



# ACTION

**MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION**

**DATE:** *October 23, 2019*

**ITEM TITLE:** 4.1a

**CONTACT PERSON:** *Laurie Popp, Executive Assistant to the Board of Education*

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**SUBJECT: APPROVAL OF MINUTES – September 18, 2019**

**Session #989**

A meeting of the Mt. Hood Community College District Board of Education was held on September 18, 2019, with a Regular Session at 6:30 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark St., Gresham, OR 97030.

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE / DECLARATION OF A QUORUM  
Members present: Diane McKeel, board chair, Jim Zordich, board vice chair, Annette Mattson, Kenney Polson, Andrew Speer, and Diane Noriega  
Additional Attendees: Dr. Lisa Skari, president, Jennifer DeMent, chief operations officer, Sergey Shepelov, chief data, assessment and institutional effectiveness officer, Collin-Kazu Lewis, ASG president, and Chelsea Allison, ASG vice president.

Diane McKeel called the meeting to order at 6:35 p.m.

1.1 Approval of Agenda  
Zordich moved to approve the agenda. Polson seconded the motion and it passed unanimously.

2.0 PUBLIC INPUT  
There was no public input.

### 3.0 REPORTS

#### 3.1 Correspondence

Dr. Skari had no correspondence.

#### 3.2 Special Report: Mid-Cycle Accreditation Evaluation

Sergey Shepelov provided an update on the Mid-Cycle Accreditation Evaluation scheduled on October 7-8, 2019. It will be a one and one-half day visit. The main focus of the mid-cycle evaluation will be the assessment practices and processes and how they are related to our mission fulfillment by year seven, and also faculty performance evaluations. The report was submitted in early August and is available to view on the website. The report summarizes the progress made over the past several years, and there are many updates to the faculty evaluation process. The evaluation rates for full-time and tenured faculty have improved, however the evaluation rates for part-time faculty are lower. Goals have been set to increase the evaluation rates of part-time faculty. The evaluation schedule will include meetings with different councils and action teams, a meeting with President Skari, and a brief presentation of their findings. The full report should come out within a month or two, and the commissioners will review the report in January.

Zordich asked about the frequency of the updates and Shepelov stated they plan to do quarterly updates each term, except for summer. The next update will be in fall term. McKeel asked about the recommendations, and Shepelov stated they will mostly be focused on looking at recommendations they have already given us and providing feedback on the progress made towards completing them.

#### 3.3 Special Report: ASG Goals and Award

Collin-Kazu Lewis, ASG president, and Chelsea Allison, ASG vice president, provided a PowerPoint presentation on the ASG goals for 2019-2020. Lewis thanked the board for the opportunity to present their ASG goals. Allison shared they are currently a team of 21, which includes a mascot, and are hiring additional representatives for Maywood and Bruning, and an additional student for the mascot. A handout was distributed to board members outlining the four main ASG goals. Lewis shared they are focused on ensuring that the ASG goals align with the college goals. As a team, they collaborated to create a list of goals and came up with four core themes. The four core themes and goals are:

- 1) Student Engagement: Improve student's engagement on and off campus;
- 2) College and Community Resources: Advance awareness of MHCC and community resources to students;
- 3) Collaboration and Partnerships: Establish collaborative and transformative relations with MHCC departments and partners to better serve students; and
- 4) Effective Communication: Effectively bridge the communication gap between students and the college administration, staff, and faculty.

The presentation outlined the core themes and strategies on how they aim to accomplish the goals. They will present them at the ASG meeting on November 21.

The ASG team attended the Oregon Student Leadership and Activities Professionals (OSLAP) Annual Conference and had the opportunity to participate in the campus competition. The competition involved looking at ways to engage with students on campus. The ASG team collaborated on a skit and won first place. The large trophy they brought back was on display at the board meeting and will be on display beginning tomorrow in the President's Office.

#### 4.0 BUSINESS / ACTION

##### 4.1 Consent Agenda: Approvals & Information

- a) Minutes – Board Regular Session #987, August 21, 2019
- b) Minutes – Board Work Session #988, September 4, 2019
- c) Monthly Personnel Report
- d) Monthly Financial Report
- e) Monthly Head Start Report
- f) Consideration of Acceptance and Expenditure of Projects Funded in Whole or Partially by Non-District Funds
- g) OSBA Legal Assistance Trust Resolution
- h) Letter of Support for ACCT Diversity, Equity, and Inclusion Committee Nomination

Mattson motioned to approve the consent agenda. Zordich seconded the motion and it passed unanimously.

#### 5.0 CLOSING REPORTS

##### 5.1

##### a) Board Members

Speer – he shared that he and Mattson attended the end-of-year celebration for EPAP (East Portland Action Plan). It was a great opportunity to engage with the East County community.

Mattson – she shared the EPAP event was well attended and they were invited to make remarks at the event. She attended the East Portland Chamber of Commerce Government Affairs Committee meeting and their forum and the Sandy Area Chamber of Commerce forum. She attended the convocation today and it was a wonderful event and a positive way to start out the academic year.

