



ACTION

MT. HOOD COMMUNITY COLLEGE DISTRICT BOARD OF EDUCATION

DATE: *April 21, 2021*

ITEM TITLE: 8.1a

CONTACT PERSON: *Laurie Popp, Executive Assistant to the Board of Education*

SUBJECT: APPROVAL OF MINUTES – March 3, 2021

Session 1028

A meeting of the Mt. Hood Community College District Board of Education was held on March 3, 2021, with an Executive (Closed) Session at 5:30 pm, and a Board Work Session at 6:00 pm held via Zoom meeting.

1.0 CONVENE EXECUTIVE SESSION

Members present: Diane Noriega, board chair, Annette Mattson, vice chair, Diane McKeel, Jim Zordich

Noriega called the executive session to order at 5:34 pm.

The Executive Session was convened in accordance with ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

2.0 ADJOURN EXECUTIVE SESSION

The executive session was adjourned at 5:57 pm.

3.0 CONVENE BOARD WORK SESSION / CALL TO ORDER

Members present: Diane Noriega, board chair, Annette Mattson, vice chair, Diane McKeel, Jim Zordich, LaVerne Lewis, Andrew Speer

Additional members present: Lisa Skari, president, Traci Simmons, director of Diversity, Equity, and Inclusion, Jennifer DeMent, chief operations officer

Noriega called the board work session to order at 6:03 pm.

4.0 BUSINESS



4.1 Equity Lens Tools

Traci Simmons provided an update on the draft framework for the equity lens tool. She has met with members of President's Cabinet for their final recommendations and shared they are eager to begin using the tool. Simmons met last week with the Access and Diversity Council for a review of the draft and received positive feedback. She is scheduled to meet with the MHCC Equity Leadership team tomorrow for their review and feedback. Simmons plans to meet and share the framework with Faculty Senate, the college unions, divisions and departments, and our partners. Simmons responded to a question on whether student feedback was received, and stated there are ASG students represented on the Access and Diversity Council. There was a discussion about the timeline for the framework and when it would be ready for board approval. The goal is to have it ready for review and approval at the April board meeting.

4.2 College Assets Update

Jennifer DeMent provided an update on the college assets review that was presented at the board retreat on February 3. She provided information about the art collection appraisal conducted in 2007, and reviewed the internal controls that are in place for the art collection, which include administrative regulation 6160-D regarding management of the college art collection, and administrative regulation 6160-E regarding deaccessioning of art work. She shared information about the funding and naming of the Bruning Center for Allied Health. She provided an explanation regarding the college's policy of naming of buildings and facilities, which is governed by board policy 4060, and stated that board approval is required and naming is based on a "significant and lasting contribution to the College". There was a brief discussion about the requirements and process for naming of campus buildings, with a suggestion to schedule a joint meeting with the MHCC Foundation Board to discuss the topic further. Skari stated there are some good examples from other institutions of board policies and administrative regulations around naming of buildings that can be reviewed when we begin the board policy review.

4.3 Strategic Planning – Next Steps

Diane Noriega shared that she is serving on the RFP Selection Committee for selection of the strategic planning vendor, and is currently reviewing and scoring the vendor proposals. Lisa Skari stated there were 13 vendor proposals received and the review process began late last week. The RFP proposal process included a request for vendors to demonstrate how diversity, equity, and inclusion is imbedded in their work, and to provide examples of how they have imbedded it in strategic planning. The tentative plan is to have the screenings, interviews, and recommendations done by mid-April. There was a question about what information the board would receive regarding the proposals from the final vendors. DeMent stated that after the initial review phase is completed, the final vendor(s) could provide a presentation to the board, and the scoring matrix could be shared to show where the vendor proposals ranked according to the nine categories that were evaluated. Skari provided an overview of the review process, and stated there is a screening committee comprised of various representative groups from campus, and they will make a recommendation based on the information they review.



Board members shared their goals and outcomes for strategic planning:

Speer – asset planning and review as part of the strategic plan; identify and link-in with our long-term goals and how that fits in with our asset needs over time; have a long-term vision and strategy, a roadmap that leads to where we want to go in the future; look at how to ensure engagement and alignment in the community.

Lewis – how will we know it is working? What assessments will we use and how will that play out to let us know it is working? The data is important, but how will the data show us that it is working?

McKeel – students are front and center in the strategic plan; be very clear with what we are doing; the strategic plan is a living document and needs to be reassessed on a consistent basis; the goals should be evaluated at every board meeting and at the end of the year.

Zordich – it should focus on committees and the board membership. The board currently has two committees (budget and audit committee), but there are opportunities to broadly analyze all of the assets that affect the College. He would like to see a greater sense of participation and responsibility on behalf of board members, and the committees would provide that opportunity.

Mattson – the brevity of the strategic plan that can be carried out and shared with the community, local organizations, neighborhood associations; it is student-centered and focused on students; it is important to obtain community support and involvement; the on-going process of assessment is critical and should be what is leading us toward the asset evaluation; it needs to be a plan that moves us forward and is a guiding light.

Skari shared this process can be very helpful for aligning the institution, especially if we have engaged the campus community and they are a part of it. It is a chance for us to build our collective vision, and this will be impactful for the institution and for us moving forward together. Skari offered to provide additional resources for the board to read. There was a suggestion to review a strategic plan from five different college institutions across the country to see what they are doing, and to include a college that has 70-80% BIPOC population of students. It was suggested to have this as a “standing topic” for discussion at board work sessions going forward.

5.0 ADJOURNMENT

The board work session was adjourned at 7:08 p.m.

Clerk

Board Chair

Minutes recorded by Laurie Popp, Executive Assistant to the Board of Education.