



Office of Financial Aid
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Financial Aid Consortium Agreement

This agreement is between Mt. Hood Community College (MHCC) and _____.
Host Institution Name

A. STUDENT INFORMATION & AUTHORIZATION

Student Name: _____ Hours Registered at MHCC: _____
Social Security Number: _____ Hours Registered at Host: _____
Term of Attendance: _____ Award Year: _____ Phone Number: _____

Please read the following general provisions carefully:

1. Students **must** have a financial aid administrator at your host school sign this form.
2. Completed form must be received by MHCC Financial Aid Office **before 5pm on the first Friday of the term.**
3. Please have the host institution email or fax this signed form **and** a copy of your registration at that school to the MHCC Financial Aid Office (see contact information at top of form).
4. Students **must** be taking at least 6 credits at MHCC for MHCC to be considered the home school.
5. Courses that are taken at the host institution **must** apply toward your degree or certificate at MHCC.
6. Courses that are upper division (300 or higher level) at the host school will not be funded by MHCC.
7. MHCC will not process agreements with semester or clock-hour schools.
8. Students can only receive financial aid for a term at one school.
9. It is the student's responsibility to pay any tuition or fees at the host school.
10. It is the student's responsibility to submit a grade report to the MHCC Financial Aid Office at the end of the term.
11. **It is the student's responsibility to have an official transcript from the host school sent to MHCC at the end of the term so the credits can be transferred toward your MHCC degree or certificate. Future funding may be postponed until this has been completed.**

I authorize Mt. Hood Community College and the host institution to share information about me regarding Financial Aid, grades, admissions, and related academic issues. This sharing of my information may take place electronically via the Oregon Financial Aid Exchange (OFAX). I understand this agreement and agree to the conditions listed above.

Student Signature

Date

B. INSTITUTIONAL INFORMATION & AGREEMENT **To Be Completed by School Official**

Financial aid will be administered by Mt. Hood Community College. Hours from the host institution will be considered in the enrollment calculation at the home institution for financial aid purposes. All financial aid will be applied to tuition and fees at the home institution first, and any remaining aid will be sent to the student who is responsible for paying all tuition, fees, and other costs at the host institution. The policies of the home institution will be in place in cases of refund/repayment due to withdrawal from courses.

Host Institution Financial Aid Administrator Signature

Date

Host Institution Email & Phone

Please email or fax this signed form and a copy of registration at the host school to the MHCC Financial Aid Office (see contact information at top of form)