

### Session #923

A meeting of the Mt. Hood Community College District Board of Education was held on October 12, 2016, with an Executive Session 5:30 p.m. in the President's Office, followed by a Regular Session at 7:00 p.m. in the Board Room at Mt. Hood Community College, 26000 S.E. Stark Street, Gresham, Oregon.

#### **EXECUTIVE SESSION**

Board Members present: Susie Jones (Chair), Jim Zordich (Vice Chair), Sonny Yellott, Michael Calcagno

An Executive Session of the MHCC District Board of Education was held at 5:38 p.m. in accordance with ORS 192.660(2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations and ORS 192.660(e): To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session adjourned at 6:55 p.m.

#### **CALL TO ORDER/DECLARATION OF A QUORUM**

Board Members in attendance: Susie Jones (Chair), Jim Zordich (Vice Chair), Teena Ainslie (phone), Sonny Yellott, Michael Calcagno, Tamie Arnold

A meeting of the MHCC District Board was called to order at 7:00 p.m. A quorum was present.

#### **APPROVAL OF THE AGENDA**

Calcagno moved to approve the agenda. The motion was seconded and passed unanimously.

#### **APPROVAL OF THE CONSENT AGENDA**

Zordich moved to approve the consent agenda. The motion was seconded and passed unanimously.

- a) Minutes from 9/14/16 Board Mtg
- b) Monthly Personnel Report
- c) Monthly Financial Report
- d) Monthly Head Start Report
- e) Head Start Grant and Non Federal Share Waiver Approval

#### **PUBLIC INPUT**

Timothy Welp, OSEA field representative, addressed the board. He presented a copy of his statements. He stated that he is here to address a list of serious concerns at the request of Head Start workers and presented a list of concerns, including understaffed areas, leading employees to be stretched thin and taking on additional duties. Welp stated that workers are being transferred with no advanced notice. Head Start workers are not getting breaks, and some are working off the clock because they feel a responsibility to do so. He also stated that he has questions about the budget process.

## INFORMATION AND REPORTS

### ENROLLMENT REPORT

John Hamblin and Sergey Shepelov came forward to present an enrollment update. Derr reminded the board that she promised the board a comprehensive enrollment report around the fourth week of each term, and that Hamblin will speak to strategies that have been implemented.

Shepelov stated that news is primarily good; for the first time in four years, we have moved from continuous decrease to 0.5% increase. We are still down in head count, due to the fact that our students are now more-full time students registering for more full-time courses. In terms of demographics, we are shifting to younger students. Retention and recruitment have also been positive, both seeing increases. Online enrollment is also up by 5%. We have been significantly impacted by the Oregon Promise, which has seemed to vary greatly across community colleges. Jones asked if we can track who is coming to us on the Oregon Promise; Sergey says that we can, but there is no way to tell if they would have come here anyway. Jones asked how we can show the state that this has been working, so that they reinvest in the Oregon Promise, and asked if our outreach and marketing have changed. Hamblin stated that we surveyed our students (602 students enrolled or eligible for the Oregon Promise; about 400 would have come here with or without Oregon Promise). He stated we did a lot of work to get to this point: we sent out a number of e-mails, did social media outreach, and made personal calls to over 1700 students. With that work, we held an Oregon Promise party with over 100 students and their parents, and during Welcome Day, we had a breakout for the Oregon Promise and packed the VA theater full of students. He stated that getting students here is one piece, but how we retain the students is also key. He highlighted programs such as Summer Bridge and our International student programs.

Zordich commented that many of the employers were also offering tuition support programs, which likely contributes to retention. Calcagno asked if there are any other trends; Shepelov responded that race has changed somewhat, with a very slight increase in male students. Age was by far the most significant change.

### POWELL-DIVISION UPDATE

Calcagno introduced Alan Lehto with Trimet and Metro Councilor Shirley Craddick. Craddick stated that the steering committee has noted the need for MHCC, but they have had to make some tough decisions, with needs outstripping the funding that is available. She thanked Director Calcagno for keeping the College's interest at the front of the discussion, even though the BRT will not reach the College. She stated that they will not stop working to focus attention on the college for the future.

