



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *October 17, 2018*

ITEM TITLE: **5.1a**

CONTACT PERSON: *Vickie Stom, Interim Confidential Executive Assistant to the Board of Education Relations*

SUBJECT: **APPROVAL OF MINUTES - September 19, 2018 BOARD REGULAR SESSION # 966**

Session #966

A Regular Session of the Mt. Hood Community College District Board was called to order at 6:36 p.m. on September 19th, 2018, in the Board Room at Mt. Hood Community College, 26000 S.E. Stark St., Gresham, OR, 97030.

Board members present: Diane McKeel (Chair), James Zordich (Vice Chair), Tamie Arnold, Teena Ainslie, and Kenney Polson

Staff and student representatives Present: Travis Brown, Marilyn Pitts, Cheryl Johnson, Kim Share, Kay Lopez, Bob Hansen and guest, Collin Lewis

- 1. CALL TO ORDER/DECLARATION OF A QUORUM**
- 2. PART-TIME FACULTY & TUTORS CONTRACT RATIFICATION FOR 2017-2021**

Director of Human Resources, Travis Brown, presented to the Board the ratification of the Part-time Faculty and Tutor Association Collective Bargaining Agreement for July 1, 2017 through June 30, 2021. Parties first met on May 19, 2017, exchanged initial proposals on June 30, 2017 and reached a final tentative agreement on July 19, 2018. The ratification was brought forward to the MHCCD

Board September 19, 2018 for approval. Brown provided highlights of the contract and thanked Marilyn Pitts for going through the process with Travis and team. Also recognized was Jason Stiffler, Paul Crumrine both part-time faculty. The College's team consisted of Kay Lopez, Kelley Keith, Eran Smith, Kevin Aguilar, Stephanie McGee, and Jeff Forbis.

Highlights of the ratified contract:

- For context, during the course of negotiations, an arbitration award occurred as well as a US Supreme Court ruling took place, both impacted negotiations;
- Increased the average number of ILCs per term that can be taught per term;
- Updated language regarding fair share fees based on a recent Supreme Court decision;
- The College to make a "good faith effort" to include at least one PFTA member employee on college-wide committees/councils/action teams;
- Encourages PFTA to apply for full-time vacancies by providing an opportunity to interview who meet certain criteria;
- Strengthening of the New employee orientation, including a pilot to boost attendance;
- Recognition of preparation required for those Adult Basic Skills courses who teach blended skill levels;
- Update of our sick leave provisions to comply with the new Oregon Paid Sick Leave Law;
- Updated Benefits article to comply with provisions of ACA. Increased annual college contribution by \$12,500 over the next four years;
- Created two different categories of complaints: one type is discrimination or harassment, and the others are non-discrimination harassment;
- Updated provisions to create a fair and user friendly procedure for intake and processing of complaints that honors the rights of both the complainant and the persons who are the subject of a complaint;
- New agreement will remain in effect until June 30, 2021.

Zordich inquired on the financial impact with the ratification.

Brown ensured financial additions have been vetted, approved and budgeted.

Action:

Tamie Arnold motioned to approve, Zordich seconded, all approved, motion passed.

Signing of the Part-time Faculty and Tutor Association Collective Bargaining Agreement for July 1, 2017 through June 30th, 2021 took place. The original is housed in the Human Resource Office.

3. APPROVAL OF THE AGENDA

3.1 Approval of the Agenda

James Zordich moved to approve, Polson seconded, motion passed to approve the agenda.

3.2 Leadership Moment - Teena Ainslie

Ainslie shared some quotes from Stephen Covey, author of *The 7 Habits of Highly Effective People* who published many quotes. "Effective leadership is putting first things first," "Effective management is discipline and carrying it out." "Effective management is efficiency in climbing the ladder of success," and "Leadership determines if the ladder is leaning against the right wall." "What you do has far greater impact than what you say." What kind of a leader do you all want to be? Peter Drucker influenced Stephen Covey who is a well-known educator. One of his famous quotes is "It's not about making speeches or being liked, leadership is defined about results not attributes. Doris Kearns Goodwin released a book *Leadership in Turbulent Times* that is close to Dr. Skari's current position. Teena recommends the purchase of this book that states four different president's leadership styles.

4. PUBLIC INPUT

No public input.

Upon approval from the Board Chair, Diane McKeel agreed to allow Simon Jaworsky express his public concern. Jaworsky expressed his past student experiences with PCC and their disgruntle staff. Jaworsky asks the Board to look into this, as it seems to be a problem here. The Board thanked Jaworsky and asked him to sign in at the public input table.