Zordich – he talked about the importance of communication and the need to communicate with our community, constituents, and representatives. He attended an event on campus at the end of August held by Representative Anna Williams, and he and Dr. Skari attended the Fiestas Patrias event held on campus last Sunday. He distributed an article from the ACCT Trustee Talks publication regarding Board and Trustee Micromanagement and recommended everyone read it. He referenced an article about the MHCC swimming pool in the 2019-2020 Gresham Business and Community Magazine. Zordich highlighted the monthly Head Start

report in the board packet and recommended people read the 2019 Community Assessment Summary, which demonstrates some of the economic deficiencies we face in East County.

Mattson – she shared that she, together with Dr. Skari and Al McQuarters, met with John Bier, principal of David Douglas High School. She commented on the Student Success Act and the statute requirements regarding engaging with the community college, and she participated in a conference call with OCCA leaders to discuss the Student Success Act. There will be information and a panel on this at the OCCA Conference in November.

Polson – he attended the nursing pinning ceremony, along with Zordich and Lewis, and it was a great event. He enjoys attending the Teddy Bear Parade; however, he is not able to attend this year.

Noriega – she recently attended meetings at the East Portland Chamber of Commerce clubs, which include the Southeast Portland, Northeast Portland, Central East Portland, and East Portland clubs. She spoke about the opportunity it provides representing MHCC at these meetings and in the community.

McKeel – she attended Ron Wyden’s Town Hall a few weeks ago at the East Portland Community Center. It was well attended and they introduced her at the event. She met with Multnomah County Commissioner Susheela Jayapal and discussed having her come to MHCC for a visit. McKeel enjoyed speaking at convocation this morning and the opportunity to hear the students speak. She encouraged everyone to attend the Soroptimist Teddy Bear Parade on September 28. She is on the Local Investment Team for the Metro 2020 Transportation Bond, and they have a large committee looking at transportation needs for the bond going on the ballot in 2020. She looks forward to presenting, along with Dr. Skari and Annette Mattson, on board governance at the ACCT Leadership Congress Conference in October. They made a presentation on the presidential search at the conference last year.

#### b) ASG Representatives

Collin-Kazu Lewis, ASG president – he attended the first ASG retreat and had a great time. It was a good opportunity for bonding, getting to know each other, and creating their goals and tactics for the year. Ten ASG members attended the annual OSLAP Conference and they learned a lot about leadership and successful tactics from other school attendees. They won the campus challenge award that was highlighted earlier this evening.

Chelsea Allison – she shared ASG students volunteered at student orientation, and they are planning the student welcome back for next Monday and Tuesday that will include music, food, and other activities for students to be engaged and connected. They are planning to conduct voter registration and to celebrate Constitution Day, with a goal to get 400 students registered to vote.

Zordich complimented Lewis on the speech he gave at convocation. Zordich provided an update on the ASG Constitution and Bylaws that were approved at a previous board meeting.

The approval was conditioned on correcting the clerical errors outlined during the board meeting. He reviewed the updated documents and stated all errors were corrected and the documents met the expected criteria when it was originally approved.

c) Advisory Representatives

Cheryl Johnson (FTFA) – she shared that the student goals sounded fantastic and would like to partner with the students around their goals. She will contact them for further discussion. Johnson spoke about an opportunity for board members to visit classes and provided a sign-up sheet for board members to attend classes in October. She read a prepared statement to the board regarding the process of academic prioritization. She shared that the faculty appreciates the chance to celebrate their successes and imagine the future of their programs, however there is an undercurrent of fear that this process will lead to cuts. She urged the college administration and board to consider all options before resorting to job cuts and offered to talk through what options there are. It is their hope that this process will be for positive future planning purposes to help all departments achieve their goals and together become the best community college we can be.

Kim Sharer (CEA) – she thanked the Classified Association for all their hard work and dedication in making the student orientation day a successful event this year. The Association has reached a tentative contract agreement with the college after nine months. The employees will now vote on whether they accept the agreement. Upon acceptance, it will come to the board for approval.

Marilyn Pitts (PTFA) – did not attend meeting.

5.2 President’s Report

Dr. Skari shared her president’s report. They have opened up the position of Director of Diversity, Equity and Inclusion and are recruiting thru October 13 with a goal of having a successful candidate chosen and starting by January 1, 2020. They are doing something a little different this year and have started the 50/50 campaign, which will showcase 50 programs in 50 weeks. She will use this platform to highlight some of the different programs and share the exciting things that are happening on campus. The information will be shared both internally through MHCC News & Notes, and externally through Twitter and other social media. Dr. Skari thanked the board for their support and work this summer, and thanked faculty and staff for what they do every day. She looks forward to students having a wonderful year.

6.0 ADJOURNMENT

Mattson motioned to adjourn. Noriega seconded the motion and it passed unanimously. The meeting was adjourned at 7:22 p.m.

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Clerk

Board Chair

*Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.*