Lehto noted that they still have a goal of increasing campus access and have looked at other options, such as increased frequency on Line 20, or a better connection from the campus to Troutdale, with potential long-term partnerships. They are also looking at ways to enhance connection to the BRT, and to help us put in real-time arrival displays.

Calcagno summarized next steps: 10/24 is the next Steering Committee meeting, where there could be a vote, without MHCC in the BRT route. He sees this as bittersweet - we will not be part of the BRT project, but that we have options going forward. We would have short-term solutions in the very near future that are robust. Arnold asked about boosting ridership: have we thought about asking our students why they don't use transit and incentivizing the use of transit? The committee members will pass on the statistics and would help with crafting surveys.

## **BUSINESS/ACTION**

### **POLICY UPDATES**

Derr presented a first reading of several board policies. At the previous meeting, the board approved policies that were needed to assure we were in compliance. The next phase is to review the board by-laws. The revisions have been minor.

Jones requested a change to Policy 9040: throughout the by-laws, board members are consistently directed to ask for information through the board chair and President. Arnold responded that she would like it to be an option be both ways. Jones would like to keep the consistency with our other policies. Derr stated that the requests for information can be very easy, and other times they can take considerable effort. To her, it is important that requests need to go to both the chair and president, working together, to determine the amount of time and staff effort needed.

### **COMMITTEE REPORTS**

Zordich reported on the last bond committee meeting, attended by an OEA representatives, Jarrod Hogue, and Al Sigala. Hogue presented information related to our facilities planning at that meeting. No next meeting has been scheduled. Jones stated that she would like to join the committee. Calcagno noted that the committee is just getting started is hoping to identify community members who represent some of our unsuccessful bond areas.

Jones presented on the Policy Governance Committee. The committee has met several times and developed a charter, which was distributed to the board. Jones noted that the board decided years ago that it would be a policy governance board, but the model was never implemented. The committee is developing policies to present to the full board, with a cohesive set of outcomes to help interpret and measure the needs of the community. The committee will continue to update the board monthly. Zordich noted that the objective is to present at the February retreat. Arnold asked if she could see a plan of action surrounding how we communicate back to our community; Jones responded that the committee is working on the framework. Arnold responded that her concern is waiting too long to develop a communication plan and work simultaneously. Jones agreed that we could work on both pieces simultaneously and that it would make a good workshop session.

### **PRESIDENT'S REPORT**

Derr recently met with the OCCA Executive Committee and shared information about the upcoming agenda for the OCCA Annual Conference.

On October 25<sup>th</sup> our assessment meeting with Oregon Solutions will occur, according to Derr. Board members received copies of the Accreditation Report, and Derr requested the board review the information and send her questions. Our lead evaluator is asking that we have board members available for conversations, and we will receive our exit presentation on 11/9. In January, at the Commission meeting, our Accreditation would be reasserted.

Announced today, a COO position was created, with Jennifer DeMent appointed to the position. A Chief of Staff position will be posted after the position description is finalized.

Jones, Polson, and Derr attended the ACCT conference in New Orleans. She and Jones gave a presentation with Ellucian that was well-attended.

### **BOARD MEMBER/ADVISORY COMMENTS**

Kelly Bernardino stated that the ASG has registered over 400 students to vote.

Arnold thought the 50<sup>th</sup> anniversary alumni event was wonderful and noted the importance of engaging alumni. Derr's goal was that no matter where the students came from, she wants them to think of Mt. Hood as their home. Arnold believes we need to work harder to make our community feel that connection.

Ainslie agreed with Arnold's point about making sure Mt. Hood is part of our student and alumni's history.

Calcagno noted that the details of the transit package are still being worked out; there is a meeting tomorrow with the breakout group, and he invited board and staff members to attend if they have input. Calcagno will attend PCC Cascade's presentation with Sara Goldrick-Rab's presentation on Tuesday.

Jones reported on the ACCT conference, which she found very educational.

Zordich attended the Welcome Back and convocation events. He attended one of the Accreditation panels, where he met with the representative from Ellucian. The Foundation board has a new president, Angela McKenzie-Tucker

Yellott asked about parking near the PCC Cascade Campus.

Boyle noted that Welcome Day went very well, with many faculty returning early.

### **ADJOURNMENT**

Zordich moved to adjourn. The motion was seconded and carried unanimously.

Adjourned at 09:01 p.m.