and policies. CTE got a boost from the Federal Government and assigned additional funding.

Arnold thanked Sigala for inviting the Board to participate in the Foundation Dinner & Auction. A Presidential Evaluation public meeting was held July 6th.

Calcagno remind everyone, one week from Saturday is the Soulful Giving event. This event is very near and dear to the Yoshida's.

Polson thanked the Board for their patients during his absents.

McKeel attended the Foundation Dinner & Auction and they presented champion of education hero scholarship. July 12th McKeel attended a Gateway Business Association meeting, speaker was Multnomah County Commissioner Jessica Vega Pederson. The county has closed the homeless shelter on 122nd and Gleason and are outreaching to the community for the best use of the property. July 17th McKeel attended a community meeting, put on by Prosper Portland; Craig Kolins, Lisa Skari, Teena Ainslie, Jennifer DeMent, Jarrod Hogue and Dexter Johnson also attended. Hogue did excellent job explaining Mt. Hood

Community College's roll in this project and answering questions from the audience. The topic was, "how will we service the demographics in the area and serve the neighborhood well?" Mayor Ted Wheeler spoke of his support. July 20th McKeel attended the National Night Owl in Wood Village held by the Multnomah County Sherriff's office; July 22nd McKeel hosted the President's Garden Party and July 24th East Metro Economics Alliance legislative Committee meeting. Craig is working with grant writers on HB2017 and the last dollars coming out from State funds, to improve on transportation to Mt. Hood Community College. McKeel read in the newspaper that Mt. Hood Community College has been designated as a military friendly institution.

There was a change in schedule for the Board Retreat. The retreat will be held half a day on Saturday, August 25th, Noon – 4:00 p.m., followed by a full day Sunday, August 26th, 8:00 a.m. – 4:00 p.m.

Advisory Representatives

Bob Hanson, 2018-19 Associated Student Government President:

Hanson believes in positivity and sets that as a core value. Hanson plans to advocate for students, support students, help them to connect with the college and get them to know one another. ASG Vice President is Melany Roberts. Hanson oversaw Barney Pantry last year and will continue to support and promote those resources. Our new Student Leadership and Engagement Coordinator is Doctor Ayeliya.

Leadership team continues to support, partner with Oregon Food Bank (OFB), happy to provide more food options for the students both perishable and nonperishable food items and a larger fridge. Additional supports for students are Textbook Affordability and Oregon Community College Student Association will be working with ASG.

Cheryl Johnson, Full time Faculty Union President:

On behalf of faculty, Johnson welcomed to Dr. Skari. Faculty have been busy this summer preparing for 16 new faculty members stating FA18. Most incoming faculty are replacing retirees who took the retirement incentive provided to faculty two years ago. We have three new faculty positions open in Automotive, Megatronics and Medical.

In-service is Sept 19th in which all faculty return to campus for the new academic year.

Kim Sharer, Classified Employee Association Union President:

Sharer meet with Dr. Skari, the meeting was positive. A majority of employees Dr. Skari mentioned regarding the Highland Games are Classified employees. They do work

hard and the do great jobs. The Portland Art Institute is closing. We are trying to capture those displaced students.

Marilyn Pitts, Part time Faculty Union President:

Pitts shared the good news of a tentative contract agreement on all articles. Pitts walked through the next steps needed prior to presenting the contract to the MHCCD Board, September 19th, for signing.

Plus Delta

Zordich expressed gratitude of Dexter and staff for washing down the hallways.

ADJOURNMENT

Zordich moved to adjourn. The motion was seconded and carried unanimously.

Adjourned at 8:15 p.m.

Clerk

Board Chair

Minutes recorded by Vickie Stom, Interim Confidential Executive Assistant to the Board of Education.