5. INFORMATION/REPORTS

5.1 Computer Numerical Control (CNC) Helper

The request is for a career pathways certificate. Summer before last one employer in Beaverton, Oregon, requested the workforce have a one term only training during the summer even though MHCC is not in their district. We had a 16-credit cohort certificate, many students passed and some acquired a job after completion, others continued on taking additional classes at MHCC. Lopez continued with success stories. Five employers came to celebration at the end and between the five of them there were 120 openings for a machine tool operator and offered tuition reimbursement. Outcome of the grants is people earn a credential, just with the 16 credits they don't actually get a college credential, a career pathway is embedded in a two year program so all classes count in the two year degree. We have stackable career pathways pairing with two others. There is an error in the handout; we have three full time faculty not four.

Zordich inquired on additional FTE

Lopez did not calculate that however it is 16 credits. We have approx. 15-16 students at a time.

Action:

Jim Zordich motioned to approve, Tamie Arnold seconded, all approved, motion passed.

5.2 Deliberation of Vacant Seat Due to Resignation

Options:

1. To appoint upon recommendation,
2. To appoint using an open application process,
3. Leave the position vacant.

Timeline of option 2: Open the position for 30 days, review applications; interview, etc. would place the process into January 2019. The position opens February 11 into March and election is in May. Discussion continued expressing pros and cons to filling the vacant seat.

Final decision, leave the position vacant until the election process of 2019.

Action: Jim Zordich moves to keep the position vacant until such time it is filled through the election process. Kenney Polson motions to approve, Teena Ainslie seconded, all in favor, motion passed.

6. BUSINESS/ACTION

6.1 Consent Agenda: Approvals & Information

- a) Minutes – MHCCD Board Regular Session July 25th
- b) Minutes – MHCCD Board Retreat., August 25-26th
- c) Minutes – MHCCD Board Strategy Session, September 5th
- d) Monthly Financial Report (August)
- e) Monthly Personnel Report (August)
- f) Monthly Head Start Report (August)
- g) Acceptance/Expenditure of the Projects Funded in Whole or Partially by Non-District Funds

Action: Motion on consent agenda. Jim Zordich motion to approve, all in favor, motion passed.

6.2 Retreat Recap & Next Steps

Subcommittee on Presidential Evaluation consists of Tamie Arnold and Kenny Polson. The committee consisted of Michael Calcagno, Tamie Arnold and Annette Mattson. Calcagno vacated his chair on the Board and Mattson is on vacation. Kenney Polson agreed to step in for Calcagno. The committee met

today, September 19 for 1.5 hours. Conclusion; the process is going to continue to take more time. Progress was made with revamping the Language around the leadership section and developing subjective and objective data to provide to the evaluator. Next, we will look at ACCT and their high performing boards and their evaluation process. October 17th has been slated for the next public meeting.

Next steps: Travis Brown is going to print a revamp, incorporate the pieces into an evaluation form, and send it to the committee members for review.

Striving for consistency from year to year.

Board Evaluation committee will be a separate committee. Teena Ainslie and Tamie Arnold will serve.

Arnold reminded the Board, meetings are publicly noticed. Let Dr. Skari know if you are interested in attending.

7. CLOSING REPORTS

7.1 President's Report

Skari thanked Travis Brown, Marilyn Pitts and teams for the work they put in to the ratification of the Part-time Faculty and Tutor Association Collective Bargaining Agreement for July 1, 2017 through June 30, 2021. Skari thanked Zordich for attending the nursing pinning in August. Thirty eight students were pinned with families attending. Each month Skari will send a Board report reflecting goals set forth, College news worthy events and community activities to give a sense of where she is and what she has been doing.

Fall kicked off with energy and excitement. Student orientation day was successful and comprised of student tours, workshops, speaker Michael Benitez, and food. President's social will be held tomorrow, Sept. 20, 4:30-6 pm at the Yoshida Estates.

Arnold asked for student orientation day numbers. Total was approx. 870 total.

- Board Members

- **James Zordich**

- 6.1f third paragraph; Head Start report states families receiving child wellness exams from Wallace Medical. This is significant. The late Alma Pacheco, student body president, initiated with Wallace Medical to come on to campus once a week during the term she served as ASG president to give students a free medical exam and other medical attention they may need and cannot afford. Zordich would love to see Wallace Medical return to our campus for the benefit to our students

and staff. The nursing department has created a calendar for \$15; proceeds go towards our nursing simulation program. Staff at convocation appreciated the Board presents and Zordich encourages everyone to attend College functions as much as possible.

○ **Kenney Polson**

Polson has been asking for information for several months on KMHD and not able to get it. Polson was avoiding to make a last minute decision and now is forced to make a last minute decision. Polson is feeling very disappointed on having to make a last minute decision. Polson is hoping to receive that information prior to our next Board meeting.

○ **Tamie Arnold**

Arnold questioned if our nursing students were conducting head start checks. Pam Greenough Corrie, Director, Head Start & Early Head Start, Child Development & Family Services stated from the audience, MHCC nursing students conduct various checks every FA, WI and SP quarter. Arnold questioned if our nursing students provide services to MHCC students as well. Answer is, no. Arnold state the purpose for Zordich's comment on "simulation" is simulation is put into place due to a lack of real patients. Food for thought; create our own health clinic here on campus.

Arnold attended the Hispanic Heritage Dinner, Urban League, Equal Opportunity Dinner, The Board Retreat and discussed with Chemeketa the Presidential Evaluation process, Rotary Steak Fry, meet with Dr. Skari on Monday and had the Presidential Evaluation committee meeting.

Arnold is always looking for opportunities to make our Board presence know and engage in.

○ **Teena Ainslie**

Ainslie questioned how far off is MHCC from offering evening/weekend classes for the working community. PCC offers this option. Skari will gather information on what MHCC is currently offering in regards to evening/weekend classes and the number of students taking the courses.

○ **Diane McKeel**

McKeel attended convocation this morning, which had a great energy. McKeel commented on the welcoming esthetics of our campus and thanks Dexter and crew for their efforts. The Teddy Bear Parade is coming up, September 29. The Urban League and Hispanic Chamber dinners were very fun. Students attended and Bob came two numbers

away from winning raffle prize. Thanked Felis for photo of each event. October 3 Work Session, McKeel has KMHD discussion, Recommendation of Board Evaluations, Legislative Strategy and priority for Board issues mentioned during the retreat slated for the agenda.

Zordich added a PS: The Salmon Safe parking lot project has been finalized today, before the beginning of FA18 term. The remaining task is the landscape plan. Hardscape of salmon will be provided by The Confederated Tribes of Grand Ronde.

Ainslie: Interested in continuing her attendance with Head Start committee. Pam will reach out to Vickie regarding transportation.

- **ASG Representative Comments**

- Hanson brought a guest whom introduced himself as Collin Lewis, representative of academic affairs for ASG. Lewis works with faculty and staff collaborating with them to have a better experience for students. Lewis is working with OER for less expensive textbooks, student project funding and is here through a program called M.E.E.C.A. (Metro East Early College Academy) which allows younger students to attend college early. Lewis is 15 yrs. old and attended Reynolds High School.
- Hanson: Changed SAB to SA (Student Activities).
- ASG Leadership retreat was held Sept 12-13 in Menucha.
- ASG 2018-19 Goals:
 - Increase ASG student visibility and spread the ASG awareness to all MHCC campuses not just the Gresham campus and let all students know we are here to support them.
 - Have more student voice in decision making by recruiting more students to join on the committees. ASG wants students to have the strong connection while here at MHCC.
 - Address safety issues on campus so students feel safe coming to MHCC.
 - Work more with SOAR (Student Outreach and Recruitment) to expose opportunities you have if you attend MHCC.

Events: Blood drive for hurricane Florence victims. Barneys Pantry open house, Sept. 25, 9:30, Student Union building to celebrate partnership with OFB. Welcome back Sept 24 and 25, 11-1:00 pm main mall, celebrating constitution day as well. Hanson invited the Board to come meet with students.

ASG is excited for the upcoming year. Hanson thanked Ainslie of mentioning the evening/weekend class options.

Maddison is organizing with Hall Elementary School, a donation drive for pencils, rulers, etc. October 29 they deliver the items to the Hall and at that time, ASG will read to students. Hanson will provide the Board with additional details.

- **Advisory Representatives**

- **Cheryl Johnson**

- Today is our faculty's first day back. Johnson asked the Board to attend classes, MTH105 is willing to have visitors, Sara Williams and Maria Miles worked on the Math curriculum last year and this MYH105 is the end point of that curriculum. Also willing is an upper level WR121 class, both are daytime classes. Other opportunities are available, Anatomy and Physiology, Dental Clinical, Welding Program whom last year created a state of Oregon with an MHCC logo in the center, Fisheries tour, On Line Learning, etc. Johnson passed a sheet around if interested in attending.

- **Kim Sharer (CEA)**

- New student orientation this week with one common goal, serve our students. Feeling on campus is a buzz mix and feels good.

- **Marilyn Pitts (PFTA)**

- No additional comments.

- **Plus Delta (What went well and what we can do)**

- Arnold asked Skari when we could expect to start televising. Linda Vigesaa stated: JD is working on it with an end of the year target date. Skari will keep the Board posted.

Positive energy going on and it will be a good year at MHCC for our students.

8. ADJOURNMENT

ADJOURNMENT

Arnold moved to adjourn, seconded, motion carried unanimously.

Adjourned at 8:02 p.m.

Clerk

Board Chair

Minutes recorded by Vickie Stom, Interim Confidential Executive Assistant to the Board of Education.